

**MINUTES OF A MEETING OF WILLINGTON PARISH COUNCIL HELD AT
WILLINGTON HALL HOTEL ON TUESDAY 28TH JUNE 2016**

PRESENT: Councillor J Lowthion
Councillor A Nicholas
Councillor R Penk

IN ATTENDANCE: 2 Members of the Public
Parish Council Clerk – Mr M Hassall

APOLOGIES: Councillor J Grimshaw (holiday)
Councillor P Tyson-Jones (holiday)
Cheshire West and Chester Councillor H Deynem (holiday)
Cheshire West and Chester Councillor J Leather (holiday)

16/037 APPOINTMENT OF CHAIRMAN FOR THE MEETING

RESOLVED: that Councillor Nicholas be appointed Chairman for the meeting.

**16/038 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS,
AND DISPENSATIONS**

16/038.1 New Written Requests for Dispensations

There were no new requests.

16/038.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. Councillor Nicholas declared a Family, Friend or Close Associate Interest in Minute 16/041.2 as the noticeboard was being purchased from a member of his family. He confirmed that he would remain in the room but not take part in any discussion or vote. No other declarations were made.

16/039 OPEN FORUM

RESOLVED: that the meeting be adjourned for the Open Forum.

16/040 PARISH COUNCIL MEETING

RESOLVED: that the meeting be reconvened.

16/041 REPORT ON OPEN FORUM (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

16/041.1 Mr Dave Reeves, Highways Engineer, had answered questions raised by Councillors regarding the speed limit along Willington Road. It had become clear during the conversation that at the present time the only way that the speed limit could be reduced to 30mph would be with the introduction of speed calming measures along the road. It had been thought that two raised pads on the road would cost in the region of £1,500.00. Councillors had concluded that speed calming measures would probably not be popular with local residents. It had also become clear during conversation that should the environment change along Willington Road then Council would be able to request a re-assessment of the speed limit.

16/041.2 Concerns had been raised regarding a number of overgrown hedges along Chapel Lane and also one on Willington Road.

16/042 MINUTES OF THE MEETING HELD ON 24TH MAY 2016

RESOLVED: that the minutes of the meeting held on 24th May 2016 be signed by the Acting Chairman as a correct record.

16/043 REPORT ON ACTIONS ARISING FROM THE MEETING ON 24TH MAY 2016 NOT COVERED BY THE AGENDA

16/043.1 Overgrown Hedge (Previous Minute 16/025.1)

The hedge had been cut at the end of May 2016

16/043.2 Noticeboard (Previous Minute 16/025.1)

The new noticeboard had been ordered.

RESOLVED: (16/043.2.1) that Council seek funding from the Borough Councillor Members Budgets towards the cost of the noticeboard.

RESOLVED: (16/043.2.2) that the Clerk seek informal approval from the Borough Councillors and Councillor Tyson-Jones be invited to complete the application form.

16/043.3 Speed Indicator Device (Previous Minute 16/031)

The meeting noted that the equipment had been displayed along Chapel Lane as requested.

16/043.4 Willington Road (Previous Minute 16/025.1.1)

The report from Borough Councillor Leather was as follows:

"I have discussed with Simon Lammond, the head of Streetscene, the issue of responsibilities that you raised. It seem that Streetscene is responsible for verges in areas where the speed limit is 40mph or below, and Highways for the rest, except where there are special considerations e.g. a need for more regular cutting, and Streetscene may help out. Streetscene have their own staff, but weed spraying is under contract; Highways use Ringway for their contracts."

RESOLVED: that the Clerk ask for clarification on what was meant by verges, whether it just covered the verge of the road or also where appropriate the grass verge on the footpath.

16/044 PLANNING MATTERS

16/044.1 Planning Applications

There were no applications for consideration.

16/044.2 NOTICES

16/01777/FUL – Single storey porch to side and replacement of existing glass roof to adjacent conservatory with slated roof – Highcroft, Willington Road, Willington - **PERMISSION**

16/02102/FUL – Extensions - Forest Side, Waste Lane, Willington - **PERMISSION**

16/045 WILLINGTON/UTKINTON FETE

Councillor Lowthion reported that the fete had been very well attended and had been a great success. It had been noticeable that a significant majority of the work had been undertaken by Utkinton.

RESOLVED: that any discussion on a future joint fete should be left until after the financial outcome of this year's event was known.

16/046 SIGNAGE

The Clerk had approached Kelsall and Utkinton Parish Councils. Both were interested in having signage at the Parish boundary and both were comfortable with the figure of £500.00.

RESOLVED: that the Clerk ask Highways which designs were available and also for an accurate cost.

