

WILLINGTON PARISH COUNCIL

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NOTICE OF MEETING

MEETING:

WILLINGTON PARISH COUNCIL

DAY/DATE/TIME:

TUESDAY 26th JULY 2022 at 7.30pm

VENUE:

WILLINGTON HALL

Members of the public are invited to attend the meeting. There is a period set aside at the beginning of each meeting for local residents to raise any concerns or ask questions. In order to adhere to Health and Safety best practices, the number of members of the public who can attend this meeting may need to be restricted.

AGENDA

1. APOLOGIES AND REASONS FOR ABSENCE

2. DECLARATION OF INTEREST AND DISPENSATIONS

3. OPEN FORUM

The Council Meeting will be suspended to allow members of the Public to make comment and raise questions. (normal allocated time of 15 minutes).

4. APPROVAL OF THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON TUESDAY 17th MAY 2022.

5. REPORT ON ACTIONS FROM THE MINUTES OF THE MEETING HELD ON 17th MAY NOT COVERED BY THE AGENDA

- a. Village Defibrillators – ‘Make Willington Heartsafe’ – update (previous minute 21/146)
- b. Replacement mailbox – update (previous minute 22/014.3).

6. PLANNING MATTERS

- a. NEW APPLICATIONS. None received.

Any applications received since the publication of this agenda will be considered.

- b. PREVIOUS APPLICATIONS. To note the status of planning applications 24 to 29 listed on the planning register; including comments that have been submitted to CWaC since the last meeting and any enforcement matters.

- c. NOTES.

- Residents’ concerns regarding potential breaches of planning conditions and environmental regulations at the site between our Cat Lane End and Highcroft on Willington Road – update
- Retrospective planning permission for the gates recently installed at Roughlow Farm - update.

7. CODE OF CONDUCT

PROPOSAL: that the Council adopt the CWaC Code of Conduct (published on 1st April 2022) previously provided to Councillors effective from the 27th July 2022.

8. DECLARATIONS OF INTEREST (previous minute 22/008.3)

PROPOSAL: that the Councillors review their registers of interests and prior to the September 2022 meeting complete, sign and return their declarations to the Clerk.

9. LCAS FOUNDATION APPLICATION – update.

PROPOSAL: that the Council confirms that it meets all the requirements in the LCAS document circulated prior to the meeting, and that all documentation and information is in place for a Foundation Award.

10. COMMUNITY COMMUNICATION

a. Village Questionnaire – update (previous minute 22/020.2).

PROPOSAL: that the questionnaires are delivered/emailed by Sunday 31st July, responses are requested by Sunday 14th August, and that an extraordinary meeting of the Council is scheduled for w/b 28th August to discuss the results.

b. Review of newsletter delivery schedules and frequency of issue of the newsletter.

c. Agreement of publication date for the next newsletter.

11. COMMUNITY ENGAGEMENT – update and discussion of potential future events.

Ideas are carols on the green/Santa walkabout in December, a village quiz in the Autumn at Willington Hall and an 'open gardens' event in Spring 2023.

12. ROAD, PATH & PAVEMENT MAINTENANCE - items logged with CWaC – review.

13. ROAD SAFETY

a. Reduction of limit on Willington Road to 30 mph – update (previous minute 22/023.1)

b. Assessment of speed limit on Chapel Lane – update (previous minute 22/023.2)

c. Installation of mirrors on Willington Lane to enable traffic exiting Boothsdale to better see vehicles travelling from Kelsall – update (previous minute 22/023.3).

14. WILLINGTON ENVIRONMENT AND TASK FORCE

a. Task Force activities – update

b. Information plaques (history, flora & fauna, German Wall) in the village – update (previous minute 22/024.2)

c. Full fibre broadband provision - update

15. ACTION PLAN 2022-2023 – review of progress against the action plan.

16. VILLAGE DESIGN STATEMENT REVIEW – for discussion.

17. RISK ASSESSMENT

PROPOSAL: that following their review, the Council approve the Risk Assessment and Management document provided prior to the meeting.

18. SCHEDULE OF COUNCIL DOCUMENTS AND REGULATIONS

a. Two documents need to be reviewed. The Clerk has reviewed them and is recommending the actions noted below:

Policy	On OneDrive (Y/N)	On website (Y/N)	Date Agreed	Date Last Reviewed	Next Review	Recommended Action
Financial Standing Orders	Y	Y	-	July 2021	July 2023	No changes required.
Volunteer Policy	Y	Y	-	July 2021	July 2023	Minor correction to page numbering.

19. CLERK'S REPORT/CORRESPONDENCE

The following have been forwarded to Councillors via e-mail and are not shown elsewhere on the agenda. Listing these items below provides Council with the opportunity to comment on them:

- Cheshire Association of Local Councils e-bulletins
- Cheshire Police Tarvin and Kelsall Wards – Parish Council Newsletter
- Cheshire Police Alerts
- Police & Crime Commissioner bulletins
- Vision ICT web analytics for www.willington.org.uk website
- Various invitations to consultations, conferences, training sessions and briefings
- Neighbourhood Watch National Newsletter.

20. FINANCIAL MATTERS.

- a. Payments between meetings. To confirm the payments that have been made since the Council meeting held on 17th May 2022.
- b. Payments to be authorised:
- c. Direct Debits. To note that the following payments have been made by DD:
Sage One Payroll – May 2022. Paid 17th May 2022 - £8.40
Sage One Payroll – June 2022. Paid 16th June 2022 - £8.40
- d. Payments due before the September 2022 Council Meeting
PROPOSAL: that the Clerk be authorised to approve invoices with Councillors and make any payments that should be paid before the next meeting.
- e. Management Accounts – review and approve the accounts for FY 2022-23 to the end of June 2023.
- f. Bank Mandate – update (previous minute 21/157.7)
- g. Review of cashbook and bank statements – the statements from March to June 2022 require review; a volunteer is needed to take over this activity from Councillor Nicholas.

21. ITEMS OF INTEREST FOR NEXT AGENDA

22. DATE OF NEXT MEETING

The next meeting of Willington Parish Council is currently scheduled for Tuesday 27th September at 19:30 at Willington Hall.

END OF DOCUMENT