

WILLINGTON PARISH COUNCIL

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NOTICE OF MEETING

MEETING: WILLINGTON PARISH COUNCIL
DAY/DATE/TIME: TUESDAY 19th NOVEMBER 2024 at 7.30 pm
VENUE: WILLINGTON HALL

AGENDA

1. APOLOGIES

2. DECLARATION OF INTEREST AND DISPENSATIONS

- a. To consider new written requests for Dispensations for Disclosable Pecuniary Interests and where appropriate grant any requests
- b. To receive any "Pecuniary Interest", "Outside Body Interest", or "Family, Friend, or Close Associate Interest" from Councillors on any items on the agenda.

3. OPEN FORUM

The Council Meeting will be suspended to allow members of the Public to make comment and raise questions (allocated time is normally 15 minutes).

4. APPROVAL OF THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON TUESDAY 24th SEPTEMBER 2024.

5. REPORT ON ACTIONS FROM THE MINUTES OF THE MEETING HELD ON 24th SEPTEMBER 2024 NOT COVERED BY THE AGENDA

- a. iTravel (bus on demand) – update
- b. Ownership of the Green - update
- c. Fast fibre provision – update.

6. PLANNING MATTERS

- a. NEW APPLICATIONS. None. Any applications received since the publication of this agenda will be considered.
- b. PREVIOUS APPLICATIONS.
To note the status of planning applications 39, 49 and 51 listed on the planning register including comments that have been submitted to CWaC since the last meeting and any enforcement matters.
- c. NOTES. None.

7. RISK ASSESSMENT – review and approval of the Risk Management Policy.

8. TRAINING AND DEVELOPMENT – to review the training and development register and confirm its suitability.

9. KELSALL BEER FESTIVAL FUNDS - for discussion.

10. COMMUNITY ENGAGEMENT

- a. 'Countryfile' ramble for Children in Need held on Sunday 13th October 2024 - report
- b. Remembrance Sunday 2024 held on Sunday 10th November - report
- c. Carols on The Green 2024 – update on arrangements.

11. ROAD SAFETY

- a. Maintenance of hedges and trees obstructing footpaths, highways, and the visibility of traffic and signs – update
- b. Obstructions on or near the carriageway - update
- c. Implementation of 20 mph limit on Chapel Lane – update
- d. Speed limit reduction on Willington Road being managed by Tarvin PC - update.

12. COMMUNITY COMMUNICATION

- a. Willington PC notice board maintenance - update
- b. New Parish Council website – update
- c. Migration to a gov.org domain name – for discussion

PROPOSAL: that the Parish Council, as part of the implementation of the new website, migrates to a gov.org domain name as willingtonpc.gov.org

- d. Further enhancements to community communication – for discussion.

13. WILLINGTON ENVIRONMENT AND TASK FORCE

- a. 'Produce exchange' located by the bus shelter – update
- b. Installation of a bench at the top of Little Switzerland – update
- c. Decoration of the Openreach 'green boxes' on the triangle – update
- d. Repair of the wall adjacent to the path on Little Switzerland - update
- e. The use of herbicides and pesticides in Willington – for discussion
- f. Installation of bat and bird boxes in Willington – for discussion
- g. Improving the street lighting in Willington – for discussion.

14. CLIMATE CHANGE ACTION PLAN – update.

15. SCHEDULE OF COUNCIL DOCUMENTS AND REGULATIONS

- a. No documents require review at this time
- b. Changes to the risk assessment element of the Volunteer Policy to simplify the risk assessment process – update.

16. CLERK'S REPORT/CORRESPONDENCE

The following have been forwarded to Councillors via e-mail and are not shown elsewhere on the agenda. Listing these items below provides Council with the opportunity to comment on them:

- Cheshire Association of Local Councils e-bulletins
- Cheshire Police Alerts
- Police & Crime Commissioner bulletins
- Vision ICT web analytics for www.willington.org.uk website
- Various invitations to consultations, conferences, training sessions and briefings
- Neighbourhood Watch National Newsletter.

17. FINANCIAL MATTERS.

- a. Payments between meetings. To confirm the payments that have been made since the Council meeting held on 24th September 2024
- b. Payments to be authorised: None.
- c. Direct Debits. To note the payments that have been made by DD

- d. Management Accounts – review and approve the accounts for FY 2024-25 to the end of October 2024.
- e. Review of the cash book and bank statements.
- f. Clerk salary 2024-25
PROPOSAL: that the Clerk's hourly rate of pay for 2024-25 is increased as recommended by the Staffing Committee at its meeting on 19th November 2024
- g. Budget 2025-2026 – to review the draft budget and agree any amendments required for its agreement at the meeting in January 2025
- h. Parish Council Credit Card – for discussion.
PROPOSAL: that the Clerk obtain a NatWest a single credit card for the Parish Council at an annual cost of £30 per cardholder – there is no card fee in the first year. The card will be paid off in full each month via direct debit.
PROPOSAL: that the Clerk update the Financial Regulations to cover the use, settlement and controls around the use of a Parish Council Credit card.

18. MEETING DATES FOR 2025

PROPOSAL: that the meetings of Willington Parish Council in 2025 be held on the following Tuesdays: 28th January, 25th March, 20th May, 22nd July, 30th September, 25th November.

19. ITEMS OF INTEREST FOR NEXT AGENDA

20. DATE OF NEXT MEETING

PROPOSAL: that the next meeting of the Parish Council is on Tues 28th January 2025.

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