

**MINUTES OF A MEETING OF WILLINGTON PARISH COUNCIL HELD AT
WILLINGTON HALL HOTEL ON TUESDAY 22ND SEPTEMBER 2015**

PRESENT: Councillor J Grimshaw (Chairman)
Councillor P Tyson-Jones (Vice Chairman)
Councillor A Nicholas
Councillor R Penk

IN ATTENDANCE: No Members of the Public
Parish Council Clerk – Mr M Hassall
Cheshire West and Chester Councillor J Leather

APOLOGIES: Councillor J Lowthion (holiday)
Cheshire West and Chester Councillor H Deynem

**15/081 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS,
AND DISPENSATIONS**

15/081.1 New Written Requests for Dispensations

There were no new requests.

15/081.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. Councillor R Penk declared a Disclosable Pecuniary Interest in Planning Application 15/03393/FUL. No other declarations were made.

15/082 OPEN FORUM

RESOLVED: that the meeting be adjourned for the Open Forum.

15/083 PARISH COUNCIL MEETING

RESOLVED: that the meeting be reconvened.

15/084 REPORT ON OPEN FORUM

Borough Councillor Leather had reported:

15/084.1 that a defibrillator could be purchased through Cheshire West and Chester Council, and via Sarah Dobbins, or through the North West Ambulance Service.

15/084.2 on the progress of the Chester Local Plan.

15/084.3 that the draft Kelsall Neighbourhood Plan was being presented to Kelsall Parish Council on 6th October 2015.

15/084.4 on the changes to the library service in Tarvin

15/085 MINUTES OF THE MEETING HELD ON 25TH AUGUST 2015

RESOLVED: that the minutes of the meeting held on 25th August 2015 be signed by the Chairman as a correct record

15/086 REPORT ON ACTIONS ARISING FROM THE MEETING ON 25TH AUGUST 2015

There were no matters arising that were not covered by the agenda.

15/087 PLANNING MATTERS

15/087.1 Planning Applications

RESOLVED: that the following comments be made on the planning application submitted

15/03728/FUL – Proposed extension – Rockside, Rough Low, Willington

Comment: We have no objections in principle but have concerns regarding the aluminium windows. As the property is highly visible in the open countryside aluminium windows would provide an unacceptable detrimental impact on the character, appearance and overall amenity of the countryside. A timber finish would be more appropriate.

The site is located within a built up residential part of Willington and on a very steep narrow lane. Council request that should the application be approved a condition be included on the decision notice requesting details of a Construction Management Plan be submitted for approval, particularly addressing the limitation of working hours (Monday to Friday 08.00 – 18.00; Saturday 08.00 – 13.00; Sundays and Bank Holidays Site closed), parking of construction vehicles, positioning of site compound & storage, and rubbish removal. The reason being, in order to protect the amenity of residents occupying nearby properties and road users.

15/087.2 NOTICES

The following notice had been received:

15/03393/FUL - Revision to approved development under application Number 13/04949/OUT, Revised siting of bungalow – Montana, Chapel Lane, Willington - **PERMISSION**

15/088 FUNDING TO ENABLE COUNCIL TO MEET THE LOCAL GOVERNMENT (TRANSPARENCY REQUIREMENTS) REGULATIONS 2015

RESOLVED: that the attached completed application form be approved after the Clerk had received quotations for the website that he considered would be appropriate for Willington.

15/089 LAPTOP

RESOLVED: that Council purchase either an HP Pavilion 15.6 Laptop – Memory 8GB – Hard Drive 1TB at a cost of £399.00 or a similar model and at a similar price if that offer was no longer available

15/090 PRINTER AND SCANNER

RESOLVED: that Council purchases a printer and scanner and that the Clerk be authorised to spend up to £175.00 on a printer and £100.00 on a scanner

15/091 PAYROLL

The HMRC Basic Tools that was being used to produce the payroll was not providing the necessary reports and audit trail.

RESOLVED: that Council purchase payroll software and that the Clerk be authorised to spend up to £125.00

15/092 WEBSITE

RESOLVED: that this item be left until the next meeting when it was hoped that more information would be available.

15/093 NEIGHBOURHOOD PLAN

The meeting noted that the draft Kelsall Neighbourhood Plan was being presented to Kelsall Parish Council on 6th October 2015. Councillors had read the draft and no one had any issues with it. Councillor Tyson-Jones offered to attend the meeting on 6th October.

