

**MINUTES OF A MEETING OF WILLINGTON PARISH COUNCIL HELD AT
WILLINGTON HALL HOTEL ON TUESDAY 25TH OCTOBER 2016**

PRESENT: Councillor P Tyson-Jones (Chairman of the Meeting)
Councillor J Lowthion
Councillor A Nicholas
Councillor R Penk

IN ATTENDANCE: No Members of the Public
Parish Council Clerk – Mr M Hassall
Cheshire West and Chester Councillor H Deynem

APOLOGIES: Councillor J Grimshaw (family commitment)
Cheshire West and Chester Councillor J Leather

**16/097 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS,
AND DISPENSATIONS**

16/097.1 New Written Requests for Dispensations

There were no new requests.

16/097.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. Councillor Nicholas declared a Disclosable Pecuniary Interest in Planning Application 16/04483/FUL and said that he would leave the room at the appropriate time. No other declarations were made.

16/098 OPEN FORUM

RESOLVED: that the meeting be adjourned for the Open Forum.

16/099 PARISH COUNCIL MEETING

RESOLVED: that the meeting be reconvened.

16/100 REPORT ON OPEN FORUM (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

Borough Councillor Deynem, reporting on the Borough Council meeting held the previous week, had said that a petition to remove land within Whitegate and Marton from the Gypsy and Traveller Site Consultation had been defeated and proposal to send the report from WYG back to the Scrutiny Committee on the grounds that it was fundamentally flawed had also been defeated.

16/101 MINUTES OF THE MEETING HELD ON 27TH SEPTEMBER 2016

RESOLVED: that the minutes of the meeting held on 27th September 2016 be signed by the Chairman of the meeting as a correct record.

**16/102 REPORT ON ACTIONS ARISING FROM THE MEETING ON 27TH SEPTEMBER
2016 NOT COVERED BY THE AGENDA**

16/102.1 Noticeboard (Previous Minute 16/086.1)

Councillor Nicholas reported that the noticeboard would be ready for installation during the next two weeks.

16/102.2 Road Lining (Previous Minute 16/092)

Councillor Grimshaw and the Clerk had spoken with Highways about the outstanding work when they met to discuss signage on 11th October. Highways had explained that the delay was due to the need to close the road to carry out the work and also because there was a backlog of work to be undertaken by the lining crew. The meeting noted that the only work that Highways had been asked to undertake was along Willington Road. Road lining was also necessary at the Gooseberry Lane junction and on Waste Lane at the top of Roughlow.

RESOLVED: that the Clerk report the additional areas of work to Highways.

16/103 PLANNING MATTERS

16/103.1 Planning Applications

16/04483/FUL- Single storey side extension to dwelling consisting of Utility room and porch
- Rose Cottage, Gooseberry Lane, Willington

Comment: No Objections

16/103.2 NOTICES

16/03241/FUL - Construction of new three bay garage with first floor amenity space above
– Willington House, Waste Lane, Kelsall – **PERMISSION**

16/103.3 PLANNING PROTOCOL

A copy of the consultation document is attached to the minutes under Appendix 1. The proposed document was considered to be a good step forward.

RESOLVED: (16/103.3.1) not to suggest any amendments to the document

RESOLVED: (16/103.3.2) that until further notice the Clerk ask Cheshire West and Chester Council for paper copies of all applications covering Willington Parish

RESOLVED: (16/103.3.3) that consideration of a Village Design Statement be an agenda item at the next meeting.

16/104 SIGNAGE

Councillor Grimshaw and the Clerk had met with Kay Parry and Javier Garcia, Highways, to examine where the signage could be installed. Highways had emphasised the need for the signage to be at the edge of the Parish boundary. There was no problem with positioning signs between Willington and Tarvin or Willington and Utkinton although Highways had promised to check that two properties were listed in the correct Parish. Finding an appropriate safe point between Willington and Kelsall would be very difficult but Highways had agreed to try to find a solution.

16/105 LOCAL COUNCIL AWARD SCHEME

RESOLVED: that Councillor Lowthion be authorised to register Council with NALC in order to begin the application for the Foundation Scheme at a cost of £50.00.

16/106 NEWSLETTER

16/106.1 Councillors were asked to forward articles to the Clerk within the next seven days.

16/106.2 Councillor Nicholas reported that Ms Donna Okell had offered to plan a social event within the Parish and that he would obtain further details from her in order that a note could be put in the newsletter.

16/107 LETTER FROM THE PENSIONS REGULATOR

The meeting noted the letter and that the Clerk had registered as the main contact for future correspondence and actions.

16/108 CLERK'S REPORT/CORRESPONDENCE

The following had been forwarded to Councillors:

- a. Cheshire Association of Local Councils e-bulletins
- b. Cheshire West and Chester Council – Community Infrastructure Levy - updated Draft Charging Schedule and Statement of Modification
- c. Cheshire West and Chester Local Plan: Draft Oil and Gas Exploration, Production and Distribution Supplementary Planning Document – Consultation.
- d. Cheshire West and Chester Council – Mobile Library Service – New Route Implementation from 21st November 2016.

16/109 FINANCIAL MATTERS

16/109.1 Cheque Payment

RESOLVED: that the following payment be authorised

Payee	Detail	Amount to be Paid
Mr M Hassall	Payroll October 2016	148.94

16/109.2 Direct Debit

The meeting noted that the following payment had been made by direct debit:
Sage One – Payroll – October 2016 – Paid 17th October £4.80

16/109.3 Management Accounts.

Management Accounts for the 6 months to 30th September 2016 were presented and accepted.

16/110 DATE OF NEXT MEETING – 7.30pm - Tuesday 22nd November 2016 –
Willington Hall Hotel

Chairman's Signature Dated.....