

**MINUTES OF A MEETING OF WILLINGTON PARISH COUNCIL HELD AT WILLINGTON HALL
ON TUESDAY 27th JULY 2021**

PRESENT:

Councillor B Crossley
Councillor J Grimshaw
Councillor R Merrick (Vice Chairman)
Councillor A Nicholas (Chairman)
Councillor D Okell.

IN ATTENDANCE: Parish Council Clerk – Mr R Winterbourne.

21/043 APOLOGIES AND REASONS FOR ABSENCE

Borough Councillor Harry Tonge – prior appointment.
Borough Councillor John Leather – prior appointment.

**21/044 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS AND
DISPENSATIONS**

21/044.1 New Written Requests for Dispensations

There were no new requests.

21/044.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and if necessary, leave the meeting prior to discussion of that item. No declarations were made.

21/045 MINUTES OF MEETINGS

Minutes of the meeting of the full Council held on 18th May 2021

RESOLVED: that the minutes of the meeting should be signed by the Chairman as a correct record.

**21/046 REPORT ON ACTIONS ARISING FROM THE MEETING ON 18th MAY 2021 NOT
COVERED BY THE AGENDA**

Councillors' Declarations of Interest – confirmation of 'no change required' or updated declarations have been received by the Clerk for all Councillors.

Brunswick Cottages – Councillor Grimshaw continues to work with solicitors to obtain the full documentation.

Alternative polling station for the residents of Willington – CWaC Democratic Services have confirmed this will be included in their review of polling arrangements to be completed in 2021/22.

PCSO to attend a Parish Council Meeting – our PCSO is not available to attend a meeting in the near future.

RESOLVED: that the Clerk invite the local police beat manager to September's meeting.

Renewal of Insurance – the Clerk confirmed that a suitable insurance policy had been agreed for a period of three years via BHIB.

21/047 PLANNING MATTERS

21/047.1 New Planning Applications – none have been received.

21/047.2 Previous Applications

It was noted that the following applications have been approved since the meeting on 18/5/2021:

- 20/04741/FUL – single storey side extension at Wood Villa, Willington Lane, CW6 0NB
- 21/00527/FUL – erection of front porch canopy, single storey rear extension & driveway alterations to 2 Oak Bank Cottages, Willington Road CW6 0ND

- 21/00618/FUL – all weather horse exercise area at Willington Mill, Willington, CW6 0NQ
- 21/00755/FUL – changes to garage extension plan at Cedar House, Chapel Lane, CW6 0PH.

21/047.3 Notes

- An update regarding potential breaches of planning conditions (Planning Application 15/01783/FUL) and environmental regulations at the site between Cat Lane End and Highcroft on Willington Road was provided by the Clerk. CWaC Planning Enforcement recently attended the site and agreed a plan of action with the owners.
RESOLVED: that the Clerk contact the residents who have previously expressed concerns about the site to update them on the agreed actions and timescales.
- Cheshire West and Chester Council – Local Plan Early Conversation 2021.
RESOLVED: that the Clerk make residents aware of the opportunity to contribute via the meeting minutes and the local WhatsApp group.

21/048 – RECENT POWER OUTAGES IN THE VILLAGE

Councillor Merrick provided an update on the plans to improve the power supply network to the village. He will provide a further update at the meeting in September.

21/049 COMMUNITY ENGAGEMENT

21/049.1 September 2021 Event

Councillor Crossley confirmed that the planned event will be replaced with a 'village picnic' on the Green due to the continuing uncertainties around Covid restrictions.

21/049.2 Future Events

Xmas festivities 2021 and the Queen's Platinum Jubilee celebrations in June 2022 were discussed. The possible siting of a beacon in or near Willington for the Jubilee celebrations will be considered by the event working group.

21/049.3 Recognition of community 'volunteers'

Councillor Nicholas and the Clerk provided an update.

RESOLVED: that the Clerk circulate examples of the cards and quotations to Councillors for review.

21/049.4 Sandstone ridge – Area of Outstanding Natural Beauty (AONB) designation.

RESOLVED that the Clerk write to the Sandstone Ridge Trust confirming the Council's support and requesting a clearer map of the proposed AONB.

21/050 COMMUNITY COMMUNICATION

21/050.1 Photographic competition for the website home page.

Councillor Nicholas revealed the results of the competition. The two winners will be announced in the next newsletter.

RESOLVED: that Councillor Nicholas write to the winners and provide a prize to the U-18 winner.

21/050.2 Willington Calendar 2022

A mock-up of the proposed calendar and a costed proposal for 200 'long-thin' wall calendars were provided by Councillor Crossley.

RESOLVED: that Councillor Crossley work with the Clerk and NMC Design & Print to produce the final version of calendar prior to the September meeting.

21/050.3 Publication of the next Council newsletter

RESOLVED: that the next newsletter is distributed over the weekend of 10th & 11th September.

21/051 ROAD, PATH AND PAVEMENT MAINTENANCE

21/051.1 'Fly-tipping' in the village – was discussed.

RESOLVED: that Councillor Merrick provide a suitable article for the next newsletter.

.

RESOLVED: that the Clerk contact our Borough Councillors to understand CWaC policy regarding fly-tipping.

21/051.2 Dog fouling on local paths – was discussed.

RESOLVED: that the Clerk contact Borough Councillor Leather for an update on his approach to The Forestry Commission regarding the installation of a suitable bin at Kingsgate.

RESOLVED: that the Clerk write to the Utkinton & Cotebrook Parish Council Clerk stating that Willington Parish Council feels that it is currently unable to support the funding of a bin at the entrance to Primrose Wood.

21/051.3 Fencing on John Street and Willington Lane.

It was noted that the Clerk had contacted the landowner regarding this issue.

