

WILLINGTON PARISH COUNCIL

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NOTICE OF MEETING

MEETING: WILLINGTON PARISH COUNCIL
DAY/DATE/TIME: TUESDAY 22ND SEPTEMBER 2015 – 7.30PM
VENUE: WILLINGTON HALL HOTEL

AGENDA

1. APOLOGIES AND REASONS FOR ABSENCE

2. DECLARATION OF INTEREST AND DISPENSATIONS

- a. To consider new written requests for Dispensations for Disclosable Pecuniary Interests and where appropriate grant any requests
- b. To receive any “Pecuniary Interest”, “Outside Body Interest”, or “Family, Friend, or Close Associate Interest” from Councillors on any items on the agenda

3. **OPEN FORUM** – An opportunity for members of the Public to make comment and raise questions. (allocated time of 15 minutes)

4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 25TH AUGUST 2015

5. REPORT ON ACTIONS FROM THE MINUTES OF THE MEETING HELD ON 25TH AUGUST 2015 NOT COVERED BY THE AGENDA

6. PLANNING MATTERS

a. APPLICATION

The following Planning Application will be examined along with any others received up to the day of the meeting:

15/03728/FUL – Proposed extension – Rockside, Rough Low, Willington

b. NOTICE

None to date

7. FUNDING TO ENABLE COUNCIL TO MEET THE LOCAL GOVERNMENT (TRANSPARENCY REQUIREMENTS) REGULATIONS 2015

These new regulations impact all Councils which have an annual turnover of less than £25,000. The main regulations state that Councils are required to publish the following online on a website which can be accessed free of charge by members of the public:-

- a. all items of expenditure above £100
- b. end of year accounts
- c. annual governance statement
- d. internal audit report
- e. list of councillor or member responsibilities
- f. the details of public land and building assets
- g. Minutes, agendas and meeting papers of all formal meetings
- h. Standing Orders, Financial Standing Orders and other Policy documents

The application form and guidance notes were received by the Clerk on 2nd September 2015 and the Clerk attended a briefing session at Knutsford on 11th September 2015. The application will cover the cost of a laptop, printer, scanner, software including anti-virus software, cost of establishing a website and running it during the first year plus an amount for training. The application form will need to be approved by Council before it is sent to the Cheshire Association of Local Councils. The Association, who led the briefing, strongly recommended that on this occasion Councils do not wait for formal approval of their funding application but move forward as quickly as possible.

8. LAPTOP

PROPOSAL: that Council purchases an HP Pavilion 15.6 Laptop – Memory 8GB – Hard Drive 1TB at a cost of £399.00 – or a similar model at a similar price if that offer is no longer available

9. PRINTER AND SCANNER

PROPOSAL: that Council purchases a printer and scanner and that the Clerk is authorised to spend up to £175.00 on a printer and £100.00 on a scanner

10. PAYROLL

PROPOSAL: that Council purchases payroll software and that the Clerk is authorised to spend up to £125.00

11. WEBSITE

12. NEIGHBOURHOOD PLAN

13. BETTER COMMUNITY COHESION

- a. Study of the results of the Parish Plan questionnaire
- b. Snow Angel Scheme

14. TELEPHONE BOX

a. A defibrillator can cost anything between £800 and £1,600 depending on which machine one purchases. It would need a supply of electricity to it and would require both weekly and monthly monitoring by a local person. Training to use the machine is advised and contrary to what is often thought (apparently) it is merely an additional resource to be used in conjunction to CPR, not a substitute for CPR.

b. BT say that the telephone box belongs to Council and they no longer have any interest in it. They are not interested in removing it and recommend that Council asks a local contractor to remove it.

BT say that the cost of electricity should have been transferred to Council (by Council) following purchase of the machine.

c. Suggestion from a local resident forwarded to Councillors via e-mail that the box should be painted and then used to house books and magazines.

15. SPEED LIMITS WITHIN WILLINGTON

The Clerk has asked Highways to carry out the speed review along Willington Road and Highways have confirmed that they have added it to their programme of works subject to Council confirming that Willington Parish will part fund any recommended changes. Part funding can be either from Councils funds or Borough Councillors Members Budgets.

16. INFORMATION BOOKLET FOR WILLINGTON

17. **WILLINGTON/UTKINTON FETE**
18. **ROAD SIGNAGE AND FOOTWAYS**
19. **HIMALAYAN BALSAM IN BOOTHSDALE**
20. **WORKING PARTY IN SEPTEMBER/OCTOBER 2015**
21. **POLICY FOR USE OF NOTICEBOARD**
22. **CLERK'S REPORT/CORRESPONDENCE**
23. **FINANCIAL MATTERS**
24. **DATE OF NEXT MEETING** – Tuesday 26th October 2015 – 7.30pm – Willington Hall Hotel

Mike Hassall
Clerk

16th September 2015

THE PRESS AND PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING