

**MINUTES OF A MEETING OF WILLINGTON PARISH COUNCIL STAFFING COMMITTEE
HELD AT THE BOOT, BOOTHSDALE ON WEDNESDAY 5th NOVEMBER 2025**

PRESENT:

Councillor James Abbott (Chairman)
Councillor Stuart Ingram
Councillor John Lindsay

IN ATTENDANCE: R Winterbourne – Clerk to the Parish Council

25/001 APOLOGIES – None.

**25/002 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS AND
DISPENSATIONS**

25/002.1 New Written Requests for Dispensations

There were no new requests.

25/002.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and if necessary, leave the meeting prior to discussion of that item. None were declared.

25/003 ELECTION OF COMMITTEE CHAIRMAN

RESOLVED: that Councillor Abbott be appointed Chairman of the Staffing Committee for the coming year.

25/004 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for the Open Forum.

25/005 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

25/006 REPORT ON OPEN FORUM – nothing to report.

25/007 CLERK SALARY 2025-2026

RESOLVED: that the committee recommends to the full Council that the Clerk's hourly rate of pay for 2025-26 is increased to [REDACTED], at the current level of SCP7, as agreed by the National Joint Council (NJC) in the pay rate document provided to Councillors

25/008 PROCESS TO PRE-AGREE CLERK'S OVERTIME

RESOLVED: that the Staffing Committee can approve requests for Clerk's overtime via the e-mail agreement of all three members of the committee; the Staffing Committee does not have to meet.

END OF DOCUMENT

Chairman's Signature Dated.....

Chairman's Initial