

**MINUTES OF A MEETING OF WILLINGTON PARISH COUNCIL HELD AT WILLINGTON HALL
ON TUESDAY 28th SEPTEMBER 2021**

PRESENT:

Councillor B Crossley
Councillor R Merrick (Vice Chairman)
Councillor A Nicholas (Chairman)
Councillor D Okell.

IN ATTENDANCE: Representatives from United Utilities.

21/068 APOLOGIES AND REASONS FOR ABSENCE

Councillor J Grimshaw – unwell.
Borough Councillor Harry Tonge – prior appointment.
Borough Councillor John Leather – unwell.
Parish Council Clerk – annual leave.

**21/069 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS AND
DISPENSATIONS**

21/069.1 New Written Requests for Dispensations

There were no new requests.

21/069.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and if necessary, leave the meeting prior to discussion of that item.

- Councillor Nicholas declared an interest with Adam Nicholas of Adam Nicholas & Co. Bespoke Joinery (family member) who has recently been commissioned to manufacture and install the replacement PC Noticeboard
- Councillor Okell declared an association with NMC Design & Print but has no financial interest within any items on the agenda.

21/070 OPEN FORUM - there were no members of the public in attendance. Three representatives from United Utilities were present to provide a comprehensive account of the water supply disruptions Willington had recently encountered together with a proposal to prevent such events happening in the future. A summary of the discussions are on the Willington Parish Council website.

21/071 MINUTES OF MEETINGS

Minutes of the meeting of the full Council held on 27th July 2021.

RESOLVED: that the minutes of the meeting be signed by the Chairman as a correct record.

Minutes of the extraordinary meeting of the full Council held on 17th August 2021.

RESOLVED: that the minutes of the meeting be signed by the Chairman as a correct record.

**21/072 REPORT ON ACTIONS ARISING FROM THE MEETINGS ON 27th JULY 2021 & 17th
August 2021 NOT COVERED BY THE AGENDA**

a) The insurance company had agreed to the quotation provided by Adam Nicholas & Co for the replacement notice board. It is anticipated that the work will be complete by the end of December 2021. Councillors were shown a wood stain colour chart for the noticeboard.

RESOLVED: that the stain to be utilised for the noticeboard be 'Top Teak'.

21/073 PLANNING MATTERS

21/073.1 New Planning Applications – none have been received.

21/073.2 Previous Applications

The status of the following applications was noted:

- 21/01819/FUL Tirley Lodge Malloes Way Chester Cheshire CW6 0RQ. Forestry storage building - Approved
- 21/01903/NMA Manor Farm Willington Road Tarvin Chester Cheshire CW6 0NG. Non-material amendment - Withdrawn
- 21/02870/FUL Cedar House Chapel Lane Willington Tarporley CW6 0PH. Garage extension- amendment to application 21/00755/FUL for pitched roof to approved garage - Awaiting Decision
- 21/03311/FUL Ferndown, Willington Road, Delamere Northwich CW6 0ND. Demolition of rear extension and garage and erection of part single storey and part two storey rear and side extension - Awaiting Decision

21/073.3 Notes

Potential breaches of planning conditions (Planning Application 15/01783/FUL) and environmental regulations at the site between Cat Lane End & Highcroft on Willington Road.

RESOLVED: that in the future that it would be appropriate for CWaC Planning Enforcement to deal directly with the effected residents concerning the site. However the Clerk will continue to obtain updates from Planning Enforcement to keep Council informed.

21/074 – RECENT POWER OUTAGES IN THE VILLAGE

Councillor Merrick confirmed that Scottish Power had two designs that were being considered for network reinforcement within the village but it could be some time before those would be finalised, predominantly due to wayleave consents.

21/075 COMMUNITY ENGAGEMENT

21/075.1 September 2021 Event

It was acknowledged by all Councillors that the Village Picnic had been a success and thoroughly enjoyed by all participants. An expression of thanks was passed to Councillor Crossley for organising the event.

21/075.2 Xmas festivities 2021

RESOLVED: that subject to current COVID-19 guidance, Christmas celebrations would resume this year with Carols on the Green, Festive Lighting and a visit from Father Christmas. It was decided that an informal meeting be arranged to discuss the matter in detail during November.

