

WILLINGTON PARISH COUNCIL

Clerk: Mike Hassall, Roy Cottage, Townfield Lane, Tarvin CH3 8EG
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NOTICE OF MEETING

MEETING: WILLINGTON PARISH COUNCIL
DAY/DATE/TIME: TUESDAY 28TH JULY 2015 – 7.30PM
VENUE: WILLINGTON HALL HOTEL

AGENDA

1. APOLOGIES AND REASONS FOR ABSENCE

2. DECLARATION OF INTEREST AND DISPENSATIONS

- a. To consider new written requests for Dispensations for Disclosable Pecuniary Interests and where appropriate grant any requests
- b. To receive any "Pecuniary Interest", "Outside Body Interest", or "Family, Friend, or Close Associate Interest" from Councillors on any items on the agenda

3. **OPEN FORUM** – An opportunity for members of the Public to make comment and raise questions. (normal allocated time is 15 minutes but on this occasion it will be extended to allow Cathy Boyd, Snow Angels, to address Councillors)

4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 30TH JUNE 2015

5. REPORT ON ACTIONS FROM THE MINUTES OF THE MEETING HELD ON 30TH JUNE 2015 NOT COVERED BY THE AGENDA

a. Risk Assessment and Management (Previous Minute 15/020.1)

A draft document will be considered by Council

b. Planning Committee Terms of Reference (Previous Minute 15/020.2)

The following is proposed:

1. The Planning Committee:

- a. will consist of all Councillors
- b. will only meet when it is necessary to examine a Planning Application outside a normal Council meeting
- c. is authorised to comment on Planning Applications on behalf of the full Council

2. All Planning Committee meetings will:

- a. be advertised on the noticeboard
- b. be open to members of the public
- c. produce minutes for the next full Council meeting
- c. **Co-option of New Councillor** (Previous Minute 15/021.2)

The Clerk wrote to the unsuccessful candidate on 3rd July 2015

6. PLANNING MATTERS

a. APPLICATIONS

The following Planning Application will be examined along with any others received up to the day of the meeting:

15/03020/FUL - Extensions (alternative scheme to previous planning permission

14/05320/FUL) - Forest Side, Waste Lane, Kelsall

b. NOTICES

15/01783/FUL - Demolition of existing sheds and replacement with one multi-purpose storage building - Land Adjacent Cat Lane End, Willington Road, Delamere, Northwich - **PERMISSION**

c. OTHER

7. LOCAL GOVERNMENT (TRANSPARENCY REQUIREMENTS) REGULATIONS 2015

It is still unclear how soon grants will be available to implement these regulations which came into force earlier this month. The purpose of the grant will be to enable smaller Councils to move online and publish financial and other information as required by the new regulations. It is expected that the grant will cover the purchase of a computer, scanner, broadband access, training, and possibly the initial cost of a website.

Proposal: that Council authorises the Clerk to apply for a grant as soon as it becomes available to enable Council to meet the new regulations

8. CONSIDERATION OF FINANCIAL STANDING ORDERS

9. NEIGHBOURHOOD PLAN

The Clerk and Councillor Grimshaw should be able to provide an update at the meeting

10. MOBILE LIBRARY

11. BETTER COMMUNITY COHESION

An opportunity for Council to review the Snow Angel scheme covered in the Open Forum

12. BANK ACCOUNT

a. The bank account has been opened by National Westminster Bank and the paying in and cheque books have been received.

b. The Clerk would like to apply for telephone and online banking, with the online banking restricted to checking balances at this stage.

13. APPOINTMENT OF INTERNAL AUDITOR

14. NEWSLETTER

15. LITTER PICKING

Highways have agreed to provide litter pickers and bags once a date is agreed by Council

16. CLERK'S REPORT/CORRESPONDENCE

The following have been forwarded to Councillors via e-mail and not shown elsewhere on the agenda – listing them below provides Council with the opportunity to comment on them:

a. Invitation to meet with the Police and Crime Commissioner for Tarvin – Tarvin Community Centre – Thursday 30th July 2015 – Councillor Grimshaw will attend

b. Cheshire Association of Local Councils Newsletter – June 2015

c. Note of introduction from the new PCSO Ryan Reid

17. FINANCIAL MATTERS

a. Payments to be authorised

Payee	Detail	Amount to be Paid
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Came and Company	Insurance Year to July 2016	265.00
Cheshire Association of Local Councils	Training – Councillor Grimshaw – Chairmanship June 2015	30.00

b. To report that the precept of £4,255.00 has been received

18. **DATE OF NEXT MEETING** – Tuesday 25th August 2015 – 7.30pm – Willington Hall Hotel

19. **RESOLUTION** – “That in view of the confidential nature of the business about to be transacted under item 20, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw”

20. **STAFF EMPLOYMENT MATTERS**

Terms of Employment

Mike Hassall
Clerk

21st July 2015

THE PRESS AND PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING