

**MINUTES OF A MEETING OF WILLINGTON PARISH COUNCIL HELD AT
WILLINGTON HALL HOTEL ON TUESDAY 24TH NOVEMBER 2015**

PRESENT: Councillor J Grimshaw (Chairman)
Councillor J Lowthion
Councillor A Nicholas
Councillor R Penk

IN ATTENDANCE: 2 Members of the Public
Parish Council Clerk – Mr M Hassall
Cheshire West and Chester Councillor J Leather
Cheshire West and Chester Councillor H Deynem

APOLOGIES: Councillor P Tyson-Jones (Vice Chairman)
(Out of the Parish on the day of the meeting)

**15/126 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS,
AND DISPENSATIONS**

15/126.1 New Written Requests for Dispensations

There were no new requests.

15/126.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. No such declarations were made.

15/127 OPEN FORUM

RESOLVED: that the meeting be adjourned for the Open Forum.

15/128 PARISH COUNCIL MEETING

RESOLVED: that the meeting be reconvened.

15/129 REPORT ON OPEN FORUM

15/129.1 Mr Colin Parker-Rich, Service Delivery Team Leader, Streetscene, Cheshire West and Chester Council and Mr Richard Thresh, Cheshire Community Action, had been in attendance for the Open Forum. Mr Parker-Rich had talked about what Willington could expect from Streetscene and had promised to forward a one page schedule to the Clerk. Mr Thresh had spoken about Neighbourhood Plans and Design Statements.

15/129.2 Borough Councillor Leather had made reference to the New Homes Bonus consultation.

15/129.3 Borough Councillor Deynem had provided details of the Community Infrastructure Levy in the Local Plan which was going to a cabinet meeting later in the week. The proposal was for a £9,000 levy to be added to the cost of properties in rural areas with the levy being spent across the Borough rather than locally. Should cabinet approve the proposals a consultation would follow.

15/130 MINUTES OF THE MEETING HELD ON 27TH OCTOBER 2015

RESOLVED: that the minutes of the meeting held on 27th October 2015 be signed by the Chairman as a correct record after Minute 15/119.3 was amended to read "that Councillor Tyson-Jones forward the draft Information Booklet to Councillors via e-mail"

15/131 REPORT ON ACTIONS ARISING FROM THE MEETING ON 27TH OCTOBER 2015

15/131.1 Application for Funding from the Transparency Fund (Previous Minute 15/111.1)

NALC, who were dealing with the application, had returned the form requesting that the sums for computer and website be reduced as new maximum amounts for approval had been set. The Clerk had amended and returned the application. The total amount of funding requested had been reduced to £1,788.00.

15/131.2 Willington/Utkinton Fete (Previous Minute 15/111.5)

Councillor Grimshaw reported that he was meeting with some of the Utkinton Fete committee on 3rd December 2015.

15/131.3 Planning Seminar (Previous Minute 15/114)

Mr Nial Casseldon had been invited to attend the meeting. However he had passed the paperwork to his colleague Rosie Morgan, who had recommended that Mr Richard Thresh attend the Open Forum.

15/131.4 German Wall at Rough Low (Previous Minute 15/121)

Mr Tyson-Jones had successfully found a path to the foot of the wall so the ivy on the far side of the wall could be cut off at ground level.

15/131.5 Information Booklet (Previous Minute 15/119.3)

Councillor Tyson-Jones had forwarded the draft booklet to Councillors via e-mail. Councillors were asked to forward comments to Councillor Tyson-Jones as soon as possible.

15/131.6 Overgrown Hedges (Previous Minute 111.6.1)

The hedge had still not been cut.

RESOLVED: that the Clerk write further letters to the landowners who had not cut their hedges and inform them that if their hedges were not cut Council would ask Streetscene to cut them with Council charging the landowner.

15/132 CONSIDERATION OF OPEN FORUM ITEMS

15/132.1 Streetscene

RESOLVED: to wait for the schedule promised by Mr Parker-Rich before considering the matter further.

15/132.2 Cheshire Community Action – Design Statement and Neighbourhood Plans

RESOLVED: (15/132.2.1) not to produce a Neighbourhood Plan

RESOLVED: (15/132.2.2) to give further consideration to the production of a Design Statement.

Councillor Lowthion offered to forward details of the Oakmere Design Statement before the next meeting.