RESOLVED: The date for the Christmas celebration on the Village Green would be Sunday 5th December 2021 and the date for the festoon lighting installation would be 28th November 2021.

21/075.3 Queen's Platinum Jubilee celebrations in June 2022

It was agreed that a working party would be formed to organise the event.

21/075.4 Recognition of community 'volunteers'

RESOLVED: That the Clerk is instructed to arrange for the Community Volunteer "thank you" cards to be printed by NMC D&P.

21/076 COMMUNITY COMMUNICATION

21/076.1 Willington Calendar 2022

Councillor Crossley presented a final proof of the calendar together with the costs for 200 calendars and envelopes.

RESOLVED: that NMC D&P are asked to print 200 calendars with envelopes.

RESOLVED: that surplus calendars be sold at £6.00 each with the money raised going to St Luke's Hospice.

21/076.2 Meeting of Village Residents

The possibility of holding a meeting of residents regarding:

- the costs of reduction in speed limit on Willington Road
- improvements to the power situation in the village
- climate change actions

was discussed.

21/076.3 Publication of the next Council newsletter

RESOLVED: that the next newsletter is distributed over the weekend of 13th & 14th November. Copy should be received by 30th October.

21/077 ROAD, PATH AND PAVEMENT MAINTENANCE

21/077.1 Dog fouling on local paths – Forestry England responded to Cllr Leather's email regarding the installation of a bin for dog waste at the Kingsgate entrance to Delamere Forest explaining that they were unable to help as they do not currently have the resource available to install additional bins.

21/077.2 Encroaching hedges and trees at the bottom of John St.

RESOLVED: that the Clerk contact the landowner to ask for the overgrowing shrubs to be cut back.

21/077.3 Log of issues raised with CWaC Highways.

The log was reviewed.

RESOLVED: that the Clerk contact CWaC Highways regarding the remaining large potholes and the silted up passing places on the road between the entrances to Willington Hall.

RESOLVED: that the Clerk contact CWaC Highways regarding a traffic management system on the road between the entrances to Willington Hall e.g. traffic lights.

21/078 ROAD SAFETY

21/078.1 Cyclists using Little Switzerland – additional signage has been installed. CWaC have informed us that they have no power to stop cyclists using this footpath; '...use of a Public Footpath in any other manner than on foot is a trespass against the landowner and is therefore only prosecutable by the landowner. The Council has no powers to act'.

21/078.2 Reduction of the speed limit on Willington Road to 30 mph – this was discussed. The CWaC Highways contact dealing with costing of the proposal has left CWaC. Councillor Tonge has a call booked for this week with a CWaC representative who will confirm who is now working on costing our scheme.

21/078.3 Deployment of speed warning devices – it was noted that 4 further deployments of our speed gun and the police Trucam took place in August and September. The speed indicator device (SID) was deployed on Willington Road at the end of July and Chapel Lane early in August. Twelve speeding motorists (>46 mph) were reported to the PCSO.

21/079 WILLINGTON ENVIRONMENT AND TASK FORCE

21/079.1 Task force update - Councillor Grimshaw was not present to provide an update.

21/079.2 Village Green 'wilding' – was discussed; the Council awaits a proposal from CWaC.

21/079.3 Flooding of houses on Willington Road – was discussed.

RESOLVED: that the Clerk contact CWaC (via a recently supplied new contact) once again for assistance with this matter and contact Kelsall PC regarding their approach to investigating flooding problems in Kelsall.

21/080 LOCAL CLIMATE CHANGE INITIATIVES AND PARISH CARBON FOOTPRINT

Councillor Okell provided an update; the link to the carbon footprint toolkit for residents in the recent newsletter was incorrect.

RESOLVED: that Councillor Okell provide an update via WhatsApp and the next newsletter.

21/081 BEESTON & TARPORLEY STATION RE-OPENING

RESOLVED: that the Council is unable to assist with funding at this time.

21/082 ZOOM PROFESSIONAL SUBSCRIPTION

RESOLVED: that the Clerk cancel the subscription.

