

WILLINGTON PARISH COUNCIL

Assistant Clerk: Rob Winterbourne, 1 Lilac Close, Willington, CW6 0PL
Telephone: 01829 751266
E-mail: ClerkWillington@gmail.com

NOTICE OF MEETING

MEETING: WILLINGTON PARISH COUNCIL
DAY/DATE/TIME: TUESDAY 26TH MARCH 2019 – 7.30pm
VENUE: WILLINGTON HALL HOTEL

AGENDA

1. APOLOGIES AND REASONS FOR ABSENCE

2. DECLARATION OF INTEREST AND DISPENSATIONS

- a. To consider new written requests for Dispensations for Disclosable Pecuniary Interests and where appropriate grant any requests
- b. To receive any “Pecuniary Interest”, “Outside Body Interest”, or “Family, Friend, or Close Associate Interest” from Councillors on any items on the agenda

3. **OPEN FORUM** – The Council Meeting will be suspended to allow members of the Public to make comment and raise questions.

4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 22ND JANUARY 2019.

5. REPORT ON ACTIONS FROM THE MINUTES OF THE MEETING HELD ON 22ND JANUARY 2019 NOT COVERED BY THE AGENDA

- a. **Road between the two entrances to Willington Hall** (Previous Minute 18/085.3) Update.
- b. **Appointment of New Clerk** (Previous minutes 18/092, 18/097.1 18/097.2 and 18/097.3). Update.

6. PLANNING MATTERS

- a. **APPROVAL OF MINUTES OF THE PLANNING MEETING HELD 4TH MARCH 2019.**
- b. **APPLICATIONS**

The following Planning Applications will be examined along with any others received up to the day of the meeting:

19/00716/FUL - Two storey front extension and amendments to existing access - Meadow Bank, Willington Road, Willington, CW6 0ND

c. NOTICES

119/00243FUL - Reinstatement of a Clock Tower on the roof of the property and replacement of first floor window to rear with Juliet balcony - Fox Leap Cottage, 5 Oak Tree Court, Willington

Application was approved by Cheshire West and Chester Council on 11th March 2019.

d. OTHER

18/02357/FUL - Construction of new outbuilding to accommodate garage and accommodation ancillary to the main house - Pebble Cottage, Willington Road, Willington (Previous minute 4.c.2 – Planning Meeting March 4th 2019). Update.

Consideration of apparent new access on the corner of Chapel Lane and Roughlow. (Previous minute 4.c.1 – Planning Meeting March 4th 2019). Update.

7. **ACTION PLAN** - Update
8. **VILLAGE DESIGN STATEMENT** - Update.
9. **NEWSLETTER** - Update.
10. **RISK ASSESSMENT, STATEMENT ON INTERNAL CONTROL, INSURANCE REVIEW**
Consideration of the following:
a. Risk Assessment. b. Statement on Internal Control. c. Insurance.
11. **TRAINING FOR NEW PARISH CLERK** - To agree training for the New Clerk
12. **PURCHASING OF FURTHER COPIES OF THE DOCUMENT 'LOCAL COUNCILS EXPLAINED'**
13. **LITTER PICKING**
a. Report on the litter picking morning on Sunday 24th March 2019
b. Adoption of roads for litter picking, and purchase of litter pickers and hi-vis vests.
14. **CHESHIRE COMMUNITY ACTION BEST KEPT VILLAGE COMPETITION**
To consider entering the 2019 competition.
15. **CLERK'S REPORT/CORRESPONDENCE**
E-Mail Correspondence
The following have been forwarded to Councillors via e-mail and not shown elsewhere on the agenda:
a. Cheshire Association of Local Councils e-bulletins
b. March 2019 newsletter from the Information Commissioner's Office
c. Cheshire Police Alerts.
16. **FINANCIAL MATTERS**
a. Payments between meetings b. Payments to be authorised
c. Direct Debits. d. Payments due before the May 2019 Council Meeting
17. **ANNUAL PARISH MEETING**
To consider the start time of the Annual Parish Meeting
18. **DATE OF NEXT MEETING** – Tuesday 14th May 2019
19. **RESOLUTION** – “That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw” (personal data, staff conditions of employment)
20. **STAFF - EMPLOYMENT MATTERS**

Rob Winterbourne
Assistant Clerk
20th March 2019

THE PRESS AND PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING