

**MINUTES OF A MEETING OF WILLINGTON PARISH COUNCIL HELD AT
WILLINGTON HALL HOTEL ON TUESDAY 25TH AUGUST 2015**

PRESENT: Councillor J Grimshaw (Chairman)
Councillor P Tyson-Jones (Vice Chairman)
Councillor J Lowthion
Councillor R Penk

IN ATTENDANCE: 2 Members of the Public
Parish Council Clerk – Mr M Hassall
Cheshire West and Chester Councillor J Leather

APOLOGIES: Councillor A Nicholas (family commitment)

**15/064 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS,
AND DISPENSATIONS**

15/064.1 New Written Requests for Dispensations

There were no new requests.

15/064.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. Councillor R Penk declared a Disclosable Pecuniary Interest in Planning Application 15/03393/FUL. No other declarations were made.

15/065 OPEN FORUM

RESOLVED: that the meeting be adjourned for the Open Forum.

15/066 PARISH COUNCIL MEETING

RESOLVED: that the meeting be reconvened.

15/067 REPORT ON OPEN FORUM

15/067.1 There had been a discussion on the future of the telephone kiosk. Various options had been mentioned but the conclusion had been to ask Council to obtain quotes for both removing the kiosk and using it to house a defibrillator.

15/067.2 Borough Councillor Leather had referred to telephone and computer scams, a concern for local residents, and had informed Councillors that he had further copies of the leaflets that he had given out during the June 2015 Council meeting.

15/067.3 Borough Councillor Leather had informed the meeting that the Lion Salt Works at Marston, Northwich, were now open to the public.

15/067.4 Borough Councillor Leather had been asked to forward the online link to the Cheshire West and Chester Local Plan Part 2 to the Clerk who would then forward it to Councillors

15/068 MINUTES OF THE MEETING HELD ON 28TH JULY 2015

RESOLVED: that the minutes of the meeting held on 28th July 2015 be signed by the Chairman as a correct record

15/069 REPORT ON ACTIONS ARISING FROM THE MEETING ON 28TH JULY 2015

15/069.1 Funding to enable Council to meet the Local Government (Transparency Requirements) Regulations 2015 (Previous Minute 15/050)

Jackie Weaver, Chief Officer of the Cheshire Association of Local Councils, had attended two meetings during the month on this subject. The matter was progressing but she was still unable to say when the funding would be available. The Department for Communities and Local Government had been represented at the meetings and had confirmed that they would not be going to look at compliance until local Councils had had the opportunity to comply.

15/069.2 Neighbourhood Plan (Previous Minute 15/052)

A date for a Steering Group meeting was awaited

15/069.3 Mobile Library (Previous Minute 15/053)

It was still intended that the mobile library would stop at Willington Corner every four weeks, on a Friday, and from 10.35am to 10.55am. However it was not happening at the present time due to staff sickness.

15/069.4 Newsletter (Previous Minute 15/057)

The meeting was disappointed to learn that to date only one resident had contacted the Clerk as a result of the recently distributed newsletter.

15/070 PLANNING MATTERS

15/070.1 Planning Applications

RESOLVED: that the following comments be made on the planning applications submitted

15/03393/FUL - Revision to approved development under application Number 13/04949/OUT, Revised siting of bungalow – Montana, Chapel Lane, Willington

Comment: No Objections

15/070.2 NOTICES

The following notice had been received:

15/03020/FUL - Extensions (alternative scheme to previous planning permission 14/05320/FUL) - Forest Side, Waste Lane, Kelsall - **PERMISSION**

15/071 RESURFACING OF CAR PARK

Councillor Grimshaw had asked three contractors to quote for the following work:
Lift existing double row of stone edging setts and securely re bed to withstand traffic movement 50mm higher than the road surface.

Fill washed out void with crusher run and whack down.

Remove any decaying leaves etc. from car park surface and re define edge killing any weeds adjacent to raised grass bank.

