

**MINUTES OF A MEETING OF WILLINGTON PARISH COUNCIL HELD AT
WILLINGTON HALL HOTEL ON TUESDAY 24TH JULY 2018**

PRESENT: Councillor J Grimshaw (Chairman)
Councillor P Tyson-Jones (Vice Chairman)
Councillor J Lowthion
Councillor A Nicholas
Councillor R Penk

IN ATTENDANCE: 5 Members of the Public
Parish Council Clerk – Mr M Hassall
Cheshire West and Chester Councillor J Leather

APOLOGIES: None

**18/028 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS,
AND DISPENSATIONS**

18/028.1 New Written Requests for Dispensations

There were no new requests.

18/028.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. Councillor Nicholas declared a "Family, Friend, or Close Associate Interest" in minute 18/042.

No other declarations were made.

18/029 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for the Open Forum.

18/030 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

18/031 REPORT ON OPEN FORUM (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

18/031.1 Finger Posts

Two officers from Cheshire West and Chester Council Public Rights of Way had been in attendance to discuss metal/wooden finger posts and specifically the replacement of a wooden finger post with a metal one close to the property Summertrees.

It had become clear during the discussion that for the last year Cheshire West had been replacing damaged wooden posts with metal posts because it was more cost effective, £55 had been given as the cost. Whilst those present had accepted that there were cost savings serious concerns had been raised about this practice, particularly in rural areas and along the Sandstone Trail. Comments had been made that wooden posts were more appropriate on that route and also the wooden posts generally had wording on them, important as many walking the sandstone trail didn't know the area.

The officers had informed the meeting that there would be a public consultation in the near future when Council could comment on finger posts and that as a gesture of goodwill the metal post close to the property Summertrees would be replaced by a wooden post.

18/031.2 Neighbourhood Plan

An officer from the Cheshire West and Chester Council Planning Policy Team had been in attendance to consider with Councillors whether the area of Willington Parish not covered by a Neighbourhood Plan ought to be covered by one.

18/032 MINUTES OF THE MEETING HELD ON 22ND MAY 2018

RESOLVED: that the minutes of the meeting held on 22nd May 2018 be signed by the Chairman as a correct record.

18/033 REPORT ON ACTIONS ARISING FROM THE MEETING ON 22ND MAY 2018 NOT COVERED BY THE AGENDA

18/033.1 Picnic Table (Previous Minute 18/011.2)

The new picnic table had been installed at the end of May 2018.

18/033.2 Road between the two entrances to Willington Hall (Previous Minute 18/018)

Borough Councillor Leather reported that he was meeting with the Head of Highways on 27th July 2018 and would be raising the matter at that meeting.

18/034 PLANNING MATTERS

18/034.1 Planning Applications

RESOLVED: that the following comments be made on the planning applications submitted:

18/02357/FUL - Construction of new outbuilding to accommodate garage and accommodation ancillary to the main house - Pebble Cottage, Willington Road, Willington

Comment: No comment on this proposal

18/02627/FUL - Two storey extension to side elevation and single storey extension to rear elevation – Heathfield, Chapel Lane, Willington

Comment: No objections, recommend approval

18/034.2 Notices

There were no notices.

18/035 LOCAL COUNCIL AWARD SCHEME

The meeting noted that Council had been awarded the Foundation Level of the Local Council Award Scheme. A copy of the certificate, which had been placed on the Parish Noticeboard and Website, is attached to the minutes.

18/036 INSURANCE

The comment made at the May 2018 meeting about alternate quotations not being necessary had been incorrect as the long-term agreement had expired on 13th July 2018. The Clerk had obtained the following three quotations based on similar cover:
Inspire via Axa £341.20, Hiscox £623.48, Ecclesiastical £676.54
In each case the quoted figures had included a £50.00 Administrative Charge from the Broker. The Clerk had accepted the quotation from Inspire and entered into a new three-year agreement which had reduced the premium to £330.00.

18/037 ACTION PLAN

This item was not examined but carried forward to the next meeting.

