

**MINUTES OF A MEETING OF WILLINGTON PARISH COUNCIL HELD AT
WILLINGTON HALL HOTEL ON TUESDAY 25TH JULY 2017**

PRESENT: Councillor J Grimshaw (Chairman)
Councillor J Lowthion
Councillor A Nicholas

IN ATTENDANCE: Parish Council Clerk – Mr M Hassall

APOLOGIES: Councillor P Tyson-Jones (holiday)
Councillor R Penk
Cheshire West and Chester Councillor J Leather
Cheshire West and Chester Councillor H Deynem

**17/060 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS,
AND DISPENSATIONS**

17/060.1 New Written Requests for Dispensations

There were no new requests.

17/060.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. No such declarations were made.

17/061 OPEN FORUM

As there were no members of the public present the meeting was not adjourned for the Open Forum.

17/062 MINUTES OF THE MEETING HELD ON 28TH JUNE 2017

RESOLVED: that the minutes of the meeting held on 28th June 2017 be signed by the Chairman as a correct record.

**17/063 REPORT ON ACTIONS ARISING FROM THE MEETING ON 28TH JUNE 2017
NOT COVERED BY THE AGENDA**

Local Councils Explained (Previous Minute 17/045.2)

The book had been purchased and brought to the meeting for Councillors to take it away in turn to read.

17/064 PLANNING MATTERS

17/064.1 Planning Application

RESOLVED: that the following comments be made on the planning application submitted

17/02685/FUL – Two storey extension to rear of cottage – Boothsdale Cottage,
Boothsdale

Comment: No Objections

17/064.2 Notices

There were no notices.

17/064.3 OTHER

Planning Approval 15/01783/FUL, Storage Shed, Willington Road

Various updates had been received and forwarded to Councillors. All parties were happy that the shed had been erected in accordance with approval. The ongoing issues concerned the concrete bunded area which was not on the approved plans and the various materials and equipment left on the ground outside the shed. The planning condition had stated that everything was to be stored in the shed.

17/065 LOCAL COUNCIL AWARD SCHEME

The meeting noted that Councillor Lowthion would be attending a training session on this subject during the coming week.

17/066 ACTION PLAN

Councillor Lowthion reported that overall the Action Plan remained on target.

17/067 VILLAGE DESIGN STATEMENT

Councillor Lowthion reported that the first draft document would be available in the very near future.

17/068 HIGHWAYS/STREETSCENE/SIGNAGE

17/068.1 Finger Signage

The finger post had been ordered and Rights of Way had confirmed that they would install it when it arrived.

17/068.2 Parish Signage

Councillor Grimshaw and the Clerk had met with Stuart Bateman, Highways Engineer, on 10th July 2017. Positions of signage at the three boundaries had been agreed and Highways were processing paperwork to formalise the project.

17/069 NEWSLETTER

Councillors were asked to forward articles to the Clerk by 7th August.

17/070 PC PROJECTOR

It was not known whether Councillor Tyson-Jones had spoken with Willington Hall.

RESOLVED: to purchase a projector if Willington Hall were unable to provide one.

17/071 CLERK'S REPORT/CORRESPONDENCE

17/071.1 The following had been forwarded to Councillors:

- a. Cheshire Association of Local Councils e-bulletins
- b. Cheshire West Area Planning Forum – Tuesday 3rd October – at Cheshire West and Chester Council Head Office, 58 Nicholas Street, Chester 6.30pm to 7.45pm
Councillor Grimshaw would be attending.

17/071.2 Training

The meeting noted that the Clerk would be attending a Webinar on 23rd August 2017 covering the significant Data Protection changes that are scheduled for 2018.

17/071.3 HP Printer

RESOLVED: that the Clerk purchase a new printer to replace the HP Officejet 6830 printer which would not work due to a problem with the Printhead.

17/072 FINANCIAL MATTERS

17/072.1 Cheque Payments

RESOLVED: that the following payments be authorised

Payee	Detail	Amount to be Paid
Cheshire Association of Local Councils	Local Councils Explained - Book	59.98
Payroll	July 2017	155.18

17/072.2 Direct Debit

The meeting noted that the following payment had been made by direct debit:

Sage One – Payroll – July 2017 – Paid 16th July 2017 £6.00

17/072.3. Management Accounts

Management Accounts for the 3 months to 30th June 2017 were presented and accepted

17/072.4 Payments due before the September 2017 Council meeting

RESOLVED: that the Clerk be authorised to approve any invoices with Councillors and that appropriate payments be made before the next meeting

17/073 DATE OF NEXT MEETING – Tuesday 26th September 2017 – Willington Hall Hotel – 7.30pm

Chairman's Signature Dated.....