Raise level of carpark by 50mm with crusher run and top dress with a sandstone grit.
Whack down.

Quotations of £2,397 and £1,680 had been received, both including VAT.

Quotations had also been received for just filling in and whacking down to improve the surface

RESOLVED: that a quotation of £240.00 including VAT be accepted to fill in and whack down.

The meeting noted that should this option not be successful Council would need to agree to the full maintenance package

15/072 BETTER COMMUNITY COHESION

15/072.1 Parish Plan Questionnaires.

Councillor Lowthion circulated copies of the results of the questionnaires.

RESOLVED: that Council study them in detail at the next meeting.

15/072.2 Snow Angel Scheme

RESOLVED: that this item be left until the next meeting

15/073 TELEPHONE KIOSK

The following suggestion for future use had been received as a result of the article in the newsletter:

A good idea is to have a swap-shop for magazines and books. Maybe, too, for plants, cuttings and seedlings. I don't live in Willington, but I visit friends each week.

RESOLVED: (15/073.1) that the Clerk ask British Telecom how much it would cost to remove the Kiosk

RESOLVED: (15/073.2) that the Clerk make enquiries about the possible purchase and installation of a defibrillator in the kiosk

15/074 SPEED LIMITS WITHIN WILLINGTON

A copy of a letter from a local resident is attached to the minutes.

RESOLVED: (15/074.1) that the Clerk ask Highways to carry out a speed review along Willington Road.

RESOLVED: (15/074.2) that the Clerk ask Highways to install junction signs as requested by the Clerk and Councillor Grimshaw who would meet to work out where they were required.

RESOLVED: (15/074.3) that the Clerk write to the local resident telling her what Council had decided.

15/075 INFORMATION BOOKLET FOR WILLINGTON

Councillor Tyson-Jones circulated a draft booklet and a number of minor amendments were suggested.

RESOLVED: that the Clerk obtain a quotation for printing the document when Councillor Tyson-Jones had completed her work.

15/076 NOTICEBOARD

The meeting noted that the noticeboard had been changed to show Willington rather than Delamere at a cost of £35.75.

15/077 APPOINTMENT OF INTERNAL AUDITOR

RESOLVED: that JDH Business Services, Mold be appointed for the coming year at a cost of £75 plus VAT

15/078 CLERK'S REPORT/CORRESPONDENCE

15/078.1 The following had been forwarded to Councillors:

a. Cheshire Association of Local Councils – Planning Seminar – 24th September 2015

RESOLVED: that Councillors Nicholas and Tyson-Jones attend the seminar

b. Cheshire West and Chester Council - Individual Elector Registration Household Canvass - information for local councils

c. Public Sector Audit Appointments – letter regarding consultation on BDO LLP as the external auditor for two years

15/078.2 Paperwork for Council Meetings

RESOLVED: that in future all Councillors receive their summons for the meeting, agenda, and other Council meeting documents online rather than receive paper copies

15/079 FINANCIAL MATTERS

15/079.1 Payroll

The meeting noted that the Clerk had registered:

15/079.1.1 Willington Parish Council as a new employer

15/079.1.2 Council for PAYE and received an Employer Reference of 120/KB28345

15/079.1.3 Council to pay PAYE quarterly

15/079.2 Cheque Payments

RESOLVED: that the following payments be authorised –

Payee	Detail	Amount to be Paid
Mr J Grimshaw	Notice Board Improvements	35.75
Mr M Hassall	Reimbursement of Expenditure Storage Box, Cash Book, Envelopes, Memory Sticks, Binders, Paper for Ordinary Printing, Paper for Newsletters	84.09
Mr M Hassall	Payroll May and June 2015	295.40

15/079.3 VAT

The meeting noted that the Clerk had registered Council with HMRC in order that Council could reclaim VAT paid on invoices.

15/080 DATE OF NEXT MEETING – Tuesday 22nd September 2015 – 7.30pm –
Willington Hall Hotel

Chairman's Signature Dated.....