

**MINUTES OF A MEETING OF WILLINGTON PARISH COUNCIL HELD AT  
WILLINGTON HALL HOTEL ON TUESDAY 27TH OCTOBER 2015**

**PRESENT:** Councillor J Grimshaw (Chairman)  
Councillor P Tyson-Jones (Vice Chairman)  
Councillor J Lowthion  
Councillor A Nicholas  
Councillor R Penk

**IN ATTENDANCE:** No Members of the Public  
Parish Council Clerk – Mr M Hassall  
Cheshire West and Chester Councillor J Leather

**APOLOGIES:** Cheshire West and Chester Councillor H Deynem

**15/106 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS,  
AND DISPENSATIONS**

**15/106.1 New Written Requests for Dispensations**

Councillor Tyson-Jones requested a Dispensation regarding Willington Corner and Highways Issues concerning the junction of Willington Road and Chapel Lane.

**RESOLVED:** that the Dispensation be approved.

There were no other requests.

**15/106.2 Declarations of Interest**

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. No such declarations were made.

**15/107 OPEN FORUM**

**RESOLVED:** that the meeting be adjourned for the Open Forum.

**15/108 PARISH COUNCIL MEETING**

**RESOLVED:** that the meeting be reconvened.

**15/109 REPORT ON OPEN FORUM**

Borough Councillor Leather had:

**15/109.1** highlighted the following four consultations being undertaken by Cheshire West and Chester Council:

Let's Talk (listed under the Clerks report)

Empty Homes Strategy (closing date 4th December)

Vulnerable Older People (closing date 30th November)

Cultural Services (e.g. libraries, museums, historic environment) (closing date 2nd December)

**15/109.2** stated that the Cheshire West and Chester Council Annual Report had been published

**15/110 MINUTES OF THE MEETING HELD ON 22ND SEPTEMBER 2015**

**RESOLVED:** that the minutes of the meeting held on 22nd September 2015 be signed by the Chairman as a correct record

## **15/111 REPORT ON ACTIONS ARISING FROM THE MEETING ON 22ND SEPTEMBER 2015**

### **15/111.1 Application for Funding from the Transparency Fund** (Previous Minute 15/088)

The application had been forwarded to Cheshire Association of Local Councils and a response was expected by 30th November 2015

### **15/111.2 Laptop** (Previous Minute 15/089)

The laptop had been purchased at a cost of £333.33 plus VAT.

### **15/111.3 Printer and Scanner** (Previous Minute 15/090)

The printer/scanner had been purchased at a cost of £69.00.

### **15/111.4 Payroll** (Previous Minute 15/091)

The payroll software had been purchased at a cost of £48.00 per annum. Payment was required by Direct Debit.

### **15/111.5 Willington/Utkinton Fete** (Previous Minute 15/098)

Councillor Penk reported that he had been unable to make contact with the Chairman of Utkinton School Parent Teachers Association as an answer machine had always been switched on.

**RESOLVED:** that Councillor Grimshaw make further enquiries

### **15/111.6 Overgrown Hedges** (Previous Minute 15/099)

**RESOLVED: (15/111.6.1)** that Councillor Penk speak to the owner of the field who lived in Duddon and who had not responded to the request to cut the hedge back

**RESOLVED: (15/111.6.2)** that an article on overgrown hedges and vehicles parking partly on the road and partly on the pavement be included in the next newsletter.

## **15/112 PLANNING MATTERS**

### **15/112.1 Planning Applications**

There were no applications for consideration.

### **15/112.2 NOTICES**

The following notice had been received:

**15/03728/FUL** – Proposed extension – Rockside, Rough Low, Willington - **PERMISSION**

## **15/113 NEIGHBOURHOOD PLAN**

The September Council meeting minutes had stated that the draft Kelsall Neighbourhood Plan was being presented to Kelsall Parish Council on 6th October 2015 and that Council were invited to be present. This information had not been accurate. A special Neighbourhood Planning meeting had been held on 7th October 2015 and Councillor Lowthion had represented Council at that meeting.

The meeting noted that the final draft had been circulated to all Councillors via e-mail

**RESOLVED:** to record that Council had read the document and approved it.

## **15/114 REPORT ON PLANNING SEMINAR**

Councillors Nicholas and Tyson-Jones reported on the Planning Seminar that they attended on 24th September 2015. They considered that it would be inappropriate for Willington to undertake a Neighbourhood Plan as major development was extremely unlikely as all of the Parish was designated as Open Countryside. However it was thought that a Design Statement may be a way forward as there appeared to be a trend of individuals purchasing a plot of land with a property on it and then demolishing the old property and building a new one that may not fit in with the local character and scenery.

**RESOLVED:** that the Clerk ask an experienced Cheshire West and Chester Council Planning Officer to attend the next meeting to provide advice on this matter. Mr Nial Casseldon was suggested as the person to contact.

