

**MINUTES OF A MEETING OF WILLINGTON PARISH COUNCIL HELD AT WILLINGTON HALL
ON TUESDAY 27th SEPTEMBER 2022**

PRESENT:

Councillor John Lindsay
Councillor Jane Lowthion
Councillor Rob Merrick (Vice-Chairman)
Councillor A Nicholas (Chairman)

IN ATTENDANCE: R Winterbourne – Clerk to the Parish Council, a Trustee of Tarporley War Memorial Hospital.

22/058 APOLOGIES – Councillor John Grimshaw, Borough Councillor Harry Tonge, Borough Councillor John Leather.

22/059 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS AND DISPENSATIONS

22/059.1 New Written Requests for Dispensations

There were no new requests.

22/059.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and if necessary, leave the meeting prior to discussion of that item. None were declared.

22/060 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for the Open Forum.

22/061 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

22/062 REPORT ON OPEN FORUM

The Trustee of Tarporley War Memorial Hospital provided information on the future of the hospital.

22/063 MINUTES OF MEETINGS

Minutes of the meeting of the full Council held on 26th July 2022

RESOLVED: that the minutes of the meeting be signed by the Chairman as a correct record.

Minutes of the meeting of the full Council held on 31st August 2022

RESOLVED: that the minutes of the meeting be signed by the Chairman as a correct record.

22/064 COMMUNITY ENGAGEMENT

Potential future events were discussed. The Clerk provided details of a Willington quiz evening to held on Thursday 10th November at Willington Hall. It will be publicised in the September newsletter.

RESOLVED: that the Carols on the Green event will be held on Sunday 4th December 2022.

RESOLVED: that the Open Gardens day planned for June 2023 be run as a Council event and that Councillor Jane Lowthion will be the Council's representative on the working party.

22/065 REPORT ON ACTIONS ARISING FROM THE MEETINGS HELD ON 26th JULY 2022 AND 31st AUGUST 2022

22/065.1 Councillors' Registers of Interests – it was noted that all Councillors had provided the Clerk with updated Registers of Interests as laid out in new Code of Conduct. They will be published on the Willington PC and CWaC websites.

22/065.2 LCAS Foundation Application – the Clerk provided an update; initial triage of application has not identified any errors or omissions. Award decisions will be published on 9th December 2022.

22/065.3 Neighbourhood Pride Scheme – the Clerk has submitted funding applications for three projects - a village information plaque, a bench for the Green and an AED cabinet for Willington Hall. Borough Councillor Tonge has indicated that AED cabinet would be better funded from the CWaC Members budget.

22/065.4 Ownership of the Green – the CWaC Leader (Louise Gittins) has provided a contact at CWaC for the Council to work with on the feasibility of ownership transfer to the Parish Council.

22/066 PLANNING MATTERS

22/066.1 New Planning Applications – none received.

22/066.2 Previous Applications - the status of outstanding applications and of recently approved/refused applications was noted.

22/066.3 Notes

Residents' concerns regarding potential breaches of planning conditions and environmental regulations at the site between our Cat Lane End and Highcroft on Willington Road.

It was noted that a meeting between the Parish Council and Edward Timpson M.P. has been set up for 21st October 2022 to discuss this matter.

22/067 COMMUNITY COMMUNICATION

22/067.1 Newsletter delivery rounds – Councillor Grimshaw has drawn up a revised set of delivery rounds which will be used in the future.

22/067.2 Newsletter publication schedules – were discussed.

RESOLVED: that the newsletter will continue to be published quarterly but that it should not be published if there is nothing of note to say. And that the final newsletter for 2022 be published on 19th & 20th November.

22/068 ROAD, PATH AND PAVEMENT MAINTENANCE - the log of issues raised with CWaC Highways was reviewed.

22/069 ROAD SAFETY

22/069.1 Speeding on the section of road between Willington Corner and Willington Hall – was discussed.

RESOLVED: that the Clerk contact CWaC Highways to discuss possible remedial actions.

22/069.2 Reduction of the speed limit on Willington Road to 30 mph – the formal consultation process has completed; there were no issues raised. CWaC Highways are re-costing the project which will require approval by the Parish Council prior to implementation.

22/069.3 Assessment of the speed limit on Chapel Lane – vehicle speeds on Chapel Lane were monitored w/b 12/8/2022. We await the results.

22/069.4 Installation of a traffic mirror on Willington Road at bottom of Boothsdale – the Clerk has again contacted CWaC Highways asking for a progress update.

