

**MINUTES OF A MEETING OF WILLINGTON PARISH COUNCIL HELD AT
WILLINGTON HALL HOTEL ON TUESDAY 27TH SEPTEMBER 2016**

PRESENT: Councillor J Grimshaw (Chairman)
Councillor J Lowthion
Councillor R Penk

IN ATTENDANCE: 1 Member of the Public
Parish Council Clerk – Mr M Hassall
Cheshire West and Chester Councillor J Leather

APOLOGIES: Councillor P Tyson-Jones (out of area on day of meeting)
Councillor A Nicholas (family commitment)

**16/080 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS,
AND DISPENSATIONS**

16/080.1 New Written Requests for Dispensations

There were no new requests.

16/080.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. No such declarations were made.

16/081 OPEN FORUM

RESOLVED: that the meeting be adjourned for the Open Forum.

16/082 PARISH COUNCIL MEETING

RESOLVED: that the meeting be reconvened.

16/083 REPORT ON OPEN FORUM (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

16/083.1 A member of the public had raised concerns about Planning Application 16/03713/FUL, construction of a clay lined slurry lagoon, Land adjacent and rear of The Poplars, Willington Lane, Clotton. Councillors had noted that the land was outside Willington Parish and that Clotton Hoofield Parish Council would be consulted.

16/083.2 Borough Councillor Leather had:

16/083.2.1 reported that he had received over 500 e-mails regarding the Local Plan Part 2 consultation. He had added that he had made his own comment on the proposals which had concentrated on Policy Issues and had provided some detail on the content of the comment that he had made.

16/083.2.2 provided some details of the Residents Parking Scheme Policy Review Consultation

16/084 MINUTES OF THE MEETING HELD ON 26TH JULY 2016

RESOLVED: that the minutes of the meeting held on 26th July 2016 be signed by the Chairman as a correct record.

16/085 MINUTES OF THE EXTRAORDINARY MEETING HELD ON 12TH SEPTEMBER 2016

RESOLVED: that the minutes of the extraordinary meeting held on 12th September 2016 be signed by the Chairman as a correct record.

16/086 REPORT ON ACTIONS ARISING FROM THE MEETINGS ON 26TH JULY AND 12TH SEPTEMBER 2016 NOT COVERED BY THE AGENDA

16/086.1 Noticeboard (Previous Minute 16/061.1)

Councillor Grimshaw reported that his understanding was that the noticeboard had been made but the lettering for the board needed to be prepared.

16/086.2 Use of Facebook (Previous Minute 16/067)

Councillor Lowthion reported that she was intending to set a facebook page up, which would be an Open Account, and then publicise it in the next newsletter. It was suggested that "Willington Cheshire" be the facebook name.

16/086.3 Local Council Award Scheme (Previous Minute 16/065)

Councillor Lowthion stated that the Award Scheme Guide was updated each year so whilst she and Councillor Tyson-Jones would begin work in the near future they would wait for the 2017 version before completing the work and inviting Council to apply for an award.

16/086.4 Willington/Utkinton Fete (Previous Minute 16/072.4)

16/086.4.1 The meeting noted that the £100 had been received and banked.

16/086.4.2 Overall the response from Willington residents to the 2016 Fete had been poor and a decision on whether to continue with the joint Fete in 2017 would be needed soon. It appeared from comments made that a picnic on the Green may be a preferred option.

RESOLVED: that Councillor Lowthion prepare an appropriate article for the next newsletter informing residents of the position and asking for feedback.

16/087 PLANNING MATTERS

16/087.1 Planning Applications

16/03784/LDC - Certificate of Lawfulness for confirmation application 4/25055 is extant and has been part implemented - Boothsdale House, Boothsdale, Willington.

Comment: No Objections

16/03414/FUL - Erection of an outbuilding/shed - 2 Memorial Cottage, Chapel Lane, Willington

Comment: No Objections

16/087.2 NOTICES

16/02735/FUL - Proposed first floor extension and sunroom – Underwood, Willington Lane, Willington - **PERMISSION**

16/02849/FUL - Proposed bio mass boiler extension to the side and minor alterations to approved openings – Birch Hill, Waste Lane, Willington – **PERMISSION**

16/088 STREETSCENE

Cheshire West and Chester Council had noted the complaint made by Council and requested that in future all requests for work were logged via their website to make it easier to investigate any future complaints.

