

**MINUTES OF A MEETING OF WILLINGTON PARISH COUNCIL HELD AT
WILLINGTON HALL HOTEL ON TUESDAY 27TH NOVEMBER 2018**

PRESENT: Councillor J Grimshaw (Chairman)
Councillor P Tyson-Jones (Vice Chairman)
Councillor J Lowthion
Councillor A Nicholas
Councillor R Penk

IN ATTENDANCE: 2 Members of the Public
Cheshire West and Chester Councillor J Leather
Parish Council Clerk – Mr M Hassall

APOLOGIES: None

**18/065 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS,
AND DISPENSATIONS**

18/065.1 New Written Requests for Dispensations

There were no new requests.

18/065.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. No other declarations were made.

18/066 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for the Open Forum.

18/067 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

18/068 REPORT ON OPEN FORUM (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

18/068.1 Concerns had been raised regarding the poor state of the road between the two entrances to Willington Hall. The members of the public had agreed to put their concerns in writing and Councillors had agreed to forward the points raised to the Head of Highways.

18/068.2 Borough Councillor Leather had:

18/068.2.1 provided an update on a Scrutiny Committee Meeting held on 22nd October 2018. The outcome of the presentation by Highways at that meeting had been that the Scrutiny Committee had requested a more in-depth report at a future meeting in 2019 to enable the committee to examine the performance of Highways. Councillor Leather had recommended that Council send a representative along to that meeting to comment on Council's experience with Highways.

18/068.2.2 agreed to obtain an update regarding the installation of a wooden finger post at the property Summertrees, an action promised by Borough Council employees who had attended the July Council meeting.

18/068.2.3 informed Councillors of the consultation on the Borough Council budget

19/068.3 It had been reported that PCSO Ryan Reid had retired and that PCSO Sue Keers would be covering Willington and the Clerk had been asked to invite her to the next meeting.

18/069 MINUTES OF THE MEETING HELD ON 25TH SEPTEMBER 2018

RESOLVED: that the minutes of the meeting held on 25th September 2018 be signed by the Chairman as a correct record.

18/070 REPORT ON ACTIONS ARISING FROM THE MEETING ON 25TH SEPTEMBER 2018 NOT COVERED BY THE AGENDA

18/070.1 Trees on the Green (Previous Minute 18/055.4)

Cheshire West and Chester Council Tree Officer had raised a job to remove the deadwood and hanging branches from the ash tree.

18/070.2 Road between the two entrances to Willington Hall (Previous Minute 18/050)

It was reported that the meeting between Councillors Grimshaw and Lowthion and Mr Tomkinson (Rock Farm) had been very constructive. It had been agreed to ask Highways to remove the mud from the road and following that meeting the request had made been made to Highways. Mr Tomkinson had offered to arrange for the mud to be removed should Highways fail to carry out the work, for whatever reason.

RESOLVED: to take up the offer from Mr Tomkinson should it become necessary.

18/070.3 Names in Minutes (Previous Minute 18/049)

The meeting noted that names other than Councillors could be included in minutes and reports but the advice was don't as it could create significant problems at a later date if individuals insisted on their names being removed.

18/071 PLANNING MATTERS

18/071.1 Planning Applications

RESOLVED: that the following comments be made on the planning applications submitted:

18/03996/FUL - Single storey porch extensions to front and side elevation and proposed new vehicular access and driveway with change of use from paddock to residential - Keepers Cottage, Willington Lane, Willington

Comment: No objection providing that the application for change of use did not cover the whole of the paddock.

18/071.2 Notices

None

18/071.3 Planning Application 18/02627/FUL - Two storey extension to side elevation and single storey extension to rear elevation – Heathfield, Chapel Lane, Willington

The following response that been received from the Planning Officer:

"The comment did come from the Parish Council stating "Willington Parish Council has no objection to the proposal". Whilst this is a comment, it was felt at the time that this did not add anything to the outcome or decision process. Whilst it was not put on the report it was not ignored and was received.

The amendment was requested as the initial proposal presented itself with a number of planning issues. These included the unbalancing of a pair of semi-detached properties, due to the prominence of the proposed extension to the front, which stood out in relation to the existing dwelling and did not appear subordinate. This is something we look to avoid due to its potential harm on the street scene.

The plans were amended to change this and the extension was moved back. This was seen as a positive change in reducing and limiting the harm on the immediate surrounding

area. It was felt that the changes reduced the impact on the area and that no consultation was required. We usually consult again if there is a potential increase in the harm of a proposal.

Going forward I will consult the Parish Council again on any changes made to any application."

18/072 APPOINTMENT OF NEW CLERK

The position had been advertised on the Cheshire Association of Local Councils Website and in the Parish Council newsletter with a closing date of 9th November. Whilst there had been one expression of interest no applications had been received.

RESOLVED: to advertise again at the beginning of January 2019

18/073 ACTION PLAN

18/072.1 The meeting noted that with one exception the Action Plan had been completed.

18/072.2 Councillor Nicholas reported that 14 people had attended a CPR training session at Willington Hall, 8 of whom were attending their first session, making a total of 62 people who had received training.

18/072.3 Councillor Lowthion reminded the meeting that an Action Plan for the Year to March 2020 would need to be agreed at the next meeting.

18/074 VILLAGE DESIGN STATEMENT

The Village Design Statement had been completed and forwarded to Cheshire West and Chester Council.

RESOLVED: to have sufficient copies printed for each household as soon as the document had been approved by the Borough Council

18/075 GRIT BIN

On 16th October Highways had been asked to order a 7 cu ft black and yellow grit bin and arrange for delivery of the bin and also for the initial grit fill to Rock Side, Roughlow. A response was awaited.

18/076 REVIEW OF FINANCIAL STANDING ORDERS

The Clerk had studied the latest Model Financial Standing Orders produced by the National Association of Local Councils and was recommending no change to Councils Financial Standing Orders.

RESOLVED: not to amend the Financial Standing Orders

18/077 CLERK'S REPORT/CORRESPONDENCE

The following had been forwarded to Councillors via e-mail:

- a. Cheshire Association of Local Councils e-bulletins
- b. Cheshire Association of Local Councils – Draft Minutes of the Annual General Meeting

18/078 FINANCIAL MATTERS

18/078.1. Cheque Payments

RESOLVED: that the following payments be authorised:

Payee	Detail	Amount to be Paid
Cheshire Association of Local Councils	Local Council Award Scheme Foundation Level Fee	50.00
Mrs P Tyson-Jones	Post Box and Limestone	30.69

Mr M Hassall	Reimbursement of Expenditure – Renewal of Office 365 software for the year to 13th October 2019 – £59.99 HP Instant Ink May to October 18 – £19.94	79.93
Tarvin Methodist Church	Printing Newsletters August 18 and November 18	23.40
Payroll	November and December 2018	307.30

18/078.2 Direct Debits

The meeting noted that the following payments had been made by direct debit:

Sage One – Payroll – October 2018 – Paid 16th October 2018 £7.20

Sage One – Payroll – November 2018 – Paid 16th November 2018 £7.20

18/078.3 Payments due before the January 2019 Council meeting

RESOLVED: that the Clerk be authorised to approve any invoices with Councillors and that appropriate payments be made before the next meeting

18/078.4 Management Accounts

Management Accounts for the 6 months to 30th September 2018 were presented and accepted

18/078.5 Cash Book

Councillor Lowthion was given the cash book and bank statements to check before the next meeting

18/079 DATE OF NEXT MEETING – Tuesday 22nd January 2019 – Willington Hall Hotel – 7.30pm

Chairman's Signature Dated.....