

**MINUTES OF A MEETING OF WILLINGTON PARISH COUNCIL HELD AT
WILLINGTON HALL HOTEL ON TUESDAY 26TH JANUARY 2016**

PRESENT: Councillor J Grimshaw (Chairman)
Councillor P Tyson-Jones (Vice Chairman)
Councillor J Lowthion
Councillor A Nicholas
Councillor R Penk

IN ATTENDANCE: Parish Council Clerk – Mr M Hassall
Cheshire West and Chester Councillor J Leather

APOLOGIES: None

**15/146 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS,
AND DISPENSATIONS**

15/146.1 New Written Requests for Dispensations

There were no new requests.

15/146.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. No such declarations were made.

15/147 OPEN FORUM

RESOLVED: that the meeting be adjourned for the Open Forum.

15/148 PARISH COUNCIL MEETING

RESOLVED: that the meeting be reconvened.

15/149 REPORT ON OPEN FORUM

Borough Councillor Leather had made reference to:

- a. the Gypsy and Travellers and New Homes Bonus consultations.
- b. the meeting at the end of February regarding the Cheshire West and Chester Council budget
- c. contents of the press release covering comments by local residents and groups on the Council's priorities

15/150 MINUTES OF THE MEETING HELD ON 24TH NOVEMBER 2015

RESOLVED: that the minutes of the meeting held on 24th November 2015 be signed by the Chairman as a correct record

15/151 REPORT ON ACTIONS ARISING FROM THE MEETING ON 24TH NOVEMBER 2015

15/151.1 Streetscene (Previous Minute 15/132.1)

Mr Parker-Rich had promised to provide Council with a schedule of work for Willington in 2016. He had informed the Clerk that he had completed the schedule and it was in the process of being approved.

15/151.2 Application for Funding from the Transparency Fund (Previous Minute 15/131.1)

The application had been approved and £1,788.00 had been received in December.

15/151.3 Willington/Utkinton Fete (Previous Minute 15/131.2)

Councillor Grimshaw had attended a positive meeting with a number of the committee who were keen to hold a joint fete. However the Chairman of the Fete Committee had said that he would speak to the owner of Tirley Garth before any formal decision was made on a joint event. A further meeting had been arranged for 25th February 2016

15/151.4 Overgrown hedges (Previous Minute 151/131.6)

One of the hedges had been cut. The one that had not been cut belonged to Mr Richard Vickers. The Clerk had asked Streetscene to cut the hedge and they had agreed on the grounds that it was a safety hazard.

15/152 PLANNING MATTERS

15/152.1 Planning Applications

RESOLVED: that the following comments be made on the planning application submitted

15/05075/FUL – Extensions and remodeling of existing property - Birch Hill, Waste Lane, Willington

Comment: We have no objections in principle but have concerns regarding the aluminium windows. As the property is visible in the open countryside aluminium windows would provide an unacceptable detrimental impact on the character, appearance and overall amenity of the countryside. A timber finish would be more appropriate.

The site is located within a built up residential area and on a narrow lane that is well used by cyclists and walkers as well as traffic. Council request that should the application be approved a condition be included on the decision notice requesting details of a Construction Management Plan be submitted for approval, particularly addressing the limitation of working hours (Monday to Friday 08.00 – 18.00; Saturday 08.00 – 13.00; Sundays and Bank Holidays Site closed), parking of construction vehicles off the lane, positioning of site compound & storage, and rubbish removal. The reason being, in order to protect the amenity of residents occupying nearby properties and road users.

15/153 SPEED LIMITS WITHIN WILLINGTON

15/153.1 Speed Limit Review

The report from Highways had still not been received despite a couple of reminders being sent.

15/153.2 Willington Corner Junction

The meeting noted that the work was unlikely to be carried out in the very near future, partly because of the weather and partly because the new signage had not been received by Highways

15/154 BUDGET YEAR TO MARCH 2017

A copy of the draft budget prepared by the Clerk is attached to the minutes.

RESOLVED: that the draft budget be approved and that Council request a precept of £4,314.

The meeting noted that the above would mean that the Parish Council part of the Council Tax charge would remain unchanged in 2016/2017.