18/038 VILLAGE DESIGN STATEMENT/NEIGHBOURHOOD PLAN

18/038.1 Village Design Statement

18/038.1.1 Borough Councillor Leathers offer to help format the draft Village Design Statement was gratefully received.

RESOLVED: 18/038.1.2 that the general recommendations be produced in the newsletter

RESOLVED: 18/038.1.3 Council purchase a mail box to receive replies on comments for residents on the general recommendations. Councillor Tyson-Jones would order the box which would be placed close to the Notice Board on the Green

18/038.2 Neighbourhood Plan

RESOLVED: that Council aim to cover the part of Willington Parish not covered by a Neighbourhood Plan by having it added to the Kelsall and Willington Neighbourhood Plan at the point in the future when the existing Neighbourhood Plan was reviewed.

18/039 LAMP POST

A new post had been installed on Gooseberry Lane earlier in the year next to an existing lamp post.

RESOLVED: that Councillor Grimshaw investigate the matter

18/040 HIGHWAYS/STREETSCENE

18/040.1 Grit Bin (Previous Minute 18/015.4)

Details of the grit bin including costing were awaited from Highways.

18/040.2 White Line at Chapel Lane/Willington Road Junction (Previous Minute 18/015.5)

A meeting had taken place between Councillors and a representative of Highways on 24th July. Highways had agreed to amend the road markings at the junction which would show vehicles turning right out of Chapel Lane having to be further over to the left of the road at the junction.

18/041 NEWSLETTER

The next newsletter was due to be published in August 2018.

RESOLVED: that the main items be the Village Design Statement recommendations and the Local Council Scheme Award.

18/042 NOTICEBOARD MAINTENANCE

The wood on the notice board was in need of treatment.

RESOLVED: that Councillor Nicholas find out what treatment was required and try to find a local contractor to carry out the work.

18/043 REVIEW OF STANDING ORDERS AND FINANCIAL STANDING ORDERS

This item was not examined but carried forward to the next meeting.

18/044 CLERK'S REPORT/CORRESPONDENCE

The following had been forwarded to Councillors via e-mail:

- a. Cheshire Association of Local Councils e-bulletins
- b. Cheshire Association of Local Councils – notes of Transport Strategy Meeting held on 12th June 2018
- c. Consultation on updated document - Habitats Regulations Assessment of the Cheshire West and Chester Local Plan (Part two)

- d. Planning for Traveller Sites – Traveller DPD Issues Consultation
- e. Cheshire West and Chester Council – Local Government Boundary Review – New Boundaries confirmed

18/045 FINANCIAL MATTERS

18/045.1. Payment between Meetings

The meeting noted the following payments that had been made between meetings:

Payee	Detail	Amount Paid
Cheshire Community Action	Subscription Year to March 2019	20.00
Cheshire Wildlife Trust	VDS Information	109.20
Willington Hall	Refreshments Annual Parish Meeting	24.75
Came and Company	Insurance Year to July 2019	330.00

18/045.2 Cheque Payments

RESOLVED: that the following payments be authorised

Payee	Detail	Amount to be Paid
Mr J Grimshaw	Reimbursement of Expenditure – bolts for picnic table and Roundup Stump Killer	30.96
Mr M Hassall	McAfee Renewal £59.99 2 Reams Paper £14.98 Ink May and June 2018	74.97
Mr M Hassall	Payroll June and July 2018	348.24
HMRC	PAYE and Nat Insce April to June 2018	123.80

18/045.3 Direct Debits

The meeting noted that the following payments had been made by direct debit:

Sage One – Payroll – June 2018 – Paid 16th June 2018 £7.20

Sage One – Payroll – July 2018 – Paid 16th July 2018 £7.20

18/045.4. Management Accounts

Management Accounts for the 3 months to 30th June 2018 were presented and accepted

18/045.5 Payments due before the September 2018 Council meeting

RESOLVED: that the Clerk be authorised to approve any invoices with Councillors and that appropriate payments be made before the next meeting

18/046 DATE OF NEXT MEETING – Tuesday 25th September 2018 – Willington Hall Hotel – 7.30pm

Chairman's Signature Dated.....