

WILLINGTON PARISH COUNCIL

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NOTICE OF MEETING

MEETING: WILLINGTON PARISH COUNCIL
DAY/DATE/TIME: WEDNESDAY 25th MARCH at 7.30 pm
VENUE: WILLINGTON HALL

AGENDA

1. APOLOGIES

2. DECLARATION OF INTEREST AND DISPENSATIONS

- a. To consider new written requests for Dispensations for Disclosable Pecuniary Interests and where appropriate grant any requests
- b. To receive any "Pecuniary Interest", "Outside Body Interest", or "Family, Friend, or Close Associate Interest" from Councillors on any items on the agenda.

3. OPEN FORUM

The Council Meeting will be suspended to allow members of the Public to make comment and raise questions (allocated time is normally 15 minutes).

4. APPROVAL OF THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON TUESDAY 27th JANUARY 2026.

5. REPORT ON ACTIONS FROM THE MINUTES OF THE MEETING HELD ON 27th JANUARY 2026 NOT COVERED BY THE AGENDA

- a. Blister pack recycling scheme - update
- b. Public Transport in Willington – update
- c. 'Memorial' project with Delamere and Oakmere PC for Roy Penk – update
- d. Fast fibre in Willington - update.

6. PLANNING MATTERS

- a. NEW APPLICATIONS. None. Any applications received since the publication of this agenda will be considered.
- b. PREVIOUS APPLICATIONS.
To note the status of planning applications 57 to 60 listed on the planning register including comments that have been submitted to CWaC since the last meeting and any enforcement matters.
- c. NOTES.
 - Merle Bank Roughlow proposed alteration to planning permission - for discussion
 - Neighbourhood Development Plan revisions – update.

7. AUDIT 2025-2026

- a. **PROPOSAL:** that the PC approve an application for exemption from external audit for year 2025-26. And that the Chairman sign the certificate as soon as possible.
- b. **PROPOSAL:** that the Council appoint JDH Business Services to undertake the internal audit for the year 2025-26.

8. INSURANCE REVIEW

PROPOSAL: to confirm that the existing cover meets the requirements of the Council.

9. STATEMENT ON INTERNAL CONTROL

PROPOSAL: that the statement of internal control for 2025-26 be approved.

10. TRAINING AND DEVELOPMENT

- a. Review of development activities completed for 2025-26 and confirmation that the schedule was appropriate.
- b. Training and development requirements for 2026-27 – for discussion.

11. 2025-26 ACTION PLAN – review and update.

12. ROAD SAFETY

- a. Evolis speed indicator device results - update
PROPOSAL: that two additional mounting bars for the Evolis VISION SID is purchased at a cost of £48.97 (inc. VAT) each to facilitate its movement between sites
- b. Attendance at the next PCC consultation meeting to raise the issue of speeding on Willington Road – update.

13. COMMUNITY ENGAGEMENT AND EVENTS

- a. Village picnic; arrangements for Sunday 7th June 2026
- b. Purchase of a new Xmas tree for the Green – for discussion.

14. COMMUNITY COMMUNICATION

- a. Feedback on analytics data for the Parish Council website
- b. Articles for the next PC newsletter – update and suggestions.

15. WILLINGTON ENVIRONMENT AND TASK FORCE

- a. Condition of trees on the Green – update
- b. Establishing Tree Preservation Orders in Willington – update
- c. To note that John Grimshaw has stood down as leader of the village task force. John Jeffries has agreed to take over the role

PROPOSAL: that the PC writes to John Grimshaw to thank him for his leadership and work with the task force

- d. Purchase of cones for use by the Task Force

PROPOSAL: that the PC purchase four warning cones for use by the task force to improve safety when working at a cost of £39.99 (inc. VAT).

16. ROADS, PATHWAYS AND PAVEMENT MAINTENANCE

- a. Obstruction of the highway verge at Mallows Way – update
- b. Repairs to Roughlow carriageway – update
- c. Erosion of the public footpath at the top of Little Switzerland – update
- d. Collapse of the retaining sandstone wall on the footpath on Little Switzerland – update
- e. Installation of a camera continuously monitoring Chapel Lane – for discussion.

17. CLIMATE AND NATURE GROUP & PLAN – update.

18. NATIONAL EMERGENCY BRIEFING – for discussion.

19. SCHEDULE OF COUNCIL DOCUMENTS AND REGULATIONS

- a. having an Open Forum agenda item for Extraordinary Meetings – for discussion.
PROPOSAL: that the revisions to section 19 of the Standing Orders provided prior to the meeting are approved.
- b. Revisions to the Volunteer Policy to bring it in line with the revised approach to risk assessments – update.

20. CLERK'S REPORT/CORRESPONDENCE

The following have been forwarded to Councillors via e-mail and are not shown elsewhere on the agenda. Listing these items below provides Council with the opportunity to comment on them:

- Cheshire Association of Local Councils (ChALC) bulletins
- National Association of Local Councils (NALC) bulletins

- Society of Local Clerk (SLCC) bulletins
- Cheshire Police Alerts
- Police & Crime Commissioner bulletins
- Web analytics for www.willingtonparish.gov.uk website
- Invitations to consultations, conferences, training sessions and briefings
- Neighbourhood Watch National Newsletter.

21. BUDGET FOR FINANCE YEAR 2026-2027

To note that CWaC have acknowledged our precept request for 2026-27 of £6,535 which gives a 26/27 Band D charge of £41.73, a 2.7% (£1.14) decrease from 2025-26.

22. FINANCIAL MATTERS.

- a. Payments between meetings. To confirm the following payments that have been made since the Council meeting held on 27th January 2026

Payee	Supplier and Detail	Amount Paid
R Winterbourne	Clerk's salary for February 2026	£248.11
R Winterbourne	Clerk Allowance for February 2026	£26.00
R Winterbourne	Clerk's salary for March 2026	£248.31
R Winterbourne	Clerk Allowance for March 2026	£26.00
Vision ICT	Willington.org.uk domain 2026-27	£36.00
John Lindsay	Expenses for Post-Mix	£28.99

- b. Payments to be authorised
- c. Direct Debits- to note the payments have been made by DD
- d. Management Accounts – to review and approve the accounts for FY 2025-26 to the end of February 2026.
- e. Review of the cash book and bank statements - to note the outcome of the review of the accounts, cashbook and credit card statements for January and February 2026

23. **ANNUAL VILLAGE MEETING 2026** – date, agenda, timing and other arrangements. For discussion and agreement.

24. **CLERK'S LOCATION DURING MARCH AND APRIL 2026** – for information.

25. **ITEMS OF INTEREST FOR NEXT AGENDA**

26. **DATE OF NEXT MEETING**

PROPOSAL: that the next meeting of the Parish Council is held on Tues 19th May 2026 at Willington Hall.

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