15/094 BETTER COMMUNITY COHESION

15/094.1 Results of the Parish Plan questionnaire

The meeting noted that the three main issues to come from the questionnaire were dog fouling, speeding, and litter, all of which were being addressed by Council.

15/094.2 Snow Angel Scheme

Councillor Grimshaw reported that Councillor Lowthion would be making further enquiries regarding the scheme.

15/095 TELEPHONE BOX

15/095.1 The meeting noted a defibrillator could cost anything between £800 and £1,600 depending on which machine one purchased and that it would need a supply of electricity to it

15/095.2 British Telecom had said that the telephone box belonged to Council and they no longer had any interest in it. They had recommended that Council asked a local contractor to remove it. They had also added that the cost of electricity should have been transferred to Council (by Council) following purchase of the machine.

15/095.3 A local resident had suggested that the box should be painted and then used to house books and magazines.

RESOLVED: (15/095.4) that Council obtain further information about the costs and type of defibrillators and their usage.

RESOLVED: (15/095.5) that the possible installation of a defibrillator be an article in the next newsletter

15/096 SPEED LIMITS WITHIN WILLINGTON

15/096.1 Speed Limit Review

Highways had confirmed that they had added a review of speed limits to their programme of works subject to Council confirming that Willington Parish would part fund any recommended changes. Part funding could be either from Councils funds or Borough Councillors Members Budgets. Borough Councillor Leather confirmed that in principle he and Borough Councillor Deynem would be happy to receive a request for funding this project.

15/096.2 Willington Corner Junction

Concerns were raised regarding the difficulty of vehicles turning out of Chapel Lane onto Willington Road and also turning onto Willington Road when travelling from Oscroft. Councillor Tyson-Jones said it would be possible to cut the shrubs back a little further to improve the visibility when turning out of Chapel Lane but felt that it would not resolve the problem.

RESOLVED: that the Clerk ask Highways for a meeting with Councillors to examine whether safety could be improved at the Chapel Lane and Willington Corner junctions

15/097 INFORMATION BOOKLET FOR WILLINGTON

Councillor Tyson-Jones reported that the draft booklet was progressing. She had received approval for a black and white photo of Willington Hall to be shown on the front of the document and she was in the process of contacting local businesses regarding their entry in the business section of the booklet.

RESOLVED: that an article be included on the proposed booklet in the next newsletter.

15/098 WILLINGTON/UTKINTON FETE

RESOLVED: that Councillor Penk ask the Chairman of Utkinton School Parent Teachers Association whether next year's Utkinton Village Fete could be a joint Utkinton/Willington Fete as the venue was likely to be Tirley Garth which was in Willington Parish.

15/099 ROAD SIGNAGE AND FOOTWAYS

Councillor Grimshaw reported that he and the Clerk had walked along Willington Road from the parish boundary to Willington Lane. They had noted a number of signs that were either covered, or partly covered, by overgrown hedges and trees. Councillor Grimshaw had since visited some land owners asking for the greenery to be put back and the Clerk had written to the owner of one field who lived in Duddon. The lack of road signage warning drivers of the staggered junction at Willington Corner had been reported to Highways by the Clerk.

15/100 HIMALAYAN BALSAM IN BOOTHSDALE

Councillor Grimshaw thanked Councillors for their help in clearing this area and requested that a note thanking members of the public who had helped be published in the minutes.

15/101 WORKING PARTY IN SEPTEMBER/OCTOBER 2015

The meeting noted a number of jobs that needed doing around the Green. Councillor Grimshaw stated that he would circulate a date for a working party in October 2015.

15/102 POLICY FOR USE OF NOTICEBOARD

RESOLVED: that Council allow outside bodies to advertise on the noticeboard providing that it did not interfere with Council notices.

The meeting noted that in the long term a larger notice board was required

15/103 CLERK'S REPORT/CORRESPONDENCE

The following had been forwarded to Councillors:

Cheshire West and Chester Council – Neighbourhood Plan Area Consultation - Tarvin

15/104 FINANCIAL MATTERS

Payee	Detail	Amount to be Paid
Mr M Hassall	Payroll July and August 2015	295.40
HM Revenue and Customs	PAYE Qtr. to September 2015	147.60
Mr M Hassall	Clerk expenses Qtr. to September 2015 Postage 6 x .54 = £3.24 Travel (Nat West Bank) 3 Journeys 30 miles @ 45p mile = £13.50	16.74

15/105 DATE OF NEXT MEETING – Tuesday 27th October 2015 – 7.30pm – Willington Hall Hotel

Chairman's Signature Dated.....