

WILLINGTON PARISH COUNCIL

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NOTICE OF MEETING

MEETING: WILLINGTON PARISH COUNCIL
DAY/DATE/TIME: TUESDAY 25th MARCH at 7.30 pm
VENUE: WILLINGTON HALL

AGENDA

1. APOLOGIES

2. DECLARATION OF INTEREST AND DISPENSATIONS

- a. To consider new written requests for Dispensations for Disclosable Pecuniary Interests and where appropriate grant any requests
- b. To receive any "Pecuniary Interest", "Outside Body Interest", or "Family, Friend, or Close Associate Interest" from Councillors on any items on the agenda.

3. OPEN FORUM

The Council Meeting will be suspended to allow members of the Public to make comment and raise questions (allocated time is normally 15 minutes).

4. APPROVAL OF THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON TUESDAY 28th JANUARY 2025.

5. REPORT ON ACTIONS FROM THE MINUTES OF THE MEETING HELD ON 28th JANUARY 2025 NOT COVERED BY THE AGENDA

- a. Public Transport in Willington (inc. iTravel) - update
- b. Ownership of the Green – update
- c. Fast fibre provision – update.

6. PLANNING MATTERS

- a. NEW APPLICATIONS. None. Applications received since the publication of this agenda will be considered.
- b. PREVIOUS APPLICATIONS.
To note the status of planning applications 35 & 36 listed on the planning register including comments submitted to CWaC since the last meeting and any enforcement matters.
- c. NOTES.
 - Reworking of the Neighbourhood Development Plan (NDP) for Kelsall/Willington; CWaC are updating the Local Plan to meet revised housing quotas – for discussion
 - Agricultural building (22/01936/AGR - Agricultural building to store hay and machinery; Land Opposite Mead Cottage Willington Road) location – update.

7. AUDIT 2024-2025

- a. **PROPOSAL:** that the PC approve an application for exemption from external audit for year 2024-25. And that the Chairman sign the certificate as soon as possible.
- b. **PROPOSAL:** that the Council appoint JDH Business Services to undertake the internal audit for the year 2024-25.

8. INSURANCE REVIEW

PROPOSAL: to confirm that the existing cover meets the requirements of the Council.

9. STATEMENT ON INTERNAL CONTROL

PROPOSAL: that the statement of internal control for 2024-25 be approved.

10. TRAINING AND DEVELOPMENT – review of development activities completed, planned schedule and confirmation that the schedule is appropriate.

11. COMMUNITY ENGAGEMENT AND EVENTS

- a. VE Day celebrations and village picnic arrangements – update
- b. Open Garden 2025 arrangements – update.

12. ROAD SAFETY

- a. Obstructions on or near the carriageway - update
- b. Purchase of a portable speed indicator sign – update.

13. FIRE TENDER ACCESS TO GOOSEBERRY LANE - for discussion.

14. COMMUNITY COMMUNICATION

- a. Feedback on and analytics data for the Parish Council website – update
- b. Delivery, open and click through statistics for the February 2025 newsletter - report
- c. Date for publication of the next PC newsletter.

PROPOSAL: that the next newsletter is published on 10th & 11th May 2025.

15. WILLINGTON ENVIRONMENT AND TASK FORCE

- a. Improved lighting at the bottom of Chapel Lane – update
- b. Damaged stiles in Utkinton - update
- c. Additional 'Willington Lane' street sign at Willington Corner – for discussion
- d. 'Produce exchange' located by the bus shelter – update
- e. Installation of a bench at the top of Little Switzerland – update
- f. Decoration of the Openreach 'green boxes' on the triangle – update
- g. The use of herbicides and pesticides in Willington – update
- h. Installation of bat and bird boxes in Willington – update.

16. CLIMATE AND NATURE GROUP & PLAN – update.

17. ACTION PLAN 2025-26 – for review and update.

18. SCHEDULE OF COUNCIL DOCUMENTS AND REGULATIONS

No documents need to be reviewed.

19. CLERK'S REPORT/CORRESPONDENCE

20. BUDGET FOR FINANCE YEAR 2025-2026

To note that CWaC have acknowledged our precept request of £6,589 which gives a 25/26 Band D charge of £42.87, a 0.9% (£0.39) increase from this year.

21. FINANCIAL MATTERS.

- a. Payments between meetings.
- b. Payments to be authorised:
- c. Direct Debits. To note payments that have been made by DD:
- d. Management Accounts –approve the accounts for FY 2024-25 to the end of Feb 2025.
- e. Review of the cash book and bank statements - To note the outcome of the review of the accounts and cashbook for January and February 2025
- f. Parish Council NatWest Credit Card – update.

22. ARRANGEMENTS FOR ANNUAL VILLAGE MEETING 2025 – discussion and agreement.

23. ITEMS OF INTEREST FOR NEXT AGENDA

24. DATE OF NEXT MEETING

PROPOSAL: that the next meeting of the Parish Council is held on Tues 20th May 2025 at Willington Hall. The meeting will be preceded by the Annual Village meeting.

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