

WILLINGTON PARISH COUNCIL

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NOTICE OF MEETING

MEETING: WILLINGTON PARISH COUNCIL
DAY/DATE/TIME: TUESDAY 28th JANUARY 2020 at 7.30pm
VENUE: WILLINGTON HALL HOTEL

AGENDA

1. APOLOGIES AND REASONS FOR ABSENCE

2. DECLARATION OF INTEREST AND DISPENSATIONS

- a. To consider new written requests for Dispensations for Disclosable Pecuniary Interests and where appropriate grant any requests
- b. To receive any "Pecuniary Interest", "Outside Body Interest", or "Family, Friend, or Close Associate Interest" from Councillors on any items on the agenda

3. OPEN FORUM – The Council Meeting will be suspended to allow members of the Public to make comment and raise questions. (normal allocated time of 15 minutes)

4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 26th NOVEMBER 2019

5. REPORT ON ACTIONS FROM THE MINUTES OF THE MEETING HELD ON 26th NOVEMBER 2019 NOT COVERED BY THE AGENDA

- a. Neighbourhood Watch Scheme – update on volunteer co-ordinator role
- b. Village task force – update
- c. Bank mandate and access to online banking – update
- d. Website accessibility – update
- e. Social Housing Allocation consultation - update
- f. Arrangements for the Parish Council Meeting on 28th July 2020

6. PLANNING MATTERS

a. APPLICATIONS

PROPOSAL: that the 'No Comment' response provided to CWaC Planning for Planning Consultation 19/04198/FUL - Manor Farm submitted on 16th December 2019 be confirmed.

The following planning applications will be examined along with any others received up to the date of the meeting. None to date.

b. OTHER

'Security' poles at Roughlow Farm - update (previous minute 19/083.3).

7. COMMUNITY ENGAGEMENT

- a. to receive a report on Xmas Carols on the Green event
- b. to review planned events; currently these are a VE celebration planned for Friday 8th May 2020 and an event to celebrate the launch of the village history publication
- c. to consider further proposals from Councillors for community events and initiatives
- d. a Willington based competition to replace the Best Kept Village competition – consideration of options.

8. COMMUNITY COMMUNICATION

- a. Village notice boards – update
- b. Willington Civil Parish Information Book revision – update
- c. Provision of contact information for organisations providing assistance to the community (e.g. Opal) in February's newsletter – for discussion

- d. Delivery of newsletters via e-mail or social media – for discussion
- e. Residents' WhatsApp group for providing alerts – update.

9. INSTALLATION OF PERMANENT SPEED DISPLAY DEVICES – update.

10. REDUCING THE SPEED LIMIT ON WILLINGTON ROAD TO 30 MPH

PROPOSAL: that the Council ask CWaC Road Safety Engineering to proceed with a re-assessment of the speed limit on Willington Road.

11. BUDGET 2020-2021

A second draft budget has been prepared for consideration by Council following November's meeting. As the figures stand there would be:

- an increase in the Parish precept to £4590
- an increase in the monthly cost for a band D property from £30.56 to £31.12

	Yr to	Yr to	Yr to
PAYMENTS	Mar-19	Mar-20	Mar-21
Staff Salaries including Employers Costs	2,510	2,350	3,258
Staff Light and Heat Allowance	0	0	0
Staff/Councillor Travel	9	45	100
Telephone	0	0	0
Postage	13	20	17
Office Supplies, laptop maintenance & s/w	277	200	200
Subscriptions	277	80	195
Audit Fee	291	290	115
Insurance	330	340	340
Room Hire Meetings	0	0	0
Payroll Software	72	84	86
General Costs	197	250	0
Community Engagement			0
Newsletter/Annual Report/Other Printing	59	200	212
Special Projects & Equipment	800	375	2400
Election Cost	0	200	0
Training	35	300	350
Vision ICT - Accessibility Compliance work			150
Defibrillator AED Batteries & Pads		0	43
Total Payments	4,870	4,734	7,466
Increase over 19-20 budgeted spend is....			2,751
RECEIPTS			
Precept from CWaC	4,517	4,517	4,590
Income from Events			0
Bank Interest	9	2	10
Grants	0	0	0
VAT refund on Previous Years Purchases	78	75	80
Funding from WPC reserves			2786
Other		0	0
Total Receipts	4,604	4,594	7,466

12. REPLACEMENT OF THE RETIRING CHAIRMAN IN 2020 – discussion and agreement of timing and process.

13. POTENTIAL FUTURE PROJECTS

14. REPORT ON COUNCILLOR AND CLERK TRAINING AND DEVELOPMENT

15. REVIEW OF ACTION PLAN – to confirm that the 2020-21 Action Plan is appropriate in terms of format and content.

16. NEWSLETTER – update on February’s newsletter content and delivery date.

17. ROAD, PATH & PAVEMENT MAINTENANCE

- a. Remedial work on the road between the two entrances to Willington Hall (previous minutes 19/019 & 19/035.2 & 19/59.2 & 19/082.2) - update
- b. Roads and signage (previous minutes 19/045 & 19/059.4 & 19/082.4) – update on the clearance of the verges along Willington Road (CWaC ref # 4889884).

18. CWaC LOCAL CYCLING & WALKING INFRASTRUCTURE PLAN CONSULTATION

19. CLOTTON & HOOFIELD NEIGHBOURHOOD PLAN CONSULTATION

20. SCHEDULE OF COUNCIL DOCUMENTS AND REGULATIONS

21. CLERK’S REPORT/CORRESPONDENCE

To provide the Council with the opportunity to comment on e-mail forwarded to Councillors that are not shown elsewhere on the agenda

22. FINANCIAL MATTERS.

- a. Payments between meetings
- b. Payments to be authorised
- c. Direct Debits
- d. Payments due before the March 2020 Council Meeting
- e. Quarterly Review of the Cashbook and Bank statements to the end of Dec 2019.
- f. Management Accounts – review and approval of accounts to 31st Dec 2019.

23. STAFF – EMPLOYMENT MATTERS

24. ITEMS OF INTEREST FOR NEXT AGENDA

25. DATE OF NEXT MEETING – confirmation that the next meeting will be held on Tuesday 24th March 2020 at 7:30 pm at Willington Hall.

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