Borough Councillor Leather reminded Councillors that the Smyle App was a very effective way of reporting issues and had the particular benefit that photographs could be forwarded.

16/089 SIGNAGE

16/089.1 Sign between Willington and Tarvin Parish (Previous Minute 16/061.2)

Tarvin had said yes to signage but had requested a Parish sign rather than a village sign as one would have to travel through Pryors Hayes and Oscroft before reaching Tarvin village. Councillor Grimshaw and the Clerk had arranged to meet with Highways on 11th October to agree the positioning of the new signs.

16/089.2. Gooseberry Lane

16/089.2.1 Existing Sign

A new sign had been ordered by Highways at the end of May but they were still waiting for it to be delivered to their depot.

16/089.2.2 Additional Sign

There had been a request for another Gooseberry Lane sign at the other end (Little Switzerland end) and better signage on the public footpath figure post i.e. giving direction to: The Boot, Little Switzerland and Chapel Lane.

Highways would not install a Gooseberry Lane sign at the other end as there was no traffic joining the road from the other end. Improved signage on the public footpath post had been requested.

16/089.3 Finger Post

The wooden finger post at the bottom of Little Switzerland had rotted and was on the ground and a new post had been requested.

16/090 SEASHELLTRUST

It had been suggested that Council make a financial donation to the Seashell Trust. The meeting considered that the Trust was an extremely worthwhile cause but it was outside the Parish and Councillors felt uncomfortable using tax payers money to support an outside body.

RESOLVED: not to make a donation to the Trust

The meeting considered that whilst Council ought not make donations to outside bodies it would consider specific support for individuals from within the Parish involved in organisations outside the Parish.

16/091 VILLAGE GREEN ACCESS

The meeting noted that the Borough Council owned the land and that leaving the Green open to access by foot had not in the past, and was unlikely to suffer from 'unauthorised' use in the future, so it was considered a very low risk.

RESOLVED: not to request any change.

16/092 ROAD LINING

The meeting noted that the work requested some time ago had not been undertaken.

RESOLVED: that the Clerk ask Highways to carry out the work

16/093 NEWSLETTER

RESOLVED: (16/093.1) that in future the newsletter include a short pen profile of a local resident.

RESOLVED: (16/093.2) that Councillor Penk write a profile for the next newsletter.

16/094 CLERK'S REPORT/CORRESPONDENCE

The following had been forwarded to Councillors:

- a. Cheshire Association of Local Councils e-bulletins
- b. Cheshire Association of Local Councils – Chester Area Meetings – Minutes of the meeting held on Wednesday 3rd August 2016 – Agenda for the meeting to be held at 2pm on 28th September 2016
- c. Cheshire Association of Local Councils – Annual Meeting – 20th October 2016 – 7pm – Middlewich Community Centre

16/095 FINANCIAL MATTERS

16/095.1 External Audit

The External Audit had been completed and the Annual Return had been returned to the Clerk. No issues had been raised. The Completed Annual Return was presented to Council

RESOLVED: that the Annual Return including the certificate signed by the External Auditor be approved and accepted by Council.

16/095.2 Cheque Payments

RESOLVED: that the following payments be authorised

Payee	Detail	Amount to be Paid
BDO LLP	External Audit Year to 31st March 2016	36.00
Mr M Hassall	Renewal of Office 365 Software for 1 Year £59.99 Ink for Printer £37.99	97.98
Mr M Hassall	Payroll August and September 2016	298.28
HMRC	PAYE Qtr. to September 2016	112.80

16/095.3 Direct Debit

The meeting noted that the following payments had been made by direct debit:

Sage One – Payroll – August 2016 – Paid 16th August £4.80

Sage One – Payroll – September 2016 – Paid 16th September £4.80

16/096 DATE OF NEXT MEETING – 7.30pm - Tuesday 25th October 2016 – Willington Hall Hotel

Chairman's Signature Dated.....