

MINUTES OF A MEETING OF WILLINGTON PARISH COUNCIL HELD AT WILLINGTON HALL ON TUESDAY 28th JULY 2026

PRESENT:

Councillor James Abbott
Councillor John Lindsay (Vice-Chairman)
Councillor Matt Bloxham
Councillor A Nicholas

IN ATTENDANCE: Rob Winterbourne – Clerk to the Parish Council, two members of the public.

26/033 APOLOGIES - Councillor Stuart Ingram, Borough Councillor Tom Cooper.

26/034 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS AND DISPENSATIONS

26/034.1 New Written Requests for Dispensations

There were no new requests.

26/034.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and if necessary, leave the meeting prior to discussion of that item. None were declared.

26/034.3 Councillors' Declarations of Interest

It was noted that all Councillors have confirmed that their Member's Declaration of Interests is up to date or have provided updates..

26/035 OPEN FORUM REPORT

Items discussed were: tidying the edges of the Green and the waste pile, the state of the road between the two entrances to Willington Hall, the produce exchange and item 16e on the agenda.

26/036 MINUTES OF MEETINGS - minutes the full Council meeting held on 19th May 2026.

RESOLVED: that the minutes of the meeting be signed by the Vice-Chairman (in the absence of the Chairman) as a correct record.

26/037 REPORT ON ACTIONS ARISING FROM THE MEETING ON 25th MARCH 2026 NOT COVERED BY THE AGENDA

- **Public Transport in Willington** - Councillor Ingram had provided a written update which was read to the meeting. iTravel will be extended on 31st August 2026 to include Willington.
- **Fast fibre in Willington** – Councillor Ingram had provided a written update which was read to the meeting. Progress has stalled. Councillor Ingram will contact OpenReach again.
- **Requirements to run an Airbnb type business in properties in the village** – was discussed and a draft communication for Willington residents was reviewed.

RESOLVED: that the communication be included in the August PC newsletter and then sent to residents currently running rental businesses in the parish.

26/038 PLANNING MATTERS

26/038.1 New Planning Applications. The following application that was received between the publication of the agenda and the meeting was considered:

- 26/01659/FUL Cedar House Chapel Lane Willington Tarporley CW6 0PH; Two storey rear infill extension, single storey side extension, porch extension and addition cladding to the dwelling.

RESOLVED: that the Clerk post a 'No Comment' response for the above planning application on behalf of the PC on the CWaC Planning website.

26/038.2 Previous Applications – the status of outstanding applications and of recently approved/refused applications was noted.

26/038.3 Neighbourhood Development Plan – Councillor Ingram had provided a written update which was read to the meeting. Kelsall will draft the new NDP, with Willington's input. Then there will be a series of local consultations. The current Willington Design Guide will need to be updated.

26/039 ACCOUNTS AND AUDIT YEAR TO 31st MARCH 2025

26/039.1 Internal Auditor comments on year to end March 2026. The comment made by the internal auditor for the 2025-2026 Internal Audit that was circulated prior to the meeting was examined and noted.

RESOLVED: that the Clerk's response to the internal auditor be approved.

24/039.2 Internal Auditor AGAR Report. The completed Auditor's report (p.4 of the AGAR 2025/26) which was made available prior to the meeting was noted.

26/040 2026-27 ACTION PLAN – was discussed. The Clerk will make the agreed updates to the plan. It was noted that the 2026-27 projects need to be started.

26/041 – INSURANCE FOR 2026-27. It was noted that the Clerk had renewed the PC's insurance with Zurich Municipal for 2026-27 at a cost of £241.00. The Clerk will confirm the cover for cyber security incidents.

26/042 ROAD SAFETY

26/042.1 Evolis speed indicator device results – were noted. The PC again thanked the Task Force leader for his work on the Evolis speed indicator.

26/042. 2 Communication regarding an accident at the Boothsdales/Willington Lane junction on 7th June 2026 – was discussed.

RESOLVED: that the hedge on the right hand side of Willington Road (in the direction of Kelsall) and the hedge by the T junction sign are cut back to improve visibility. The Councillors will contact the relevant landowners.

RESOLVED: that the Clerk contact CWaC Highways requesting that the central white lines around the junction are re-painted.

26/042.3 Communication from resident regarding speeding by e-scooters and cars in the early hours – was discussed. The Clerk will contact the Task Force leader.

26/043 COMMUNITY ENGAGEMENT

26/043.1 Rescheduling the village picnic was discussed. The PC will not rearrange it during 2026-27.

An article will be included in the August PC newsletter asking for 'event leader' volunteers.

26/043.2 Yoga on the Green – it was noted that this did not take place. But yoga on the Green could be a future event.

26/043.3 Purchase of a new Xmas tree for the Green – Councillor Abbott provided an update.

26/044 COMMUNITY COMMUNICATION

26/044.1 Parish Council provision of guidance to residents on their use of cctv, video doorbells and other recording capabilities – was discussed.

RESOLVED: that the Clerk include guidelines in the August PC newsletter.

26/044.2 Website analytics - were discussed.

26/044.3 Items for the August 2026 PC newsletter – were discussed.

26/045 – WILLINGTON DEFIBRILATORS – Councillor Nicholas provided an update. A CPR and AED use training course will be scheduled for September.

