

**MINUTES OF A MEETING OF WILLINGTON PARISH COUNCIL HELD AT
WILLINGTON HALL HOTEL ON TUESDAY 30TH JUNE 2015**

PRESENT: Councillor J Grimshaw (Chairman)
Councillor P Tyson-Jones (Vice Chairman)
Councillor J Lowthion
Councillor R Penk

IN ATTENDANCE: 2 Members of the Public
Parish Council Clerk – Mr M Hassall
Cheshire West and Chester Councillor J Leather

APOLOGIES: Cheshire West and Chester Councillor H Deynem

**15/015 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS,
AND DISPENSATIONS**

15/015.1 New Written Requests for Dispensations

There were no new requests.

15/015.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. No such declarations were made.

15/016 OPEN FORUM

RESOLVED: that the meeting be adjourned for the Open Forum.

15/017 PARISH COUNCIL MEETING

RESOLVED: that the meeting be reconvened.

15/018 REPORT ON OPEN FORUM

15/018.1 Sarah Dobbins, Rural Localities Officer Cheshire West and Chester Council, had provided some background to her role within the Borough Council. Cathy Boyd, Snow Angels, and an Ashworth Timebank representative had been unable to attend and so Ms Dobbins had reported that they would be invited to attend the Open Forum of the next Council meeting. Some information had been given to Ms Dobbins by those unable to attend and Ms Dobbins had promised to forward it to the Clerk via e-mail. The Brightlife project had been mentioned during discussion and Ms Dobbins had agreed to forward details to the Clerk via e-mail.

15/018.2 Borough Councillor Leather had referred to telephone and computer scams, a concern for local residents, and had provided Councillors with “Keep Calm and Hang Up” leaflets and Cheshire West and Chester Council “Crack down on doorstep crime” cards which he thought that local residents might find helpful.

18/018.3 Councillor Leather had asked whether Councillors would like the Ward Joint Parish Council meetings to continue and Councillors had responded very positively.

15/018.4 Concerns had been raised about the poor state of the German Wall and the amount of dog fouling, particularly along Chapel Lane and towards Little Switzerland. Councillor Grimshaw had stated that he would ask Cheshire West and Chester Council for some appropriate stickers and signs to discourage dog fouling and also encourage dog owners to use the bins that were provided.

15/019 MINUTES OF THE MEETING HELD ON 26TH MAY 2015

RESOLVED: that the minutes of the meeting held on 26th May 2015 be signed by the Chairman as a correct record

15/020 REPORT ON ACTIONS ARISING FROM THE MEETING ON 26TH MAY 2015

15/020.1 The Risk Assessment Register had not been prepared (Minute 15/007.6)

15/020.2 The Terms of Reference for the Planning Committee had not been prepared (Minute 15/010)

15/021 CO-OPTION OF NEW COUNCILLOR

Two applications had been received and were examined in detail

RESOLVED: (15/021.1) that Mr Andrew Nicholas be co-opted onto the Council to serve until the next Parish Council election.

RESOLVED: (15/021.2) that the Clerk write to the unsuccessful candidate thanking him for his application, and noting it was a very difficult choice that the Council had to make and that it was a pity that the Council was restricted to five Councillors.

15/022 CONSIDERATION OF DRAFT STANDING ORDERS

RESOLVED: that the Standing Orders prepared by the Clerk be approved. A copy of the document is attached to the minutes.

15/023 FINANCIAL STANDING ORDERS

Information and support for implementation of the Local Government (Transparency Requirements) Regulations 2015 had been slow and clarification was still required on a number of points.

RESOLVED: that under the circumstances this item be left until the next meeting

15/024 PLANNING MATTERS

15/024.1 Planning Applications

There were no applications to be examined.

15/024.2 NOTICES

The following notice had been received:

15/01948/FUL - Proposed first floor roof line extension / roof space conversion with addition of roof lights to existing side extension wing of detached dwelling - Holly Cottage, Willington Road, Willington, Tarporley - **PERMISSION**

15/025 NEIGHBOURHOOD PLAN

A copy of an e-mail update is attached to the minutes.

The meeting noted that only part of the Parish was covered by the Kelsall and Willington Neighbourhood Plan and it was likely that the area of the Parish not covered would need to be considered at some point.

