

# **WILLINGTON PARISH COUNCIL**

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## **NOTICE OF MEETING**

**MEETING:** WILLINGTON PARISH COUNCIL  
**DAY/DATE/TIME:** TUESDAY 23<sup>rd</sup> SEPTEMBER 2025 at 19.30 pm  
**VENUE:** WILLINGTON HALL

### **AGENDA**

#### **1. APOLOGIES**

#### **2. DECLARATION OF INTEREST AND DISPENSATIONS**

- a. To consider new written requests for Dispensations for Disclosable Pecuniary Interests and where appropriate grant any requests
- b. To receive any "Pecuniary Interest", "Outside Body Interest", or "Family, Friend, or Close Associate Interest" from Councillors on any items on the agenda.

#### **3. OPEN FORUM:** The Council Meeting will be suspended to allow members of the Public to make comment and raise questions (normal allocated time of 15 minutes).

#### **4. APPROVAL OF THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON:** Tuesday 15<sup>th</sup> July 2025.

#### **5. REPORT ON ACTIONS FROM THE MINUTES OF THE MEETINGS HELD ON TUESDAY 15<sup>th</sup> JULY 2025 NOT COVERED BY THIS AGENDA.**

- a. Repairs to Roughlow – update
- b. Provision of public transport in Willington - update
- c. Councillor use of .willingtonparish.gov.uk e-mail addresses – update
- d. 'Memorial' project with Delamere & Oakmere PC for Roy Penk – update.

#### **6. PLANNING MATTERS**

- a. NEW APPLICATIONS. None
- b. PREVIOUS APPLICATIONS  
To note the status of planning applications listed on the planning register including comments that have been submitted to CWaC since the last meeting and any enforcement matters
- c. Neighbourhood Development Plan – update
- d. Potential development on land adjacent to Pebble Cottage, Willington Road – for discussion.

#### **7. 2025-26 ACTION PLAN** – review and update.

#### **8. ROAD SAFETY**

- Report on the use of and data collected from the Vehicle Activated Speed device (VAS); and discussion of possible actions to reduce the incidence/severity of speeding
- Revised speed limit on Willington Road between Willington Corner and Oscroft – update.

#### **9. AGAR ASSERTION 10 : Digital & Data Compliance for Councils** – for discussion following the Clerk's recent attendance on a training webinar.

**10. SLCC MEMBERSHIP 2025-26** – for discussion

**PROPOSAL:** that the Parish Council approves the Clerk's membership of SLCC for 2025-26 at a cost of £105.

**11. COMMUNITY ENGAGEMENT AND EVENTS** - future events update.

**12. COMMUNITY COMMUNICATION**

- Feedback and analytics data for the new Parish Council website – update
- Open/click statistics for the September 2025 PC newsletter
- Updates to the delivery rounds for paper copies of the PC newsletter.

**PROPOSAL:** that Councillor Matt Bloxham adopts the newsletter delivery round previously completed by Janet Smethurst.

**13. WILLINGTON ENVIRONMENT AND TASK FORCE**

- Condition of the trees on The Green – for discussion
- Additional 'Willington Lane' street sign at Willington Corner – update
- Status of the project to assign AONB status to the Cheshire Sandstone Ridge – update.

**14. CLIMATE AND NATURE GROUP** – update.

**15. SCHEDULE OF COUNCIL DOCUMENTS AND REGULATIONS**

- a. The Co-option Procedure needs to be reviewed. The Clerk has reviewed it and is recommending that the PC re-adopts the Co-option Procedure with no changes.
- b. Volunteer Policy – revision of the document to bring it in line with changes to the risk assessments – update.

**16. CLERK'S REPORT/CORRESPONDENCE**

Items have been forwarded to Councillors via e-mail. This provides Council with the opportunity to comment on them.

**17. FINANCIAL MATTERS.**

- a. Payments between meetings. To confirm the payments that have been made since the Council meeting held on 15th July 2025.
- b. Payments to be authorised.
- c. Direct Debits. To note that the payments that have been made by DD:
- d. Management Accounts – review & approve the 2025-26 accounts to the end of August 2025.
- e. Bank Mandate - Bank Mandate – to confirm that the NatWest bank mandate has been amended to remove Janet Smethurst as a signatory. And that Councillor Matt Bloxham has been added.
- f. To note the outcome of the review of the bank accounts and cashbook, and credit card account for July and August 2025.
- g. Budget 2026-2027 – to note that Councillors should submit any specific items for consideration for inclusion in the 2026-27 budget to the Clerk by the end of October. The draft budget will be reviewed at the November meeting.

**18. ITEMS OF INTEREST FOR NEXT AGENDA**

**19. DATE OF NEXT MEETING**

The next meeting of Willington Parish Council is currently scheduled for Tuesday 25<sup>th</sup> November 2025 at 19:30 at Willington Hall.

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