15/155 WEBSITE

The Clerk reported that Vision ICT Ltd had received everything for the new website apart from the front page.

RESOLVED: that the draft produced by Councillor Grimshaw be used for the front page after the riding school at Willington had been added.

15/156 TELEPHONE BOX/DEFIBRILLATOR

A copy of the report presented by Councillor Nicholas is attached to the minutes.

RESOLVED: (15/156.1) that the recommendations made in the report regarding roles and responsibilities be approved and moved forward

RESOLVED: (15/156.2) that a donation be made to Tattenhall Community First Responders with the amount to be finalised at the next meeting

RESOLVED: (15/156.3) that consideration be given to putting some mesh at the base of the kiosk to prevent birds from getting in to it.

Thanks were expressed to Councillor Nicholas for all that he had done setting the project up, getting everything working, and arranging the training sessions.

15/157 NEWSLETTER

Councillors were asked to forward articles to the Clerk before the next meeting.

15/158 INFORMATION BOOKLET

Councillor Tyson-Jones said that she would forward the completed draft to Councillors during the next few days.

15/159 CHESHIRE COMMUNITY PRIDE COMPETITION 2016

RESOLVED: not to enter the 2016 competition.

15/160 CLERK'S REPORT/CORRESPONDENCE

The following had been forwarded to Councillors:

- a. Cheshire Emergency Services "Blue Light" Collaboration update
- b. Cheshire West and Chester Council – Members Briefings Nos 908 to 913 and 915 to 922 inclusive
- c. Cheshire West and Chester Council – Public Rights of Way – Volunteer Wardens – Request for volunteers cancelled

RESOLVED: (15/160.3) that the Clerk ascertain the name of the person that Council should contact when reporting public rights of way matters

RESOLVED: (15/160.4) that Borough Councillor Leather report a problem with part of the footpath over Little Switzerland which a local resident thought was dangerous.

- d. New Year Honours 2017 – request for nominations
- e. Cheshire West and Chester's Council's Statement of Policy for Hackney Carriages, Private Hire Vehicles, Drivers and Private Hire Operators Consultation
- f. Cheshire Police Precept – Consultation
- g. Cheshire Association of Local Councils – Planning Training Session – 2nd February 2016
- h. Cheshire West and Chester Council – Planning Forum – Tuesday 23rd February 2016 – afternoon and evening sessions
Councillor Grimshaw had a place booked at the afternoon session
- i. INEOS Shale – re award of Petroleum Exploration and Development Licences (PEDL's) covering part of Cheshire

- j. Police and Crime Commissioner – Invitation to attend meeting Tuesday 9th February 2016
- k. Cheshire West and Chester Council – Clean for the Queen – 4th to 6th March 2016
- l. Cheshire Association of Local Councils – Chester and Vale Royal Joint Area Meeting – 27th January 2016
- m. Cheshire Association of Local Councils – Bulletin
- n. Lord Mayor’s Banquet – 4th March 2016

15/161 FINANCIAL MATTERS

15/161.1 Cheque Payments

RESOLVED: that the following payments be authorised

Payee	Detail	Amount to be Paid
101 Electrical	Electrical connection for defibrillator in telephone kiosk	100.00
Mr A Nicholas	Reimbursement of Expenditure – Defibrillator Signs	19.68
Vision ICT Ltd	Design and development of Website	600.00
Mr M Hassall	Payroll December 2015 and January 2016	295.20
HMRC	PAYE Qtr. to December 2015	147.60

15/161.2 Direct Debit

The meeting noted that the following payments had been made by direct debit:

Sage One – Payroll – December 2015 – Paid 16th December £4.80

Sage One – Payroll – January 2016 – Paid 18th January £4.80

15/161.3 Management Accounts

Management Accounts for the 9 months to 31st December 2015 were presented and accepted.

15/161.4 Cash Book

RESOLVED: that Councillor Lowthion check the cash book and bank statements as required by Financial Standing Orders

15/162 DATE OF NEXT MEETING – Tuesday 23rd February 2016 – 7.30pm – Willington Hall Hotel

Chairman’s Signature Dated.....