

**MINUTES OF A MEETING OF WILLINGTON PARISH COUNCIL HELD AT
WILLINGTON HALL HOTEL ON TUESDAY 21ST APRIL 2017**

PRESENT: Councillor J Grimshaw (Chairman)
Councillor P Tyson-Jones (Vice Chairman)
Councillor J Lowthion
Councillor A Nicholas
Councillor R Penk

IN ATTENDANCE: Parish Council Clerk – Mr M Hassall

APOLOGIES: Cheshire West and Chester Councillor J Leather

**17/001 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS,
AND DISPENSATIONS**

17/001.1 New Written Requests for Dispensations

There were no new requests.

17/001.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. No such declarations were made.

17/002 OPEN FORUM

As there were no members of the public present the meeting was not adjourned for the Open Forum.

17/003 MINUTES OF THE MEETING HELD ON 28TH MARCH 2017

RESOLVED: that the minutes of the meeting held on 28th March 2017 be signed by the Chairman as a correct record.

**17/004 REPORT ON ACTIONS ARISING FROM THE MEETING ON 28TH MARCH 2017
NOT COVERED BY THE AGENDA**

Website Training (Previous Minute 16/175.2)

The training had not taken place as Mr Jones had been away from home but it was expected to happen in the very near future.

17/005 PLANNING MATTERS

17/005.1 Planning Applications

There were no applications to examine.

17/005.2 Notices

There were no notices.

17/006 ACTION PLAN

Councillor Lowthion reported that the Action Plan was on target apart from consultations with local residents. She confirmed that she would prepare a draft consultation paper during the next few days and circulate it to Councillors. The approved document would be distributed in May with the next newsletter.

17/007 SIGNAGE

17/007.1 Finger Post (Previous Minute 16/178.1)

A quotation was still awaited from Highways

17/007.2 Parish Signage (Previous Minute 16/178.2)

A response was still awaited from Highways

17/008 VILLAGE DESIGN STATEMENT

It was reported that Mr Simon Walker had agreed to join the Steering Group. The first meeting was scheduled for 26th April 2017.

17/009 LOCAL COUNCIL AWARD SCHEME

It was thought that most of the requirements were in place. Councillor Lowthion would be asking the Cheshire Association of Local Councils to examine the content of Council's website in the near future.

17/010 HIGHWAYS/STREETSCENE

17/010.1 Condition of road along Willington Lane (from John Street junction along the length of Hall Wood) (Previous Minute 16/181.1)

The pot holes had yet to be filled by Highways.

17/010.2 Deep "Gutters" in the verge above the "German Wall" at Rough Low (Previous Minute 16/181.2)

A response was still awaited from Highways.

17/011 NEWSLETTER/ANNUAL REPORT

Councillors were asked to forward articles for the newsletter to the Clerk by 7th May 2017. The Annual Report would be printed at the same time as the newsletter.

17/012 CLERK'S REPORT/CORRESPONDENCE

The following had been forwarded to Councillors:

- a. Cheshire Association of Local Councils e-bulletins
- b. Came and Co - Newsletter

17/013 FINANCIAL MATTERS

17/013.1 Cheque Payments

RESOLVED: that the following payments be authorised

Payee	Detail	Amount to be Paid
Cheshire Association of Local Councils	Affiliation Fee Invoice 2017/18	74.90
Mr M Hassall	Reimbursement of Expenditure Stationery – folders and paper £16.36 Printer Ink £61.56	77.92
Mr M Hassall	Payroll April 2017	149.14

17/013.2 Direct Debit

The meeting noted that the following payment had been made by direct debit:
Sage One – Payroll – April 2017 – Paid 18th April 2017 £6.00

17/013.3 Management Accounts Year to 31st March 2017

Management Accounts for the year to 31st March 2017 were presented and accepted.

17/014 Cash Book

Councillor Lowthion reported that she had received the cash book and bank statements from the Clerk. She had studied them and was happy that all transactions had been made in accordance with Council approval. The monthly bank statements had been signed to confirm that the work has been done.

17/015 DATE OF NEXT MEETING – Tuesday 23rd May 2017 – Willington Hall Hotel – 7.30pm

Chairman's Signature Dated.....