

**MINUTES OF A MEETING OF WILLINGTON PARISH COUNCIL HELD VIA VIDEO-
CONFERENCE ON WEDNESDAY 5th MAY 2021**

PRESENT:

Councillor B Crossley
Councillor J Grimshaw
Councillor R Merrick (Vice Chairman)
Councillor A Nicholas (Chairman)
Councillor D Okell.

IN ATTENDANCE: Parish Council Clerk – Mr R Winterbourne
Cheshire West & Chester Councillor – Councillor Harry Tonge.

21/001 APOLOGIES AND REASONS FOR ABSENCE

None.

**21/002 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS AND
DISPENSATIONS**

21/002.1 New Written Requests for Dispensations

There were no new requests.

21/002.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and if necessary leave the meeting prior to discussion of that item. None were declared.

21/003 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for the Open Forum.

21/004 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

21/005 REPORT ON OPEN FORUM

Councillor Tonge provided an update on Cheshire West & Chester Council's plans for non-virtual meetings.

21/006 MINUTES OF MEETINGS

Minutes of the meeting of the full Council held on 30th March 2021.

RESOLVED: that the minutes of the meeting should be signed by the Chairman as a correct record.

21/007 ACCOUNTS AND AUDIT YEAR TO 31st MARCH 2021

21/007.1 Internal Audit report. The comments provided by the internal auditor circulated prior to the meeting were examined and noted.

RESOLVED: that the Clerk respond to the internal auditor as agreed.

21/007.2 Internal Auditor AGAR Report. The completed report (p.4 of the AGAR 2020-21) which was circulated prior to the meeting was noted.

21/007.3 The variances in the accounts between 2019-20 and 2020-21 which were circulated prior to the meeting were noted.

21/007.4 It was noted that the completed, signed Certificate of Exemption – AGAR 2020/21 Part 2 had been sent to the external auditor, PKF Littlejohn.

21/008 ANNUAL GOVERNANCE AND ACCOUNTABILITY REVIEW - AGAR (Section 1)

The Annual Governance Statement for the year ending 31st March 2021 which was circulated prior to the meeting was reviewed. The Council confirmed that it can confirm each of the statements.

RESOLVED: that the Chairman and Clerk sign AGAR Section 1 as soon as is practically possible.

21/009 AGAR ACCOUNTING STATEMENTS (Section 2)

The Accounting Statements for the year ended 31st March 2021 which were circulated prior to the meeting were approved. And it was confirmed by the Council that the return correctly represented the financial position of the Council for 2020-2021.

RESOLVED: that the Chairman and Clerk sign AGAR Section 2 as soon as is practically possible.

21/010 ITEMS OF INTEREST FOR NEXT AGENDA

None.

21/011 DATE OF NEXT MEETING

The next meeting will be on Tues 18th May 2021 at 19:30 at Willington Hall.

RESOLVED: that the Clerk contact Willington Hall to confirm that they have a room suitable for the numbers expected at the meeting, that their building and room is COVID-19 safe and whether they have the equipment to support a hybrid meeting.

Chairman's Signature Dated.....