26/046 WILLINGTON ENVIRONMENT AND TASK FORCE

- **Task Force** – the Task Force Leader provided a written update which was read to the meeting.
- **Communication received from a resident concerning trimming hedges that border properties and footpaths** – was discussed. The Clerk will respond to the resident.
- **Condition of trees on the Green** – Councillor Abbott provided an update; a report will be commissioned from a suitable consultant.
- **Establishing Tree Preservation Orders in Willington** – was discussed; the wider community needs to be engaged in the 'selection' process. Councillor Lindsay will provide an article for the August PC newsletter.
- **Litter picking rota** – was discussed. The event will be on Saturday 3rd October. Equipment will be required.

26/047 ROADS, PATHS AND PAVEMENT MAINTENANCE

- **Repairs to Roughlow carriageway** – there has been no work done. The Clerk will contact COLAS for an update.
- **Obstruction of the highway verge at Mallows Way** – the stones have been moved back a little. The Clerk will contact Highways again.
- **Erosion of the public footpath at the top of Little Switzerland** – was discussed. The Clerk will contact the CWaC Footpaths Officer.
- **Road conditions in the parish** – were discussed. The Clerk will ask Councillor Cooper to highlight to CWaC Highways the state of the road surfaces on John St (before the junction with Willington Lane) and on Willington Lane between the two entrances to Willington Hall. The Clerk will contact our PCSO regarding the 'abandoned' VW Golf on the Green car park; its MOT has expired.
- **Funding removal of fallen trees obstructing the path on Little Switzerland** – was discussed.
RESOLVED: that the PC is unable to assist with funding. Councillor Lindsay will contact the landowner.

26/048 CLIMATE AND NATURE WORKING GROUP

- **Organising a screening of the People's Emergency Briefing film** – Councillor Bloxham provided an update. A screening at Willington Hall will be arranged when the number of attendees is confirmed.
- **CAN activities** – Councillor Bloxham provided an update.

26/049 CLERK MEMBERSHIP OF SLCC 2026-27 – was discussed.

RESOLVED: that the PC funds the Clerk's membership of SLCC for 2026-27 at a cost of £116.00.

26/050 PC MEMBERSHIP OF ChALC 2026-27 – was discussed.

RESOLVED: that the PC rejoins ChALC for 2026-27 at a cost of £89.20.

26/051 SCHEDULE OF COUNCIL DOCUMENTS AND REGULATIONS

RESOLVED: that the document below is fit for purpose and the noted action be completed.

Policy	On OneDrive (Y/N)	On website (Y/N)	Date Agreed	Date Last Reviewed	Next Review	Recommended Action
Code of Conduct	Y	Y	July 2022	July 2025	July 2027	That the PC re-adopts the CWaC Code of Conduct.

26/052 CLERK'S REPORT/CORRESPONDENCE

The following have been forwarded to Councillors via e-mail and are not shown elsewhere on the agenda; listing these items provides Council with the opportunity to comment.

- Cheshire Association of Local Councils (ChALC) bulletins
- National Association of Local Councils (NALC) bulletins
- Society of Local Clerk (SLCC) bulletins
- Cheshire Police Alerts
- Police & Crime Commissioner bulletins
- Web analytics for www.willingtonparish.gov.uk website
- Invitations to consultations, conferences, training sessions and briefings
- Neighbourhood Watch National Newsletter.

26/053 FINANCIAL MATTERS.

26/053.1 Payments between meetings.

RESOLVED: that the following payments made since the PC Meeting on 19th May 2026 be confirmed:

Payee	Supplier and Detail	Amount Paid (£)
R L Winterbourne	Clerk Heat, Light, Phone allowance May 2026	26.00
R L Winterbourne	Clerk Salary May 2026	302.96
R L Winterbourne	Clerk Heat, Light, Phone allowance June 2026	26.00
R L Winterbourne	Clerk Salary June 2026	259.80
ChALC	Code of Conduct Training Course	25.00
JDH Business Services	2025-26 Internal Audit fees	316.80
Zurich Municipal	Insurance premium 2026-27	241.00

26/053.2 Payments to be authorised.

Payee	Detail	£ Amount to be Paid
R L Winterbourne	Clerk Heat, Light, Phone allowance July 2026	26.00
R L Winterbourne	Clerk Salary July 2026	248.31

26/053.3 Direct Debits

It was noted that the following payments have been made by direct debit:

Sage One Payroll – June 2026. Paid 17th June 2026 - £13.20.

Sage One Payroll – July 2026. Paid 16th July 2026 - £16.80.

Natwest Business Credit card – May 2026: Paid 1st June 2026 - £48.10.

June 2026: Paid 2nd July 2026 - £142.79.

26/053.4 Management Accounts

RESOLVED: that the management accounts for FY 2026-27 to the end June 2026 be approved.

26/053.5 Review of the cash book and bank statements.

Councillor Abbott has reviewed the cash book, bank statements and credit card statements for May and June 2026; no issues were found.

26/053.6 Mileage Allowance Change

It was noted that the HMRC mileage allowance for cars has increased from £0.45 to £0.55 per mile for 2026-27.

26/054 ITEMS OF INTEREST FOR NEXT AGENDA – none were raised.

26/055 DATE OF NEXT MEETING

RESOLVED: that the next meeting be held on Tuesday 29th September 2026 at 19:30 at Willington Hall.

END OF DOCUMENT

Chairman's Signature Dated.....