21/083 PARISH COUNCIL RESIGNATION; PROCESS AND TIMETABLE

The expected resignation of Councillor Crossley was discussed. The Council thanked Councillor Crossley for her work on behalf of the Council, particularly on village events.

RESOLVED: that following process and timetable post-resignation be followed.

Dates	Activity	Notes
Friday 1/10/2021	Cllr Crossley resignation letter expected	
Monday 4/10/2021	'Election' notice posted on notice board and website	Clerk will complete website posting. Notice needs to be available for 14 days.
From 4/10/21ongoing	Councillors can approach and encourage residents who may be interested in becoming a Councillor	
Friday 22/10/2021	'Election' notice removed from notice board and website	Clerk will remove from website.
Monday 25/10/2021	'Co-option' notice posted on notice board and website until Friday 12 th November.	Clerk will complete website posting.
Friday 12/11/2021	Registration of interest with the Clerk closes.	
Monday 15/11/2021	Preparation for selection process.	Chairman and Clerk.
Tuesday 23/11/2021	Meeting of Willington PC. New Councillor co-opted.	

21/084 SCHEDULE OF COUNCIL DOCUMENTS AND REGULATIONS

RESOLVED: that the documents listed below are fit for purpose.

Policy	On OneDrive (Y/N)	On website (Y/N)	Date Agreed	Date Last Reviewed	Next Review	Recommended Action
Co-option Procedure	Y	Y	-	Sept 2020	Sept 2022	No amendments required.

21/085 CLERK'S REPORT/CORRESPONDENCE

E-Mail Correspondence

The following have been forwarded to Councillors via e-mail and are not shown elsewhere on the agenda; listing these items provides Council with the opportunity to comment; none were made.

- a. Cheshire Association of Local Councils e-bulletins
- b. Cheshire Police Tarvin and Kelsall Wards – Parish Council Newsletter
- c. Cheshire Police Alerts
- d. Vision ICT web analytics for www.willington.org.uk website
- e. CWaC and other Consultations
- f. Neighbourhood Watch National Newsletter
- g. Police and Crime Commissioner bulletins.

RESOLVED: that the Clerk investigate use of Google share for reports and e-mails.

21/086 FINANCIAL MATTERS.

21/086.1 Payments between meetings.

RESOLVED: that the following payments made since the last Council Meeting be confirmed:

Payee	Supplier and Detail	Amount Paid
Payroll - Clerk	R Winterbourne Aug 2021 Salary	£214.56
Payroll - Clerk	R Winterbourne Sept 2021 Salary	£197.48
JMD Grounds Maintenance	Village Green weed & feed	£80.00
R Winterbourne	Expenses August – various	£52.30
NMC Design & Print	Sept Newsletter - design & print	£27.00
R Winterbourne	Expenses September – various	£109.58

21/086.2 Cheque Payments – none required.

21/086.3 Direct Debits

It was noted that the following payments have been made by direct debit:

Sage One Payroll – August 2021. Paid 17th August 2021 - £8.40

Sage One Payroll – September 2021. Paid 16th September 2021 - £8.40.

21/086.4 Payments due before the November 2021 Council meeting

RESOLVED: that the Clerk (or Chairman during the Clerk's absence) be authorised to approve any invoices with Councillors and that appropriate payments be made before the next meeting.

21/086.5 Management Accounts

RESOLVED: that the management accounts for the period 31st August be approved with the proviso that the calculation error be corrected resulting an overspend to date of £19.48.

22/086.6 Review of cashbook and bank statements for the period May to July 2021

It was noted that the review by Councillor Crossley was satisfactory.

RESOLVED: that Councillor Okell undertake future reviews.

22/086.7 Budget 2022-2023

Councillors should submit any expected costs for FY 2022-23 to the Clerk by the end of October.

21/087 ITEMS OF INTEREST FOR NEXT AGENDA – None.

21/088 DATE OF NEXT MEETING

The next meeting will be on Tues 23rd November 2021 at 19:30 at Willington Hall.

END OF DOCUMENT

Chairman's Signature Dated.....

Chairman's Initial