15/133 PLANNING MATTERS

There were no planning applications for comment or notices on decisions from Cheshire West and Chester Council

15/134 SPEED LIMITS WITHIN WILLINGTON

15/134.1 Speed Limit Review

The report from Highways was awaited.

15/134.2 Willington Corner Junction

Mr James Pendleton, Highways, had forwarded the proposals to the Clerk who, in turn, had forwarded them to Councillors. Mr Pendleton had confirmed that Council would not be charged for the work.

RESOLVED: that the proposals be accepted.

15/135 WEBSITE

The Clerk had forwarded details of a website seminar held on 18th November 2015 to Councillors.

RESOLVED: (15/135.1) that Council purchase a website from Vision ICT Ltd, Bonhay Road, Exeter similar to that forwarded to Councillors following the website seminar.

RESOLVED: (15/135.2) that the Clerk be paid in addition to the contracted hours for the additional hours necessary to liaise with Vision ICT Ltd and set up the new website

15/136 TELEPHONE BOX/DEFIBRILLATOR

The application for a free defibrillator had been approved by the British Heart Foundation and the equipment was likely to be delivered to the Clerk early in December.

RESOLVED: that Councillor Nicholas manage the project on behalf of Council

15/137 NEWSLETTER

RESOLVED: that the draft newsletter forwarded to Councillors be approved but amended to include an article on the new defibrillator.

15/138 CALENDAR 2016

15/138.1 Council Meetings

RESOLVED: that the 2016 Parish Council meetings be held on the following dates:

January	26
February	23
March	22
April	26
May (Annual Meeting)	24
June	28
July	26
September	27
October	25
November	22

15/138.2 Annual Parish Meeting.

RESOLVED: that the Annual Parish Meeting be held before the Council meeting on 24th May 2016.

15/139 NEW HOMES BONUS

A copy of a letter and blank questionnaire from Cheshire West and Chester Council is attached to the minutes.

RESOLVED: that Council disagree with the proposal put forward by Cheshire West and Chester Council and that Councillor Grimshaw complete the questionnaire on behalf of Council.

15/140 CHESHIRE ASSOCIATION OF LOCAL COUNCILS JOINT AREA MEETING

The minutes of the meeting along with a copy of the PowerPoint presentation had been forwarded to Councillors. A copy of the minutes is attached to the minutes.

15/141 CHESHIRE WEST AND CHESTER COUNCIL – PROPOSED PLANNING FORUM – FEEDBACK

The meeting noted the e-mail from Cheshire West and Chester Council which had been received via Cheshire Association of Local Councils

RESOLVED: not to respond regarding comments on a proposed Planning Forum

15/142 PARISH COUNCILLOR CONTACT DETAILS

RESOLVED: that the Clerk publish Councillors contact details on the Parish noticeboard.

15/143 CLERK'S REPORT/CORRESPONDENCE

The following had been forwarded to Councillors:

- a. Cheshire West and Chester Council - Local Plan - Supplementary Planning Document Consultation - Draft Houses in Multiple Occupation and Student Accommodation in the Chester Area SPD - Draft Travel Planning Guidance SPD
 - b. Cheshire Association of Local Councils – Minutes of October 2015 AGM
 - c. Cheshire West and Chester Council – Public Rights of Way – Volunteer Wardens
 - d. Cheshire Police & Crime Commissioner and Chief Constable's newsletter - November 2015
 - e. Audit Regulations – Introduction and Factsheet
- RESOLVED:** not to opt out of the Sector Led Body Audit procurement
- f. Cheshire West and Chester Council – School and Community Vehicle Bids

15/144 FINANCIAL MATTERS

15/144.1 Cheque Payments

RESOLVED: that the following payment be authorised

Payee	Detail	Amount to be Paid
Mr M Hassall	Payroll November 2015	147.80

15/144.2. Direct Debit

The meeting noted that the following payment had been made by direct debit on 16th November 2015

Sage One – Payroll 16th October to 30th November 2015 – £7.58

15/144.3 Payments due before the January Council meeting

RESOLVED: that Councillors be authorised to approve invoices and make any payments that should be paid before the next meeting

15/145 DATE OF NEXT MEETING – Tuesday 26th January 2016 – 7.30pm – Willington Hall Hotel

Chairman's Signature Dated.....