

**MINUTES OF A MEETING OF WILLINGTON PARISH COUNCIL HELD AT
WILLINGTON HALL HOTEL ON TUESDAY 23RD FEBRUARY 2016**

PRESENT: Councillor J Grimshaw (Chairman)
Councillor P Tyson-Jones (Vice Chairman)
Councillor J Lowthion
Councillor A Nicholas
Councillor R Penk

IN ATTENDANCE: Parish Council Clerk – Mr M Hassall

APOLOGIES: Cheshire West and Chester Councillor J Leather

**15/163 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS,
AND DISPENSATIONS**

15/163.1 New Written Requests for Dispensations

There were no new requests.

15/163.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. Councillor Penk declared an interest in Planning Application 16/00715REM. No other declarations were made.

15/164 OPEN FORUM

The meeting was not suspended for an open forum as there were no members of the public present.

15/165 MINUTES OF THE MEETING HELD ON 26TH JANUARY 2016

RESOLVED: that the minutes of the meeting held on 26th January 2016 be signed by the Chairman as a correct record

15/166 REPORT ON ACTIONS ARISING FROM THE MEETING ON 26TH JANUARY 2016

15/166.1 Streetscene (Previous Minute 15/151.1)

The schedule had still not been received from Mr Parker-Rich.

15/166.2 Overgrown Hedge (Previous Minute 15/151.4)

The hedge had not been cut but Highways had promised to carry out the work before the end of February 2016.

15/166.3 Rights of Way (Previous Minute 15/160.3)

Mr Peter Atkinson had said that he could be contacted but the Cheshire West and Chester Council preference was for faults to be reported online.

15/166.4 Willington/Utkinton Fete (Previous Minute 15/151.3)

The owner of Tirley Garth had confirmed that he was happy for the Utkinton Fete to become a joint Willington/Utkinton fete. The meeting scheduled for 25th February had been postponed until March. The event was scheduled for Saturday 25th June.

RESOLVED: to publicise the event in the newsletter and to ask anyone who would like to help or who had ideas for stalls to contact Councillor Lowthion.

15/167 PLANNING MATTERS

15/167.1 Planning Applications

RESOLVED: that the following comments be made on the planning application submitted

16/00364/FUL – Replacement Dwelling - Rockside, Rough Low, Willington

Comment: We have no objections in principle but would prefer setts to the road rather than concrete.

The site is located within a built up residential part of Willington and on a very steep narrow lane. Council request that should the application be approved a condition be included on the decision notice requesting details of a Construction Management Plan be submitted for approval, particularly addressing the limitation of working hours (Monday to Friday 08.00 – 18.00; Saturday 08.00 – 13.00; Sundays and Bank Holidays Site closed), parking of construction vehicles, positioning of site compound & storage, and rubbish removal. The reason being, in order to protect the amenity of residents occupying nearby properties and road users.

16/00715/REM - Details of reserved matters pursuant to outline planning permission 13/04949/OUT - application for one detached dwelling with integral garage – Land at Montana Chapel Lane Willington

Comment: We have no objections but would wish to see slate, stone, or timber materials used.

The site is located within a built up residential area and on a narrow lane that is well used by cyclists, walkers, and motor vehicles. Council request that should the application be approved a condition be included on the decision notice requesting details of a Construction Management Plan be submitted for approval, particularly addressing the limitation of working hours (Monday to Friday 08.00 – 18.00; Saturday 08.00 – 13.00; Sundays and Bank Holidays Site closed), parking of construction vehicles off the lane, positioning of site compound & storage, and rubbish removal. The reason being, in order to protect the amenity of residents occupying nearby properties and road users.

15/167.2 NOTICES

15/05075/FUL – Extensions and remodeling of existing property - Birch Hill, Waste Lane, Willington - **PERMISSION**

15/168 SPEED LIMITS WITHIN WILLINGTON

Speed Limit Review

The assessment had been completed. The recommendations were no change to the 40mph speed limit on Willington Road and a reduction from 60mph to 50mph on Willington Lane.

Council were unhappy with the recommendations, particularly for Willington Road where it was considered that a 30mph limit was necessary.

RESOLVED: (15/168.1) that the Clerk ask Highways for a copy of the report.

RESOLVED: (15/168.2) that the Clerk ask the Ward Borough Councillors for advice on the way forward

RESOLVED: (15/168.3) that the Clerk ask PCSO Reid for his comments on the recommendations

Councillor Lowthion offered to speak to someone who she thought may be able to offer Council some professional help.

15/169 WEBSITE

The draft copy of the website had been received and forwarded to Councillors. The meeting noted a number of amendments that the Clerk would be requesting.