16/047 CHESHIRE WEST AND CHESTER COUNCIL – PARKING STRATEGY WORKSHOPS

At the previous meeting Borough Councillor John Leather had made reference to the Parking Strategy workshops. They had also been mentioned in one of the e-bulletins circulated to Councillors (issue 989). Since then there had been a development in that Cheshire West and Chester Council were in the process of arranging an extra workshop in July just covering Kelsall, Tarvin and possibly Tarporley. The Clerk stated that he would circulate the date as soon as it was available. All Councillors expressed an interest in attending the workshop.

16/048 STREETSCENE

16/048.1 RESOLVED: that the Clerk ask Highways to:

16/048.1.1 cut the verge between Willington Corner and Green Lane

16/048.1.2 cut the hedges between South View and Mead Cottage and between Highcroft and Holly Cottage, all along Willington Road.

16/048.2 Council noted the comments from the Open Forum that a number of other hedges required cutting back.

16/048.3 Concern was raised regarding the condition of "The Pad & Little Switzerland" public footpaths which were considered dangerous due to briars growing either side of the path.

RESOLVED: to defer discussion on this item until the next meeting as it was not known who was responsible for clearing these areas.

16/049 WEBSITE

Vision ICT Ltd had created a manual to help users updates their websites and the Clerk had received an electronic copy. Under the circumstances the Clerk had suggested that it was an appropriate time for him to pass the day to day maintenance of the website over to either a Councillor or local resident. The meeting noted that previously Councillor Tyson-Jones had said that her husband would be interested in taking on the role

RESOLVED: that the Clerk make contact with Councillor and Mr Tyson-Jones

16/050 INSURANCE RENEWAL

Parish Council Insurance was due for renewal on 14th July 2016. A long term agreement had been approved by Council on 30th June 2015 so alternate quotations had not been obtained.

The new premium was £273.75 which included an increase in Insurance Premium Tax from 6% to 9.5%.

RESOLVED: that the new premium be approved

16/051 CLERK'S REPORT/CORRESPONDENCE

The following had been forwarded to Councillors:

a. Cheshire Association of Local Councils e-bulletins

b. Cheshire West and Chester Council – Mobile Library Consultation

Councillor Lowthion reported that she had completed the consultation document

c. Cheshire Association of Local Councils – Training – Powers, Duties, and Precept – Wednesday 15th June at Tarvin Community Centre

Councillor Lowthion had attended the training.

Councillor Lowthion provided a verbal report on what she considered had been a very good session. Her report included the following

i. The Cheshire Association were recommending that the power to make specific payments was shown in Council minutes when payments were listed

ii. Councils had been encouraged to consider working towards achieving the New Council Award Scheme

iii. the use of facebook by Councils

iv. the use of publications such as Tarporley Talk

RESOLVED: (16/051c.1) that Council record the appropriate power in the minutes against payments

RESOLVED: (16/051c.2) that the Clerk provide details of the Award Scheme at the next meeting

RESOLVED: (16/051c.3) the use of facebook be an agenda item at the next meeting

RESOLVED: (16/051c.4) that consideration of the use of Tarporley Talk be an agenda item at the next meeting

d. Cheshire Association of Local Council – Planning Training Sessions 4th and 14th July 2016

e. Dates for the next two Chester and Vale Royal Area meetings - Wednesday 3rd August at Tarvin Community Centre (Edna Rose Room) - 6.30 Tea & Coffee & Planning Surgery 7.00 Meeting focusing on Planning. Agenda to be circulated nearer the time.

Wednesday 28th September venue TBC - 2.00 until 4.00pm - Focusing on changes to adult social care in CWaC.

The meeting noted that Councillor Grimshaw had said that he would attend the meeting on 3rd August 2016

f. North Wales Prison Information Event – 14th July 2016

16/052 FINANCIAL MATTERS

16/052.1 Cheque Payments

RESOLVED: that the following payments be authorised

Payee	Detail	Amount to be Paid
Came and Co	Insurance Premium Year to 13th July 2017 (under LGA 1972 Section 111)	273.75
Cheshire Association of Local Councils	Training Councillor Lowthion – Powers, duties, and precept – 15th June 2016 (under LGA 1972 Section 111)	30.00
Mr M Hassall	Payroll June 2016 (under LGA 1972 Section 112)	147.60
HMRC	PAYE Qtr. to June 2016 (under LGA 1972 Section 112)	155.40

16/052.2 Direct Debit

The meeting noted that the following payment had been made by direct debit:

Sage One – Payroll – June 2016 – Paid 16th June £4.80

16/053 DATE OF NEXT MEETING – 7.30pm - Tuesday 26th July 2016 – Willington Hall Hotel

16/054 RESOLUTION – “That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw” (personal data, staff conditions of employment)

16/055 STAFF

Salary Review.

The National Salary Award of a 1% increase for Clerks and other staff, back dated to 1st April 2016, had been published

RESOLVED: that the increase be implemented

Chairman's Signature Dated.....