RESOLVED: (15/025.1) that the Clerk respond to the update along the following lines:

The view of Council is that the whole of Willington (from Quarry Lane) remains defined as Open Countryside as per GS5 and that housing development is restricted to STRAT 9, i.e. essential need to house agricultural workers.

Applications have recently been refused for a pair of Cottages at 1 Forest Cottages and Meadow Bank. More recently and even more central to the hamlet, is a refusal for a house on Chapel Lane next to Winsor's farm house.

Council is therefore quite happy with GS5 as it is, and not sure why there is a need to define the area being proposed by the Kelsall NDP as Open Countryside when it already is. Planners are quite clear in wishing to retain views from existing gaps along the whole length of Willington Road, and Council in turn is quite happy with the current approved policy.

RESOLVED: (15/025.2) that the Clerk write to the Steering Group requesting that a representative of Willington Council join the Steering Group

15/026 CHESHIRE ASSOCIATION OF LOCAL COUNCILS

RESOLVED: that Council be affiliated to the Cheshire Association of Local Councils. The cost for a full year, based on the 214 electors in the Parish in March 2015 would be £68.48. The Association would invoice Council for the period 1st July to 31st March, an amount of £51.35.

15/027 TRAINING

RESOLVED: that Council authorise the cost of £30 to cover the charge from Cheshire Association of Local Councils for Councillor Grimshaw attending the Chairman 1 Training Session led by Cheshire Association of Local Councils on 29th June 2015.

15/028 INSURANCE

RESOLVED: that Council accept a quotation from Came and Company, Insurance Brokers for Insurance cover with Aviva. The premium would be £265.00 per year if Council signed a three year agreement and £278.95 if Council chose not to.

15/029 BETTER COMMUNITY COHESION

RESOLVED: that this item be left until the next meeting

15/030 BANK ACCOUNT

The Clerk reported that the paperwork had been completed and forwarded to National Westminster Bank Plc. The bank had acknowledged receipt and had confirmed that the account should be open no later than 10th July 2015.

15/031 APPOINTMENT OF INTERNAL AUDITOR

RESOLVED: that this item be left until the next meeting when further details of the finances should be available.

15/032 NEWSLETTER

RESOLVED: (15/032.1) that the Clerk provide a draft newsletter on two sides of A4 for the next meeting

RESOLVED: (15/032.2) that Councillor Tyson-Jones research the possibility of an Information Booklet for Willington

15/033 WEBSITE

The meeting noted that it would be essential for Council to have access to a website to meet the requirements of the Local Government (Transparency Requirements) Regulations 2015. It was thought that Government funding might be available to set up a website and train people to use it.

RESOLVED: that the newsletter include an item asking whether a local resident would like to manage a website for Council

15/034 NOTICEBOARDS

RESOLVED: that Council use the existing noticeboard, newsletter, and website to publicise Council matters rather than purchase another noticeboard for a different location within the Parish.

15/035 WORKING PARTY FOR AREAS AROUND THE PARISH

RESOLVED: that the newsletter include an item asking for volunteers to join working parties.

15/036 FUTURE USE OF THE TELEPHONE KIOSK

RESOLVED: that the newsletter include an item asking for ideas for usage of the telephone kiosk.

15/037 LITTER PICKING

RESOLVED: (15/037.1) that Councillor Lowthion ask Delamere Parish Council for the equipment that was owned by Willington

RESOLVED: (15/037.2) that the Clerk ask Highways for litter pickers and other necessary equipment once a date was agreed for litter picking

15/038 CONFIRMATION OF THE AREA OF THE NEW PARISH AND ITS BOUNDARIES

The meeting noted that the map which defined the Parish was available, and needed to be communicated to parishioners.

15/039 RESURFACING OF CAR PARK

RESOLVED: that Councillor Grimshaw purchase some limestone to repair the surface of the car park.

15/040 CLERK'S REPORT/CORRESPONDENCE

The meeting noted that a legal document regarding the ownership of Willington Corner had been given to the Clerk by Delamere Parish Council

15/041 DATES OF FUTURE MEETINGS

RESOLVED: that meetings be held on the following dates:

July	28
August	25
September	22
October	27
November	24

15/042 DATE OF NEXT MEETING

RESOLVED: that the next meeting be held on Tuesday 28th July 2015 – 7.30pm – Willington Hall Hotel