

WILLINGTON PARISH COUNCIL

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NOTICE OF MEETING

MEETING:	WILLINGTON PARISH COUNCIL
DAY/DATE/TIME:	TUESDAY 22ND JANUARY 2019 – 7.30pm
VENUE:	WILLINGTON HALL HOTEL

AGENDA

1. APOLOGIES AND REASONS FOR ABSENCE

2. DECLARATION OF INTEREST AND DISPENSATIONS

- a. To consider new written requests for Dispensations for Disclosable Pecuniary Interests and where appropriate grant any requests
- b. To receive any “Pecuniary Interest”, “Outside Body Interest”, or “Family, Friend, or Close Associate Interest” from Councillors on any items on the agenda

3. **OPEN FORUM** – The Council Meeting will be suspended to allow members of the Public to make comment and raise questions.

4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 27TH NOVEMBER 2018

5. REPORT ON ACTIONS FROM THE MINUTES OF THE MEETING HELD ON 27TH NOVEMBER 2018 NOT COVERED BY THE AGENDA

a. Wooden Finger Post (Previous Minute 18/068.2.2)

Cheshire West and Chester Council have confirmed that the order has been placed and that they are awaiting delivery.

b. PCSO Sue Keers (Previous Minute 18/068.3)

PCSO Sue Keers will be unable to attend the meeting as she is on annual leave from 12th to 25th January 2019.

c. Road between the two entrances to Willington Hall (Previous Minute 18/070.2)

Highways inspected the problem on 4th December 2018 and have scheduled the work to be carried out.

d. Grit Bin (Previous Minute 18/075)

The grit bin was delivered on Tuesday 15th January 2019.

6. PLANNING MATTERS

a. APPLICATIONS

The following Planning Applications will be examined along with any others received up to the day of the meeting:

None to date

b. NOTICES

None to date

7. ACTION PLAN

Councillor Lowthion will provide a copy of the draft Action Plan at the meeting.

8. BUDGET

The following draft budget has been prepared for consideration by Council. As the figures stand there would be no increase in the Parish precept. The General Reserves exceed the amount required to meet any emergency or unforeseen expenditure. In the circumstances should the budget prove to be inadequate Council would be able to draw on its reserves without detriment to the overall Parish finances.

The cost of the election to the Council will be either £181.00 (uncontested) or £547.50 (contested)

Item	Actual	Budget	Budget
	Year to	Yr. to	Yr. to
PAYMENTS	Mar-18	Mar-19	Mar-20
Staff Salaries including Employers Costs	2,258	2,282	2,350
Staff/Councillor Travel	0	45	45
Postage	6	20	20
Office Supplies, Maint of Computer, Website	355	250	200
Subscriptions	110	80	80
Audit Fee	88	120	290
Insurance	280	300	340
Room Hire Meetings	0	0	0
Payroll Software	69	72	84
General Costs	95	100	250
Newsletter/Annual Report/Other Printing	130	200	200
Special Projects	195	825	375
Election Cost	0	0	181
Training	130	300	300
Total Payments	3,716	4,594	4,715
RECEIPTS			
Precept	4,400	4,517	4,505
Bank Interest	2	2	10
Grants	0	0	0
VAT on Previous Years Purchases	108	75	200
Other	0	0	0
Total Receipts	4,510	4,594	4,715
Cash at Bank 31st March 2018	6,375.63		
Estimated Cash at Bank 31st March 2019	6,500.00		

9. VILLAGE DESIGN STATEMENT

Update

10. WILLINGTON FOOTPATH NO 7

Request from Mid Cheshire Bridleways. An e-mail covering this item has been forwarded to Councillors

11. NEWSLETTER

The next newsletter is due to be published in February 2019

12. APPOINTMENT OF NEW CLERK

To note that the position is being advertised on the Cheshire Association of Local Councils website, Parish Council website, and Parish Noticeboard.

13. CLERK'S REPORT/CORRESPONDENCE

E-Mail Correspondence

The following have been forwarded to Councillors via e-mail and not shown elsewhere on the agenda – listing these items below provides Council with the opportunity to comment on them:

- a. Cheshire Association of Local Councils e-bulletins
- b. Vision ICT – Re Operation London Bridge – does Council wish to accept the offer?

14. FINANCIAL MATTERS

- a. Payments to be authorised b. Direct Debits.
- c. Payments due before the March 2019 Council Meeting
- d. Management Accounts e. Cash Book

15. DATE OF NEXT MEETING – Tuesday 26th March 2019 – Willington Hall Hotel – 7.30pm

16. RESOLUTION – “That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw” (personal data, staff conditions of employment)

17. STAFF EMPLOYMENT AND TERMS AND CONDITIONS

To consider various matters regarding the employment of the present Clerk and his replacement.