15/170 POLICIES/PROCEDURES

Data Protection Registration

The Data Protection Act 1998 required data controllers who were processing personal information to register with the Information Commissioner's Office. To date Council had not needed to register but this was likely to change once the website was live. Voluntary registration was acceptable so it was not necessary to wait to register when it became necessary

RESOLVED: that the Clerk register Council with the Information Commissioners Office at a cost of £35 per annum.

15/171 DEFIBRILLATOR

RESOLVED: that a donation of £100 be made to Tattenhall Community First Aiders. Councillor Nicholas would provide the Clerk with details of who to make the cheque payable to.

15/172 INFORMATION BOOKLET

The following two quotations had been received for 150 A4 booklets – 12 pages in total:

- a. On 130gsm gloss throughout £200
On 170gsm Silk or Gloss throughout £205
- b. On 130gsm gloss throughout £235
On 170gsm Silk or Gloss throughout £245

Both printers were also happy to provide a quote for a cheap and cheerful option

RESOLVED: that the Clerk order the booklets on 170gsm gloss from Digital Impressions, Runcorn.

15/173 SPECIAL PROJECTS/NEW HOMES BONUS

15/173.1 Noticeboard

Councillor Grimshaw had provided a quotation for a new noticeboard

RESOLVED: (15/173.1) that Councillor Nicholas obtain further quotations from local businesses using a similar specification.

RESOLVED (15/173.2) that Council consider moving the existing small noticeboard to a different area within the Parish when a new noticeboard is installed on the Green.

15/173.2 Broadband

It was thought that having access to broadband during Council meetings would be beneficial.

RESOLVED: that Council look into the possibility of purchasing an extender to plug into the room used for Council meeting.

15/173.3 Defibrillators

Councillor Nicholas had learnt that for a defibrillator to be effective it was necessary for the person requiring aid to be within 200 metres of the defibrillator. There was a strong case therefore for Willington to have possibly four defibrillators within the Parish

RESOLVED: to consider this as a long term project

15/174 Spring Working Party

RESOLVED: that a working party be held on Saturday 23rd April between 9.30am and 1pm.

The following tasks were identified:

- Wash down the Willington Corner finger post and re paint as necessary.
- Clear the Green of fallen tree debris and leaves. Burn off later in the day.
- Rake any bare patches and re seed.
- Re paint the Chapel Lane and Willington Road sign frames Black
- Re define the car park edges next to the Green.

15/175 VILLAGE SPRING LUNCH AT WILLINGTON HALL

RESOLVED: to invite local residents to attend a community lunch at Willington Hall on 7th May.

The proposed event would be publicised in the newsletter and people would be asked to contact Councillor Tyson-Jones if they were interested.

15/176 NEWSLETTER

A number of amendments were suggested to the draft newsletter in order to reduce the content onto two sides of A4 paper.

15/177 OPERATION SHIELD/SPEED GUN

The following had been received from PCSO Ryan Reid:

“Would your Parish Council be interested in investing in purchasing one hundred Operation Shield packs for your Parish? The cost would be in the region of £1000. However, we the Police would distribute the packs to vulnerable homes in the area, and complete all the necessary paperwork.

If you require more information for this project. Please let me know, and I will attend the next Parish Council meeting with Sgt Ian Wilson, who will brief the council on the merits of Operation Shield.

Also, would the Parish Council be interested in purchasing a speed gun with the aim of setting up a Community Speed Watch? If they are, the cost could be reduced by sharing the speed gun with other local Parish Councils.

Further information can be found on the internet under 'Operation Shield'

RESOLVED: that the Clerk invite PCSO Reid and Sgt Wilson to attend the Open Forum of the next meeting

15/178 CLERK'S REPORT/CORRESPONDENCE

15/178.1 The following had been forwarded to Councillors:

- Cheshire West and Chester Council – Consultation - Community Infrastructure Levy Preliminary Draft Charging Schedule
- Cheshire Association of Local Councils – E-Bulletins
- Cheshire Association of Local Councils – Chester and Vale Royal Joint Area Meeting – Minutes of the meeting held on 27th January 2016 – Agenda for extra meeting to be held on 24th February 2016

15/178.2 The Clerk had received an e-mail from someone living outside the Parish which had not been forwarded to Councillors

RESOLVED: that the Clerk forward a brief response to the question raised

15/179 FINANCIAL MATTERS

15/179.1 Cheque Payments

RESOLVED: that the following payments be authorised

Payee	Detail	Amount to be Paid
T Parker	Repairs to Car Park	240.00
Mr M Hassall	Payroll February 2016	147.80

15/179.2 Direct Debit

The meeting noted that the following payment had been made by direct debit:

Sage One – Payroll – February 2016 – Paid 16th February £4.80

15/179.3 Cash Book

The meeting noted that the Clerk would be giving the cash book and bank statement to Councillor Lowthion during the coming week.

15/180 DATE OF NEXT MEETING – Tuesday 22nd March 2016 – 7.30pm – Willington Hall Hotel

Chairman's Signature Dated.....