22/070 WILLINGTON ENVIRONMENT AND TASK FORCE

22/070.1 Task Force Plans – the Clerk provided an update on behalf of Councillor Grimshaw.

22/070.2 Village Information Plaque – Councillor Lowthion provided an update and will circulate a list of potential 'sites of interest' for inclusion to Councillors.

22/070.3 Fast Fibre – Councillor Merrick provided an update. The September newsletter will ask for volunteers to join a working party.

22/071 ACTION PLAN 2022-2023 – progress against the Action Plan was discussed.

22/072 EXTERNAL AUDITOR APPOINTMENT – was discussed.

RESOLVED: that the Parish Council continues as part of the Small Authorities Audit Appointments (SAAA) regime in future years.

22/073 CIVILITY AND RESPECT PLEDGE – the National Association of Local Councils (NALC) and Society of Local Council Clerks (SLCC) Civility and Respect Pledge was discussed.

RESOLVED: that the Parish Council sign up to the pledge.

22/074 REPLACEMENT OF WILLINGTON CORNER PHONE BOX – an offer to fund the replacement of the current phone box with a traditional red box was discussed.

RESOLVED: that the offer is accepted subject to CWaC agreement.

22/075 SCHEDULE OF COUNCIL DOCUMENTS AND REGULATIONS

RESOLVED: that the document below is fit for purpose and the noted action be completed.

Policy	On OneDrive (Y/N)	On website (Y/N)	Date Agreed	Date Last Reviewed	Next Review	Recommended Action
Co-Option Process	Y	Y	-	September 2021	September 2023	No changes required.

22/076 CLERK'S REPORT/CORRESPONDENCE

E-Mail Correspondence. The following have been forwarded to Councillors via e-mail and are not shown elsewhere on the agenda; listing these items provides Council with the opportunity to comment; none were made.

- Cheshire Association of Local Councils e-bulletins
- Cheshire Police Tarvin and Kelsall Wards – Parish Council Newsletter
- Cheshire Police Alerts
- Vision ICT web analytics for www.willington.org.uk website
- CWaC and other Consultations
- Neighbourhood Watch National Newsletter
- Police and Crime Commissioner bulletins.

22/077 FINANCIAL MATTERS.

22/077.1 Payments between meetings.

RESOLVED: that the following payments made since the last Council Meeting be confirmed:

Payee	Detail	£ Amount Paid
John Grimshaw	Expenses task force (limestone chips)	35.48
R Winterbourne	Clerk expenses July 2022 incl. SLCC subs @ £80.00	115.97
Andrew Nicholas	Expenses (defibrillator cabinet & case)	604.80
R Winterbourne	Clerk salary August 2022	184.32

22/077.2 Cheque Payments – the following payments were approved.

Payee	Detail	£ Amount to be Paid
R Winterbourne	Clerk Salary September 2022	184.32

22/077.3 Direct Debits

It was noted that the following payments have been made by direct debit:

- Sage One Payroll – July 2022. Paid 16th July 2022 - £8.40
- Sage One Payroll – August 2022. Paid 17th August 2022 - £8.40.

22/077.4 Payments due before the November 2022 Council meeting

RESOLVED: that the Clerk be authorised to approve any invoices with Councillors and that appropriate payments be made before the next meeting.

RESOLVED: that the Clerk investigate whether the Financial Standing Orders can be updated to include this resolution.

22/077.5 Management Accounts

RESOLVED: that the management accounts for the period July 2022 to end August 2022 be approved.

22/077.6 Community Infrastructure Levy – it was noted that the Parish Council will receive two payments of £5,563.04 (in October 2022 and March 2023) in respect of the Manor Farm development. The funds should be used to enhance the lives of the Willington community.

22/077.7 Bank Mandate/Signatories

The revision of signatories on the Council's NatWest bank accounts was discussed. The update process needs to be restarted.

22/077.8 Review of Cashbook and Bank Statements

Councillor Lindsay has reviewed the cash book and bank statements from February 2022 to August 2022. No issues were found.

22/077.9 Budget 2023-2024 - Councillors should submit any specific items for consideration for inclusion in the 2023-24 budget to the Clerk by the end of October. The draft budget will be reviewed at the November meeting.

22/078 ITEMS OF INTEREST FOR NEXT AGENDA – none were suggested.

22/079 DATE OF NEXT MEETING

The next full meeting of Willington Parish Council will be on Tuesday 22nd November 2022 at 19:30 at Willington Hall

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Chairman's Signature Dated.....

Chairman's Initial