

**MINUTES OF A MEETING OF WILLINGTON PARISH COUNCIL HELD AT
WILLINGTON HALL HOTEL ON WEDNESDAY 28TH JUNE 2017**

PRESENT: Councillor J Grimshaw (Chairman)
Councillor J Lowthion
Councillor A Nicholas
Councillor R Penk

IN ATTENDANCE: Parish Council Clerk – Mr M Hassall
Cheshire West and Chester Councillor J Leather

APOLOGIES: Councillor P Tyson-Jones (holiday)
Cheshire West and Chester Councillor H Deynem

**17/038 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS,
AND DISPENSATIONS**

17/038.1 New Written Requests for Dispensations

There were no new requests.

17/038.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. No such declarations were made.

17/039 OPEN FORUM

RESOLVED: that the meeting be adjourned for the Open Forum.

17/040 PARISH COUNCIL MEETING

RESOLVED: that the meeting be reconvened.

17/041 REPORT ON OPEN FORUM (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

Borough Councillor Leather had made reference to a consultation regarding a review of existing legislation relating to the control of dogs and consumption of alcohol and the proposed transfer of the existing orders to become Public Space Protection Orders.

17/042 MINUTES OF THE MEETING HELD ON 23RD MAY 2017

RESOLVED: that the minutes of the meeting held on 23rd May 2017 be signed by the Chairman as a correct record.

17/043 REPORT ON ACTIONS ARISING FROM THE MEETING ON 23RD MAY 2017 NOT COVERED BY THE AGENDA

Fire Hydrants in the Parish (Previous Minute 17/034)

The meeting noted that the following reply had been received:

“I have checked the incident information and spoke with the officer in charge and I can confirm that the hydrants were not required for the initial firefighting phase but were required to replenish the water tanks of the fire engines only.

Our pre planning arrangements have included a high volume pump to be ordered to any fires at the address to supplement the hydrant supplies in the area and, although this was

not needed it did attend the incident.

It is not uncommon for water to be shuttled from a hydrant water supply to a building that is on fire. This is a tactic that proved effective at this incident.

The information regarding the water supplies in your area is included on our on board computers which allows time to ensure adequate resources can be asked for whilst we are en route.”

17/044 PLANNING MATTERS

17/044.1 Planning Applications

There were no applications to examine.

17/044.2 Notices

There were no notices.

17/044.3 OTHER

Planning Approval 15/01783/FUL, Storage Shed, Willington Road

The Enforcement Officer had not provided an update.

RESOLVED: that Councillor Grimshaw forward the correspondence to Borough Councillor Leather who would try to obtain an update from the Enforcement Officer.

17/045 LOCAL COUNCIL AWARD SCHEME

The notes of a meeting between Councillor Lowthion, the Clerk, and Ann Wright, Cheshire Association of Local Councils, were examined by the meeting. A copy is attached to the minutes

RESOLVED: (17/045.1) that all the recommendations be approved

RESOLVED: (17/045.2) that Council purchase a copy of the book “Local Councils Explained”.

RESOLVED: (17/045.3) that the comment on the website regarding the Neighbourhood Plan be updated.

17/046 STANDING ORDERS

RESOLVED: (17/046.1) that Standing Orders 12 and 19 (the ones referring to the Annual Parish Meeting) be deleted from the Standing Orders

RESOLVED: (17/046.2) that Standing Order 18 be amended to show Election of Chairman at point a, Acceptance of Office at b, and Apologies at point c.

17/047 ACTION PLAN

Councillor Lowthion reported that overall the Action Plan remained on target.

17/048 VILLAGE DESIGN STATEMENT

Councillor Lowthion reported that:

17/048.1 Mrs Rosie Morgan, Cheshire West and Chester Council, had responded very quickly and had been extremely helpful. She had approved the approach being taken and had offered continual support.

17/048.2 the next steering group meeting would be held in August 2017.

17/049 HIGHWAYS/STREETSCENE/SIGNAGE

17/049.1 Finger Signage

RESOLVED: (17/049.1.1) that the quotation of £195.01 plus VAT be approved.

RESOLVED: (17/049.1.2) that Councillor Nicholas draw a sketch showing the angle of the fingers

17/049.2 Parish Signage

The meeting noted that the person dealing with this matter had changed due to restructuring and that Councillor Grimshaw and the Clerk would be meeting him on 10th July 2017.

17/050 NEIGHBOURS of WILLINGTON

17/050.1 Insurance

The Clerk confirmed that the Village Picnic and Treasure Hunt to be held on 9th July 2017 would be covered by Council's Insurance Policy.

17/050.2 Grass

RESOLVED: that the Clerk ask Streetscene to cut the grass before the event on 9th July.

17/051 DOG FOULING

A number of dog fouling notices had been displayed including one on the Parish noticeboard

17/052 PC PROJECTOR

It was not known whether Councillor Tyson-Jones had spoken with Willington Hall. Councillor Nicholas reported that it would be necessary to have a projector capable of being used both in daylight and in a dark room. These were available at a cost of between £270 and £300.

RESOLVED: to wait to receive an update from Councillor Tyson-Jones

17/053 STATE OF LITTLE SWITZERLAND

17/053.1 Councillor Grimshaw reported that he had had a very positive conversation with the owner of the land and that the Himalayan Balsam in the first field had been sprayed with weed killer, and a similar exercise would commence shortly in the second field. Councillor Grimshaw had offered assistance if required. The owner hoped to be able to graze stock in the future.

17/053.2 The Clerk reported that he had spoken to Mr Hardy who had confirmed that the bench was on his land but that he wasn't aware who had put it there. He had confirmed that he was happy for it to remain there providing that it was used properly.

17/054 INSURANCE RENEWAL

Parish Council Insurance was due for renewal on 14th July 2017. A long term agreement had been approved by Council on 30th June 2015 so alternate quotations had not been obtained. The new premium was £280.00.

RESOLVED: that the new premium be approved

17/055 CLERK'S REPORT/CORRESPONDENCE

The following had been forwarded to Councillors:

- a. Cheshire Association of Local Councils e-bulletins
- b. Cheshire Association of Local Councils – Local Council Award Scheme Introduction – 3rd August 2017

A place had been booked for Councillor Lowthion

- c. A local resident regarding a "cold caller"
- d. Cheshire West and Chester Council – CIL Examiners Final Report
- e. Police and Crime Commissioner – Invitation to attend a meeting on Tuesday 25th July 2017 at 6.30pm in the Weaverham Community Centre, Russet Road, Weaverham, Northwich CW8 3HY

17/056 FINANCIAL MATTERS

17/056.1 Cheque Payments

RESOLVED: that the following payments be authorised

Payee	Detail	Amount to be Paid
Mr J Grimshaw	Reimbursement of Expenditure	23.35
Came and Co	Insurance Premium Year to 13th July 2018	280.00
Mr M Hassall	Reimbursement of Expenditure – Printer Ink Cartridges	71.99
Payroll	June 2017	148.94
HMRC	PAYE April to June 2017	111.80

17/056.2 Direct Debit

The meeting noted that the following payment had been made by direct debit:

Sage One – Payroll – June 2017 – Paid 16th June 2017 £6.00

17/057 DATE OF NEXT MEETING – Tuesday 25th July 2017 – Willington Hall Hotel – 7.30pm

17/058 RESOLUTION – “That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw” (personal data, staff conditions of employment)

17/059 STAFF

Salary Review.

The National Salary Award of a 1% increase for Clerks and other staff, back dated to 1st April 2017, had been published

RESOLVED: that the increase be implemented

Chairman’s Signature Dated.....