

**MINUTES OF A MEETING OF WILLINGTON PARISH COUNCIL HELD AT
WILLINGTON HALL HOTEL ON TUESDAY 26TH JULY 2016**

PRESENT: Councillor J Grimshaw (Chairman)
Councillor P Tyson-Jones (Vice Chairman)
Councillor J Lowthion
Councillor A Nicholas
Councillor R Penk

IN ATTENDANCE: Parish Council Clerk – Mr M Hassall
Cheshire West and Chester Councillor H Deynem

APOLOGIES: Cheshire West and Chester Councillor J Leather

**16/056 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS,
AND DISPENSATIONS**

16/056.1 New Written Requests for Dispensations

There were no new requests.

16/056.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. No such declarations were made.

16/057 OPEN FORUM

RESOLVED: that the meeting be adjourned for the Open Forum.

16/058 PARISH COUNCIL MEETING

RESOLVED: that the meeting be reconvened.

16/059 REPORT ON OPEN FORUM (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

Borough Councillor Deynem had made reference to the Community Infrastructure Levy Draft Charging Schedule and also the Roman Amphitheatre which had been discussed at a cabinet meeting the previous week.

16/060 MINUTES OF THE MEETING HELD ON 28TH JUNE 2016

RESOLVED: that the minutes of the meeting held on 28th June 2016 be signed by the Chairman as a correct record after minute 16/051c.1 was amended to read "that Council record the appropriate power in the financial statements"

**16/061 REPORT ON ACTIONS ARISING FROM THE MEETING ON 28TH JUNE 2016
NOT COVERED BY THE AGENDA**

16/061.1 Noticeboard – Members Grant Application (Previous Minute 16/043.2)

Borough Councillor Deynem had indicated that in principle he and Councillor Leather would support an application and that they would look at the figure requested in the very near future.

RESOLVED: that Councillor Tyson-Jones process the application.

16/061.2 Signage (Previous Minute 16/046)

Highways had confirmed that there was only one design and one size. A copy of the specification is attached to the minutes.

Highways were in the process of putting a costing together.

RESOLVED: that the Clerk approach Tarvin Parish Council to ask whether they were interested in having signage at the boundary between Tarvin and Willington and sharing the cost.

16/061.3 Website Management (Previous Minute 16/049)

16/061.3.1 The day to day management of the website had been passed to Mr Gwyn Tyson-Jones.

16/061.3.2 Councillor Tyson-Jones reported that she had struggled to access the website using the correct address and asked Councillors to access the website to see whether they experienced similar problems

16/062 PLANNING MATTERS

16/062.1 Planning Applications

16/02735/FUL - Proposed first floor extension and sunroom – Underwood, Willington Lane, Willington

Comment: No Objections

16/02849/FUL - Proposed bio mass boiler extension to the side and minor alterations to approved openings – Birch Hill, Waste Lane, Willington

Comment: No Objections

16/062.2 NOTICES

There were no notices

16/063 CHESHIRE WEST AND CHESTER COUNCIL – PARKING STRATEGY WORKSHOP

The Parking Strategy Workshop for Tarvin, Kelsall, and Tarporley had taken place on 19th July and Councillors Nicholas and Tyson-Jones had represented Council. The meeting noted that no firm conclusions had been reached. Cheshire West and Chester Council were planning a formal consultation across the Borough later in the year.

16/064 STREETSCENE

Borough Councillor Deynem had agreed to check with Streetscene as to what was meant by verges

RESOLVED: that the Clerk write to Cheshire West and Chester Council complaining about the poor service provided by Streetscene.

16/065 LOCAL COUNCIL AWARD SCHEME

A copy of a report providing details of the Local Award Scheme is attached to the minutes.

RESOLVED: that Councillors Lowthion and Tyson-Jones study the document and work out what actions would be required to achieve the Foundation Award and then the Quality Award

16/066 TARPORLEY TALK

RESOLVED: not to advertise in Tarporley Talk.

16/067 USE OF FACEBOOK

RESOLVED: (16/067.1) that Council establish a facebook page for a trial period.

RESOLVED: (16/067.2) that an offer from Councillor Lowthion to take responsibility for setting it up be accepted.

16/068 KELSALL AND WILLINGTON NEIGHBOURHOOD PLAN – CONSULTATION

A letter had been forwarded to Councillors regarding the consultation period which was running from 14th July to 26th August 2016.

It was noted that Councillors were happy with the content of the Neighbourhood Plan

16/069 NEWSLETTER

RESOLVED: that

16/069.1 Councillor Tyson-Jones write a short article on Planning Policy

16/069.2 Councillor Lowthion write an article on the Willington/Utkinton Fete

16/069.3 Councillor Nicholas write an article on future training for use of the defibrillator.

16/069.4 an article be written on the problem of overgrown hedges

16/069.5 articles to be sent to the Clerk within the next two weeks.

16/070 SPEEDING ALONG CHAPEL LANE

Concern was expressed regarding the speed of some of the traffic travelling along Chapel Lane towards Willington Road.

16/071 CLERK'S REPORT/CORRESPONDENCE

The following had been forwarded to Councillors:

a. Cheshire Association of Local Councils e-bulletins

b. Cheshire West and Chester Council - Consultation - Community Infrastructure Levy Draft Charging Schedule

c. Cheshire Association of Local Councils – Chester Area Meeting Agenda – Meeting to be held at Tarvin Community Centre – Wednesday 3rd August 2016

Councillor Grimshaw reported that he was no longer able to attend the meeting

RESOLVED: that Councillor Tyson-Jones attend the meeting.

16/072 FINANCIAL MATTERS

16/072.1 Cheque Payments

RESOLVED: that the following payments be authorised

Payee	Detail	Amount to be Paid
Mr M Hassall	Payroll July 2016 (under LGA 1972 Section 112)	153.16
Mr M Hassall	Expenses Qtr. to 30 June 2016 Ink for Printer £32.83 Postage £2.75 (under LGA 1972 Section 111)	35.58

16/072.2 Direct Debit

The meeting noted that the following payment had been made by direct debit:

Sage One – Payroll – July 2016 – Paid 16th July £4.80

16/072.3. Management Accounts

Management Accounts for the 3 months to 30th June 2016 were presented and accepted

16/072.4 INCOME FROM WILLINGTON/UTKINTON FETE

It was reported that Council would be receiving £100.00 from the proceeds of the Fete

RESOLVED: to designate the money to a Community Fund

16/073 DATE OF NEXT MEETING – 7.30pm - Tuesday 27th September 2016 –

Willington Hall Hotel

Chairman's Signature Dated.....