21/051.4 Log of issues raised with CWaC Highways.

The log was reviewed.

21/052 ROAD SAFETY

21/052.1 Reduction of 60 mph limit on Willington Road between The Gables and Oscroft.

The Clerk provided an update; there had been no further contact from residents.

21/052.2 Cyclists using Little Switzerland – although CWaC have agreed to provide suitable signs, there has been no progress since the previous meeting.

21/052.3 Reduction of the speed limit on Willington Road to 30 mph – the residents' consultation process resulted in approval for the reduction by 100% of respondents. CWaC Highways continue to work on a costed proposal. Funding implications were discussed for each stage of the scheme.

21/052.4 Installation of speed warning devices – further deployments of the speed gun took place in June. The SID is being deployed on Willington Road and Chapel Lane w/b 18th & 25th July.

21/053 WILLINGTON ENVIRONMENT AND TASK FORCE

21/053.1 Task force update - Councillor Grimshaw provided an update.

- the green had been cut and clippings tidied, and the path on Little Switzerland had been cleared
- tree specialists from CWaC attended on 2nd June to review the state of the trees on the Green; they are unable to assist us in routine maintenance or thinning.
- a 'weed and feed' of the Green has been completed.

21/053.2 Village Green 'wilding' - a CWaC representative attended the Green to meet with Councillors Okell and Grimshaw. CWaC have recently published a wildflower strategy but funding has yet to be agreed. Options for use of the 'bank' on the Green, and siting and maintenance of a wildflower area were discussed.

RESOLVED: that Councillor Okell provide an update in the next newsletter.

21/053.3 Village Green ownership - likely costs and benefits were discussed.

21/053.4 Flooding of houses on Willington Road – was discussed.

RESOLVED: that the Clerk contact CWaC again for assistance with this matter and contact Kelsall PC regarding their approach to investigating flooding problems in Kelsall.

21/054 LOCAL CLIMATE CHANGE INITIATIVES AND PARISH CARBON FOOTPRINT

Councillor Okell provided an update; the provision of the carbon footprint toolkit to residents has been delayed due to a technical issue with the tool.

RESOLVED: that Councillor Okell provide an update in the next newsletter.

The proposed CWaC 'Uber-like' bus service was discussed. Current plans for the service do not include stops in Willington.

RESOLVED: that Clerk contact our MP asking him to support the extension of the service to Willington.

RESOLVED: that Councillor Okell contact residents via WhatsApp to make them aware of the limitations of the proposed service and the opportunity to influence the route.

21/055 COMMUNITY RESILIENCE PLANS

The development of a community resilience plan for Willington was discussed.

RESOLVED: that the Clerk contact CWaC Joint Cheshire Emergency Planning Team to explain that at the moment Willington does not wish to develop a community resilience plan.

21/056 BEESTON & TARPORLEY STATION RE-OPENING

RESOLVED: that the Clerk write to CWaC encouraging them to engage in and fund the next stage of the initiative.

21/057 SCHEDULE OF COUNCIL DOCUMENTS AND REGULATIONS

RESOLVED: that the other documents listed below are fit for purpose.

Policy	On OneDrive (Y/N)	On website (Y/N)	Date Agreed	Date Last Reviewed	Next Review	Recommended Action
Volunteer Procedure	Y	Y	-	January 2020	July 2022	No amendments required.
Financial Standing Orders	Y	Y	-	July 2020	July 2022	No amendments required..

21/058 CLERK'S REPORT/CORRESPONDENCE

E-Mail Correspondence

The following have been forwarded to Councillors via e-mail and are not shown elsewhere on the agenda; listing these items provides Council with the opportunity to comment; none were made.

- Cheshire Association of Local Councils e-bulletins
- Cheshire Police Tarvin and Kelsall Wards – Parish Council Newsletter
- Cheshire Police Alerts
- Vision ICT web analytics for www.willington.org.uk website
- CWaC and other Consultations
- Neighbourhood Watch National Newsletter
- Police and Crime Commissioner bulletins.

21/059 FINANCIAL MATTERS.

21/059.1 Payments between meetings.

RESOLVED: that the following payments made since the last Council Meeting be confirmed:

Payee	Supplier & Details	Amount Paid
Payroll Clerk	R Winterbourne May 2021 Salary	£181.00
ChALC	Two Planning training courses @ £25.00 each	£50.00
BHIB Insurance	Insurance 2021-22	£396.72
Payroll - Clerk	R Winterbourne June 2021 salary	£181.00
R Winterbourne	Expenses – various	£50.00
NMC Design & Print	Spring Newsletter production	£46.00

21/059.2 Cheque Payments – the following two payments were authorised:

Payee	Detail	Amount to be Paid
Payroll - Clerk	July 2021 Salary	£181.00
HMRC	Tax & NI for April/May/June 2021	£146.00

21/059.3 Direct Debits

It was noted that the following payments have been made by direct debit:

Sage One Payroll – June 2021. Paid 16th June 2021 - £8.40

Sage One Payroll – July 2021. Paid 16th July 2021 - £8.40.

21/059.4 Payments due before the September 2021 Council meeting

RESOLVED: that the Clerk be authorised to approve any invoices with Councillors and that appropriate payments be made before the next meeting.

21/060 BANKING ARRANGEMENTS

RESOLVED: that the current banking arrangements with Nat West are suitable for the financial year 2021-2022.

21/061 ITEMS OF INTEREST FOR NEXT AGENDA – review of Action Plan.

21/062 DATE OF NEXT MEETING

The next meeting will be on Tues 28th September 2021 at 19:30 at Willington Hall.

END OF DOCUMENT

Chairman's Signature Dated.....

Chairman's Initial