#### **15/115 SPEED LIMITS WITHIN WILLINGTON**

##### **a. Speed Limit Review**

A report from Highways was awaited.

##### **b. Willington Corner Junction**

Councillors Grimshaw, Lowthion, and Tyson-Jones along with the Clerk had met with Mr James Pendleton, Highways on 26th October 2015. It had been agreed that Highways would consider realigning the road markings to move the junction out slightly and also add a continuous white line on Willington Road close to the junction. Mr Pendleton had also agreed to look a number of issues further away from the junction along Willington Road raised by Councillors. Mr Pendleton had agreed to forward Highways proposals to the Clerk via e-mail.

#### **15/116 WEBSITE**

The Clerk had been unable to find another small Council who were fully satisfied with their website. Cheshire Association of Local Councils were aware that many local Councils were unhappy with their websites and the Association was aiming to provide Councils with some support.

#### **15/117 SNOW ANGEL SCHEME**

Councillor Lowthion reported that she had carried out some research and was concerned about the lack of a robust Snow Angel training scheme, particularly when compared to Ashworth Time Bank.

Councillor Lowthion confirmed that she would write an article for the next newsletter asking for volunteers to support vulnerable people in the Parish.

#### **15/118 TELEPHONE BOX/DEFIBRILLATOR**

**RESOLVED:** that the Clerk apply to the British Heart Foundation for a free defibrillator to be housed in the telephone box.

#### **15/119 NEWSLETTER**

**RESOLVED: (15/119.1)** that the newsletter be published following the next meeting.

**RESOLVED: (15/119.2)** that Councillors forward articles for the newsletter to the Clerk by 10th November 2015

**RESOLVED: (15/119.3)** that Councillor Tyson-Jones forward the draft Information Booklet to Councillors via e-mail and that Council aim to publish the Information Booklet at the same time as the next newsletter.

**RESOLVED: (15/119.4)** that the map in the Information Booklet be printed in colour and the rest of the document in black.

#### **15/120 REPAIRS TO CAR PARK**

**RESOLVED:** that a quotation of £200.00 plus VAT from T Parker, building contractor, be accepted to fill in the void and pack down and that the Clerk ask Mr Parker to carry out the work.

#### **15/121 GERMAN WALL AT ROUGH LOW**

**RESOLVED:** that Councillors who are available meet on Saturday 7th November at 9.30am to agree what maintenance work is required at the wall

#### **15/122 COUNCILLORS CHRISTMAS MEAL**

**RESOLVED:** that the meal be held at Willington Hall on Tuesday 15th December 2015

#### **15/123 CLERK'S REPORT/CORRESPONDENCE**

The following had been forwarded to Councillors:

- a. Cheshire West and Chester Council – Members Briefings No 868, 869, 871
- b. Cheshire Association of Local Councils – Reminder that their AGM would be held on Thursday 29th October. Councillors Grimshaw and Lowthion were planning to attend.
- c. Cheshire Association of Local Councils – Newsletter – October 2015
- d. Cheshire Association of Local Councils – Clerks and Councillor Induction Training – Crewe - Thursday 19th November 2015

**RESOLVED: (15/123d)** that Council pay for a place for Councillor Nicholas

e. British Heart Foundation - North West Ambulance Service – Funding Programme – Defibrillators

f. Cheshire West and Chester Council – “Let’s Talk” – Consultation – Closing date 6th January 2016

g. Police and Crime Commissioner – Meeting with Parish and Town Council representatives – 10th November 2015 – 6.30pm - Ellesmere Port

h. Cheshire Association of Local Councils – Chester and Vale Royal Area Joint Meeting – Monday 2nd November 2015

**RESOLVED: (15/123h)** that Councillor Grimshaw represent Council at the meeting

#### **15/124 FINANCIAL MATTERS**

##### **15/124.1 Cheque Payments**

**RESOLVED:** that the following payments be authorised

| <b>Payee</b>                           | <b>Detail</b>                                                                                                                                                              | <b>Amount to be Paid</b> |
|----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| Cheshire Association of Local Councils | Planning Seminar – 24 September 2015 - Councillors A Nicholas and Tyson- Jones £50.00<br>Councillor Induction Training – 19th November 2015 – Councillor A Nicholas £30.00 | 80.00                    |
| Mr M Hassall                           | Reimbursement of Expenditure<br>Laptop £399.99<br>Microsoft Office Software £39.99<br>Case for Laptop £14.99<br>Printer/Scanner £69.00                                     | 523.97                   |
| Mr M Hassall                           | Payroll September and October 2015                                                                                                                                         | 295.40                   |

##### **15/124.2 Management Accounts.**

Management Accounts for the 6 months to 30th September 2015 were presented and accepted.

**15/125 DATE OF NEXT MEETING** – Tuesday 24th November 2015 – 7.30pm – Willington Hall Hotel

Chairman's Signature ..... Dated.....