

WILLINGTON PARISH COUNCIL

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NOTICE OF MEETING

MEETING: WILLINGTON PARISH COUNCIL
DAY/DATE/TIME: TUESDAY 25TH SEPTEMBER 2018 – 7.30pm
VENUE: WILLINGTON HALL HOTEL

AGENDA

1. APOLOGIES AND REASONS FOR ABSENCE

2. DECLARATION OF INTEREST AND DISPENSATIONS

- a. To consider new written requests for Dispensations for Disclosable Pecuniary Interests and where appropriate grant any requests
- b. To receive any "Pecuniary Interest", "Outside Body Interest", or "Family, Friend, or Close Associate Interest" from Councillors on any items on the agenda

3. **OPEN FORUM** – The Council Meeting will be suspended to allow members of the Public to make comment and raise questions.

4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 24TH JULY 2018

5. REPORT ON ACTIONS FROM THE MINUTES OF THE MEETING HELD ON 24TH JULY 2018 NOT COVERED BY THE AGENDA

- a. Road between the two entrances to Willington Hall (Previous Minute 18/018) Update.

6. PLANNING MATTERS

a. APPLICATIONS

The following Planning Applications will be examined along with any others received up to the day of the meeting:

None to date

b. NOTICES

18/02357/FUL - Construction of new outbuilding to accommodate garage and accommodation ancillary to the main house - Pebble Cottage, Willington Road, Willington - **PERMISSION**

18/02627/FUL - Two storey extension to side elevation and single storey extension to rear elevation – Heathfield, Chapel Lane, Willington - **PERMISSION**

7. ACTION PLAN

Update

8. VILLAGE DESIGN STATEMENT

Update

9. LAMP POST – GOOSEBERRY LANE

Update

10. HIGHWAYS/STREETSCENE/SIGNAGE

- a. Grit Bin

Update

- b. White Line at the end of Chapel Lane
Waiting for Highways to carry out the work.
- c. Signage Willington/Utkinton outside Tirley Garth
Update

11. KELSALL MEDICAL CENTRE CONSULTATION

A document from Kelsall Medical Practice Patient Participation Group has been forwarded to Councillors for consideration.

12. NOTICEBOARD MAINTENANCE

Report from Councillor Grimshaw.

13. REVIEW OF STANDING ORDERS AND FINANCIAL STANDING ORDERS

Draft Standing Orders will be forwarded to Councillors before the meeting.

14. NEWSLETTER

To note that the next newsletter is due to be published in November 2017

15. CLERK'S REPORT/CORRESPONDENCE

E-Mail Correspondence

The following have been forwarded to Councillors via e-mail and not shown elsewhere on the agenda – listing these items below provides Council with the opportunity to comment on them:

- a. Cheshire Association of Local Councils e-bulletins
- b. Cheshire Association of Local Councils – Code of Conduct Training 11th September 2018.

The Clerk attended the training on behalf of Council

16. FINANCIAL MATTERS

a. Payments to be authorised

Payee	Detail	Amount to be Paid
PKF Littlejohn LLP	External Audit Year to March 2018	240.00
Mr A Bailey	Donation to cover Noticeboard Maintenance	60.00
Cheshire Association of Local Councils	Code of Conduct Training September 2018	35.00
Mr J Grimshaw	Reimbursement of Expenditure Re Noticeboard	31.02

b. Direct Debits. To note that the following payments have been made by direct debit:

Sage One – Payroll – August 2018 – Paid 16th August 2018 £7.20

Sage One – Payroll – September 2018 – Paid 17th September 2018 £7.20

c. Payments due before the November 2018 Council Meeting

PROPOSAL: that the Clerk be authorised to approve invoices with Councillors and make any payments that should be paid before the next meeting

d. External Audit

The External Audit has been completed and there are no issues. The Annual Return has been returned to the Clerk and the Completed Annual Report from the External Auditor has to be presented to Council, now that the audit opinion has been given, and a minute is required to show that the Annual Return including the certificate signed by the External Auditor has been approved and accepted by Council.

17. DATE OF NEXT MEETING – Tuesday 27th November 2018 – Willington Hall Hotel – 7.30pm

18. **RESOLUTION** – “That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw” (personal data, staff conditions of employment)

19. **EMPLOYMENT OF THE CLERK TO THE COUNCIL.**

Mike Hassall

Clerk

21st September 2018

THE PRESS AND PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING